

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN COUNCIL CHAMBERS
TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD
OCTOBER 20, 2020 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. CLOSED MEETING SESSION
3. AGENDA ADDITIONS / DELETIONS
4. AGENDA ADOPTION
5. DELEGATIONS
6. CONFIRMATION OF MINUTES
 - a. Regular Council Meeting of September 15, 2020
7. MUNICIPAL PLANNING COMMISSION MEETING
8. OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES
 - a. Things To Do List
9. FINANCIAL
10. COMMITTEES & REPORTS
11. CORRESPONDENCE – NO ACTION REQUIRED
 - a. Action on Smoking & Health – Municipal Options to Protect Youth from Smoking & Vaping
 - b. Alberta Health Services – Covid-19 Community Update September 14, 2020
 - c. Alberta Health Services – Covid-19 Community Update September 21, 2020
 - d. Alberta Health Services – Covid-19 Community Update September 28, 2020
 - e. Alberta Health Services – Covid-19 Community Update October 5, 2020
 - f. Alberta Health Services – Covid-19 Community Update October 13, 2020
 - g. Alberta Municipal Affairs – Intermunicipal Collaboration Frameworks
 - h. Alberta Municipal Affairs – Disaster Recovery Program
 - i. Association of Summer Villages of Alberta – ASVA Annual Conference
 - j. Alberta Urban Municipalities Association – 2020 Returning Officer Nomination Report
 - k. Fortis Alberta – 2021 Fortis Alberta Proposed Rates
 - l. Hon. Shane Getson, MLA Lac Ste. Anne-Parkland – Municipal Operating Support Transfer
 - m. North Saskatchewan Watershed Alliance – In Stream Newsletter September 2020
 - n. Service Canada – Covid-19 Updates
 - o. Yellowhead Regional Library – Draft YRL 2021-2023 Budget
 - p. Alberta Urban Municipalities Association – Interim Alberta Police Advisory Board Survey
 - q. Alberta Urban Municipalities Association – New Resource to support Alberta’s Not for Profit
 - r. Alberta Health Services – Tamarack Health Advisory Council virtual Community Conversation
12. CORRESPONDENCE – REQUIRES ACTION
 - a. Alberta Beach & District Lion’s Club – SnoMo Days 2021
 - b. Alberta Capital Finance Authority – Estimated Future Borrowing 2021-2026
 - c. Alberta Municipal Affairs – Municipal Operating Support Transfer (MOST)
 - d. Fortis Alberta – Electric Distribution Franchise Fee for 2021
 - e. Lac Ste. Anne County – Alberta Community Partnership Grant – Regionalization Study
 - f. Lac Ste. Anne County – Re-establishment of Ste. Anne Recreational Lake Use Committee
 - g. Chris Kahlo – Flooding from Plugged Drainage Ditches
13. NEW BUSINESS
 - a. Bylaw #275-20 – The Bylaw Enforcement Officer Bylaw
 - b. Review of Order – Lot 3, Block 3, Plan 68HW
14. QUESTION PERIOD
15. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN COUNCIL CHAMBERS
TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD
SEPTEMBER 15, 2020 AT 7:00 P.M.**

PRESENT:

- MayorJim Benedict
- Deputy MayorAngela Duncan
- CouncillorBud Love
- CouncillorJudy Valiquette
- CouncillorDaryl Weber
- CAOKathy Skwarchuk
- Public Works Manager.....Bruce Parno
- Development OfficerKim Kozak

CALL TO ORDER:

Mayor Benedict called the meeting to order at 7:00 P.M.

CLOSED MEETING SESSION:

No closed meeting session was held.

AGENDA ADDITIONS/DELETIONS: None.

AGENDA ADOPTION:

#145-20

MOVED BY Councillor Valiquette that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATION:

SGT MAJOR KEVIN MCGILLIVRAY & SGT DOUG FOSSEN, PARKLAND RCMP DETACHMENT - STATISTICAL UPDATE & POLICING PRIORITIES

Sgt Major Kevin McGillivray & Sgt Doug Fossen of the Parkland RCMP Detachment met with Council to present an update on statistics and crime in our area, to give an update on the extra policing provided for Covid-19 as well as to discuss policing priorities. Sgt. Major McGillivray reported on the on-line reporter system which was introduced this month as well updated Council on various detachment operations. The Annual Performance Plan was also discussed and Sgt. Major McGillivray reported that Sgt. Fossen would be our liason officer to address any concerns of Council. Mayor Benedict thanked the members for their presentation and attendance at the meeting.

CONFIRMATION OF MINUTES:

#146-20

MOVED BY Councillor Love that the minutes of the Regular Council Meeting of August 18, 2020 be adopted as presented.

CARRIED UNANIMOUSLY

#147-20

MOVED BY Deputy Mayor Duncan that the minutes of the Municipal Planning Commission Meeting of August 31, 2020 be adopted as presented.

CARRIED UNANIMOUSLY

MUNICIPAL PLANNING COMMISSION MEETING:

No Municipal Planning Commission meeting was held.

OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES:

#148-20

ALBERTA BEACH BOAT LAUNCH REHABILITATION:

MOVED BY Mayor Benedict that Council approve the quote from O'Hanlon Paving for asphalt paving at the end of the boat launch in the amount of \$14,972.00 to be funded by the operational funds received from Lac Ste. Anne County and the balance through the wharf reserve funds.

CARRIED UNANIMOUSLY

#149-20

LAC STE ANNE COUNTY LIBRARY BOARD - PER CAPITA FUNDING FOR LIBRARIES:

MOVED BY Deputy Mayor Duncan that Council give direction to the ICF Committee to pursue per capita funding for the library and further that a response letter be forwarded to the Lac Ste. Anne County Library Board to advise that Council supports their request and will pursue the per capita funding through the ICF discussions.

CARRIED UNANIMOUSLY

FINANCIAL:

#150-20

LIST OF ACCOUNTS:

MOVED BY Councillor Weber that the list of accounts in the amount of \$751,779.42 be accepted for information.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS:

**MINUTES OF THE REGULAR MEETING OF COUNCIL
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DEPUTY MAYOR DUNCAN:

ALBERTA BEACH AG SOCIETY AGLIPLEX OPERATIONS COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the August 27th meeting (attached).

LAND USE BYLAW REVIEW COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the August 31st meeting (attached).

MLA GETSON RURAL CRIME TOWN HALL MEETING – Deputy Mayor Duncan reviewed and submitted report on the Town Hall meeting held on September 8th (attached).

COUNCILLOR VALIQUETTE:

ALBERTA BEACH LIBRARY BOARD – Councillor Valiquette reviewed and submitted report on the September 9th meeting, she further reported that the next meeting and Annual General Meeting has been rescheduled to Wednesday, October 7th to allow for the social distancing requirements (attached).

COUNCILLOR WEBER:

COMMUNITY FUTURES YELLOWHEAD EAST – Councillor Weber reviewed and submitted report on the July 30th, August 25th and August 26th meetings (attached).

EAST END BUS COMMITTEE – Councillor Weber reviewed and submitted report on the August 25th meeting (attached).

LAC STE. ANNE FOUNDATION – Councillor Weber reviewed and submitted report on the July 22nd meeting (attached).

COUNCILLOR LOVE:

ALBERTA BEACH MUSEUM & ARCHIVES – Councillor Love reviewed and submitted report on the September 9th meeting (attached).

HIGHWAY 43 EAST WASTE COMMISSION – Councillor Love reviewed and submitted report on the August 24th meeting (attached).

MAYOR BENEDICT:

ALBERTA BEACH CAMPGROUND COMMITTEE – Mayor Benedict reviewed and submitted report on the August 25th meeting (attached).

DEVELOPMENT PERMIT REPORT:

A report on the 2020 Development Permits issued to date was distributed for information.

BUSINESS LICENSE BYLAW:

#151-20

MOVED BY Deputy Mayor Duncan that Council investigate the feasibility of a Business License Bylaw.
CARRIED UNANIMOUSLY

PATROL REPORT:

The Electronic Speed Sign Statistical Report for July 1, 2019 through August 31, 2020 was distributed for information.

#152-20

MOVED BY Councillor Valiquette that the committee reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – FOR INFORMATION:

ALBERTA CULTURE, MULTICULTURALISM & STATUS OF WOMEN – 2020 STARS OF ALBERTA VOLUNTEER AWARDS:

Correspondence was received from Alberta Culture, Multiculturalism & Status of Women regarding the 2020 Stars of Alberta Volunteer Awards which recognizes the outstanding contributions and achievements of Alberta's volunteers.

ALBERTA HEALTH MINISTER SHANDRO – RESPONSE LETTER REGARDING MEDICAL FIRST RESPONSE:

A response letter from Alberta Health Minister Shandro regarding medical first response and co-response by fire services on emergency medical services (EMS) calls was forwarded from the Town of Onoway.

ALBERTA HEALTH SERVICES – COVID-19 COMMUNITY UPDATES:

Covid-19 Community updates of August 14th & September 4th was received from Alberta Health Services.

ALBERTA MUNICIPAL AFFAIRS – LEGISLATIVE CHANGES FOR REGIONAL SERVICE COMMISSIONS:

Correspondence was received from Alberta Municipal Affairs regarding the proposed legislative changes for Regional Services Commissions to come into force on September 1, 2020.

ALBERTA MUNICIPAL AFFAIRS – 2019-20 ANNUAL REPORT:

Alberta Municipal Affairs forwarded their 2019-2020 Annual Report.

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ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL STIMULUS PROGRAM (MSP):

Correspondence was received from Alberta Municipal Affairs to clarify that previously submitted projects under the MSI & GTF programs prior to the 2020 program year do not qualify under the Municipal Stimulus Program and further to clarify that the MSP funding can be combined with 2020 MSI or GTF funded projects.

ALBERTA MUNICIPAL AFFAIRS – PRELIMINARY 2021 EQUALIZED ASSESSMENT:

The Alberta Municipal Affairs Preliminary 2021 Equalized Assessment was distributed for information.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA VILLAGES WEST UPDATE:

An AUMA Villages West update was received from Alberta Urban Municipalities Association.

#153-20

AUMA RESOLUTION #2020.C2 – 1:200 YEAR FLOOD:

MOVED BY Councillor Love that Deputy Mayor Duncan argue against the AUMA proposed Resolution #2020.C2 for the 1:200 year flood.

CARRIED UNANIMOUSLY

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – SPECIAL RESOLUTION – REPLACEMENT OF AUMA BYLAWS:

The Alberta Urban Municipalities Association forwarded their proposed Special Resolution to repeal and replace the current AUMA Bylaws with the amended Bylaws.

HON. GERALD SOROKA, MP YELLOWHEAD – YELLOWHEAD INFRASTRUCTURE FUNDING:

Hon. Gerald Soroka, MP Yellowhead forwarded a list of projects approved for Infrastructure Canada funding in the Yellowhead riding.

NORTH WEST FIRE RESCUE – CANADIAN FIRE RESCUE COLLEGE COURSE ANNOUNCEMENTS:

North West Fire Rescue forwarded the Canadian Fire Rescue College course announcements for 2020-2021.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – INSTREAM NEWSLETTER AUGUST 2020:

The North Saskatchewan Watershed Alliance forwarded their August 2020 In Stream Newsletter for information.

SERVICE CANADA – SERVICE CANADA BENEFITS & RESOURCES:

Correspondence was received from Service Canada regarding the benefits & resources introduced to assist businesses, seniors and youth affected by Covid-19.

#154-20

MOVED BY Councillor Valiquette that the correspondence be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – REQUIRING ACTION:

#155-20

ALBERTA BEACH AGRICULTURAL SOCIETY – REQUEST FOR PUBLIC WORKS ASSISTANCE:
MOVED BY Councillor Weber that Council approve the proposed renovations of the Alberta Beach Aglipex and further that the request from the Alberta Beach Agricultural Society for an in kind donation of public works labour and equipment to assist in the excavation of the foundation and re-grading of the property at the Aglipex be approved.

CARRIED UNANIMOUSLY

#156-20

ATCO GAS & PIPELINES LTD. – FRANCHISE AGREEMENT CLAUSE 5:

MOVED BY Councillor Love that there be no increase in the 2021 ATCO Gas & Pipelines franchise fees and they remain at 8.00%.

CARRIED UNANIMOUSLY

#157-20

CANADA POST – EXTENSION OF LEASE:

MOVED BY Deputy Mayor Duncan that the request from Canada Post for extension of the lease in the administration building from December 31, 2020 to February 28, 2021 be approved.

CARRIED UNANIMOUSLY

#158-20

NORTH SASKATCHEWAN WATERSHED ALLIANCE – MUNICIPAL CONTRIBUTION TO NSWA:
MOVED BY Mayor Benedict that the 2019-2020 Annual Report and letter from the North Saskatchewan Watershed Alliance requesting consideration of a municipal per capita contribution to NSWA be accepted for information.

CARRIED UNANIMOUSLY

NEW BUSINESS:

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#159-20 AFRCS ACCESS AGREEMENT (ALBERTA FIRST RESPONDERS RADIO COMMUNICATIONS SYSTEM):
MOVED BY Councillor Love that the AFRCS (Alberta First Responders Radio Communications System) Access Agreement be approved.

CARRIED UNANIMOUSLY

#160-20 2021 CAMPGROUND MANAGEMENT AGREEMENT:
MOVED BY Deputy Mayor Duncan that the 2021 Campground Management Agreement with Kevin Hutton and Joyce Nouta be approved.

CARRIED UNANIMOUSLY

#161-20 DEVELOPMENT OFFICER REQUEST FOR DECISION – ORDER TO REMEDY (LOT 1, BLOCK 2, PLAN 3321BQ):
MOVED BY Mayor Benedict that the Order to Remedy issued under Section 546 of the MGA by the Development Officer on Lot 1, Block 2, Plan 3321BQ (5203 – 50 Avenue) be forwarded to Patriot Law for action and further that all costs incurred by the Village of Alberta Beach in remedying the condition regarding the said order to remedy be added to the tax roll as a charge against the lands for the said owners, and further are deemed to be a tax from the date they are added to the tax roll for the premises.

CARRIED UNANIMOUSLY

#162-20 PATROL DEPARTMENT REQUEST FOR DECISION – ORDER TO REMEDY (LOT 6 & 7, BLOCK 25, PLAN 8506ET):
MOVED BY Mayor Benedict that the order to remedy issued under Bylaw #257-18 on Lot 6 & 7, Block 25, Plan 8506ET (5115 – 47 Avenue) be forwarded to Patriot Law for action and further that all costs incurred by the Village of Alberta Beach in remedying the condition regarding the said order to remedy be added to the tax roll as a charge against the lands for the said owners, and further are deemed to be a tax from the date they are added to the tax roll for the premises.

CARRIED UNANIMOUSLY

#163-20 PATROL DEPARTMENT REQUEST FOR DECISION – ORDER TO REMEDY (LOT 17, BLOCK 3, PLAN 6604AO):
MOVED BY Mayor Benedict that the order to remedy issued under Bylaw #257-18 on Lot 17, Block 3, Plan 6604AO (4728 – 44 Street) be forwarded to Patriot Law for action and further that all costs incurred by the Village of Alberta Beach in remedying the condition regarding the said order to remedy be added to the tax roll as a charge against the lands for the said owners, and further are deemed to be a tax from the date they are added to the tax roll for the premises.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

Questions and discussion arose regarding the following; the Highway 43 Waste paint recycling program, the blue bag recycling program, ICF's (Inter-municipal Collaboration Frameworks), the Municipal Planning Commission special meeting, the AFRCS (Alberta First Responder Radio Communication System) agreement, the public works department maintenance plan and communication updates to the public.

ADJOURNMENT:

The meeting adjourned at 9:28 P.M.

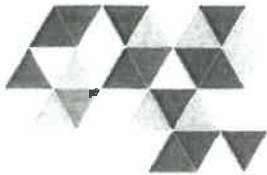
Mayor – Jim Benedict

C.A.O. – Kathy Skwarchuk

2020 Development Permits							
Permit #	Date	Municipal	Lot	Block	Plan	Proposal	Approved
19DP36-01 (from 2019)	20-Feb-20	5024 - 50 Avenue	6	5	3321BQ	2 Wall Signs	Approved - MPC - Feb 18-20
20DP01-01		5007 - 56 Street	11	12	201BT	Deck - Front Yard Variance	Approved - MPC -
20DP02-01	4-Apr-20	5619 Ste. Anne Cresc.	33	4	6376KS	Storage Shed (20 X 24)	Approved
20DP03-01	5-Apr-20	4324 - 50 Avenue	1	A	3510BZ	Replacement of Storage Shed	Approved
20DP03-02 (Revised)	16-Apr-20	4324 - 50 Avenue	1	A	3510BZ	Replacement of Storage Shed	Approved - revision made to the size
20DP04-01	3-May-20	5007 - 57 Street	14	7	201BT	Replace roof w/trusses	Approved
20DP04-02	22-Jun-20	5007 - 57 Street	14	7	201BT	Demo/Construct SDD	Approved
20DP05-01	20-Jun-20	4828 - 50 Avenue	1	9	9221264	24'x28' Garage Lot & Side Area	Pave Prkg Approved
20DP06-01		5007 - 56 Street	11	12	201BT		MPC - May 19, 2020 - Refused
20DP07-01	12-May-20	4935 - 50 Avenue	4,5	7	3321BQ	Admin Bldg - Roof Replacement	Approved
20DP08-01	26-May-20	4511 - 46B Street	37	1	898MC	Demolition of Garage	Approved
20DP09-01	29-May-20	4819 - 60 Street	24	5	722MC	Demo & Rebuild Home	Approved
20DP10-01		5012 - 57 Street	3	10	201BT	Landscaping - Crushed stone on lot	MPC - July 21, 2020
20DP11-01	11-Jun-20	4407 - 43 Avenue	6	2	O423757	Modular Home (SDD)/Garage	Approved
20DP12-01	14-Jun-20	5819 - 51 Avenue	10	9	3653HW	Lot Grading	Approved
20DP13-01	11-Jun-20	4407 - 43 Avenue	6	2	O423757	Construct Detached Garage	Approved
20DP14-01	21-Jun-20	5811 - 51 Avenue	8	9	3653HW	Lot Grading \ Retaining Wall	Approved
20DP15-01		4819 - 52 Street	12	11	3321BQ	Construction of SDD	Approved
20DP16-01	5-Jul-20	5815 - 50 Avenue	9	5	722MC	Demolition & Construction of SDD	Approved
20DP17-01	9-Jul-20	5815 - 50 Avenue	9	5	722MC	Detached Garage	Approved
20DP18-01	1-Jul-20	4403 - 43 Avenue	7	2	O423757	Accessory Bldg (Shed)	Approved
20DP19-01	5-Jul-20	5107 - 51 Avenue	15	4	3321BQ	Lot Grading	Approved
20DP20-01	17-Jul-20	5507-51 Avenue	4A	12	201BT	Accessory Bldg (Gazebo)	Approved
20DP21-01	17-Jul-20	4531 - 47 Street	15	3	898MC	Construction of Roof Over Deck	Approved
20DP22-01	7-Aug-20	4707 - 52A Street	8	13	3321BQ	Placement of Modular Home	Approved
20DP23-01	7-Aug-20	4707 - 52A Street	8	13	3321BQ	Detached Garage	Approved
20DP24-01	24-Jul-20	4727 - 48 Street	7	7	6604AO	Install Culvert \ Lot Grading	Approved
20DP25-01	22-Jul-20	5123 - 50 Avenue	6	3	3321BQ	Accessory - Roof over Existing Deck	Approved
20DP26-01	22-Jul-20	5123 - 50 Avenue	6	3	3321BQ	Addition to Existing Detached Garage (Shed)	Approved
20DP27-01	28-Jul-20	5209 - 49 Avenue	15	2	3321BQ	Accessory Bldg (Shed)	Approved
20DP28-01	14-Aug-20	4707 - 48 Street	11	2	3529BZ	Accessory Bldg - Detached Garage	Approved
20DP29-01	20-Aug-20	4620 - 45 Avenue	10	5	9922797	Accessory Bldg (Shed)	Approved
20DP30-01	22-Sep-20	5232 - 48 Avenue	6	19	6269CG	Demolition of Detached Garage	Approved
20DP31-01	5-Oct-20	5232 - 48 Avenue	6	19	6269CG	Construct Detached Garage	Approved
20DP32-01	24-Aug-20	4512 - 43 Avenue	3	1	O423757	Lot Grading	Approved
20DP33-01	25-Aug-20	4707 - 52A Street	8	13	3321BQ	Accessory Bldg (Shed)	Approved
20DP34-01	15-Sep-20	5207 - 51 Avenue	15	1	3321BQ	Demo of portion of structure that collapsed	Approved
20DP34-02 (Revised)	15-Sep-20	5207 - 51 Avenue	15	1	3321BQ	Demo of portion of structure that collapsed	Approved
20DP35-01	28-Aug-20	5107 - 51 Avenue	15	4	3321BQ	Access. Bldg (shed,privy)\w\Side Yard Variance	Approved
20DP36-03 (Revised - correction made to addressing)	3-Sep-20	5615 - 51 Avenue	8A	11	8621419	Demo of SDD \ Construction of SDD w\ Rear Yard Variance	Approved - MPC Aug 31-20
20DP37-01	9-Sep-20	4827 - 52A Street	15	14	3321BQ	Construction of Detached Garage	Approved
20DP38-01	17-Sep-20	5082 - 50 Avenue	8	5	3321BQ	Lot Grading	Approved
20DP39-01 - Revised Typographical Errors - See permit 20DP39-02	9-Sep-20	5611 - 51 Avenue	7A	11	8621419	Construction of Retaining Wall	
20DP39-02	9-Sep-20	5611 - 51 Avenue	7A	11	8621419	Construction of Retaining Wall	Approved
20DP40-01	15-Sep-20	4715 - 52A Street	10	13	3321BQ	Installation of Culvert & Gravel Driveway	Approved
20DP41-01	16-Sep-20	5615 - 51 Avenue	8A	11	8621419	Construction of Retaining Wall	Approved
20DP42-01		4836 - 59 Street	37	5	722MC	Driveway	PENDING REFERRALS
20DP43-01	23-Sep-20	5007 - 57 Street	14	11	201BT	Demo of Addition to Garage	Approved
20DP44-01	24-Sep-20	4924 - 50 Avenue	1	A	3510BZ	Demolition of Cottage \ small shed	Approved

aboffice@albertabeach.com

From: Les Hagen <hagen@ash.ca>
Sent: October 15, 2020 8:30 AM
To: aboffice@albertabeach.com
Subject: There has never been a better time to protect kids from smoking and vaping.



ash.ca
action on smoking & health

Ms. Kathy Skwarchuk
Chief Administrative Officer
Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0

October 15, 2020

Dear Ms. Skwarchuk;

There has never been a better time to protect kids from smoking and vaping.

We invite you to participate in our upcoming webinar "[Municipal Options to Protect Youth from Smoking and Vaping](#)" on Thursday, October 29 from 12:00 pm to 1:00 pm MT. Just enter password "ASHCanada" to register.

The COVID-19 pandemic is bringing a very sharp focus to the importance of public health in your community.

In recent months, your Council has taken very significant steps to protect your community from a serious public health threat. Protecting the health of your residents, staff and visitors has become a top priority for your municipality and we applaud your efforts and commitment.

As your Council prepares to get through the pandemic in the year ahead, we encourage you to consider expanding public restrictions on smoking and vaping to further protect the health of your community.

COVID-19 is a respiratory virus and smoking and vaping are risk factors for infection and severe illness. That's why Canada's Medical Officers of Health are urging people to quit smoking and vaping to prevent the spread and impact of the corona virus.

Your Council can support these efforts by expanding public restrictions on smoking and vaping as recommended by [Canada's Chief Medical Officers of Health](#).

Here are the advantages of bylaws to restrict public smoking and vaping:

- Smoke-free bylaws protect nonsmokers and they reduce modeling to children and youth.
- These bylaws help encourage people to quit smoking and vaping.
- They reflect the principles of healthy communities and they enhance the quality of life.

- Effective smoke-free bylaws address all forms of smoking and vaping for consistency.
- Comprehensive bylaws help to reduce conflict and they are relatively easy to enforce.

Dozens of Canadian municipalities have adopted comprehensive bylaws to ban smoking and vaping in many public places. These municipalities include those that are large and small, rural and urban, local and regional--including cities, regional municipalities, counties, towns and villages.

ASH is assisting municipalities with the development of comprehensive smoke-free bylaws. We have developed a number of resources to help with these efforts including:

- An online smoke-free policy [resource hub](#) for municipalities
- A [model smoking bylaw](#) that can be easily adapted to your community.
- [Comparison charts](#) of smoke-free bylaws in all western provinces
- Step-by-step [policy development guides](#)
- Related [fact sheets, tools and backgrounders](#)

We also have policy specialists located in each western province who can assist with your efforts. If you are interested in developing a comprehensive smoke-free bylaw for your community, just reply to this email and we will help to get you started.

Your municipality has a significant role to play in improving the quality of life and protecting the health of children and youth. We welcome the opportunity to help you with these important efforts.

Please join us on Thursday, October 29 for our webinar [Municipal Options to Protect Youth from Smoking and Vaping](#) and let's get the ball rolling. Please enter password "ASHCanada" to register.

Sincerely,



Les Hagen
Executive Director

P.S. Founded in 1979, ASH is one of Canada's leading tobacco control organizations.

From: Alberta Health Services <community.engagement@ahs.ca>
Sent: September 14, 2020 12:59 PM
To: aboffice@albertabeach.com
Subject: AHS Together4Health Headlines - COVID Community Update

[View this email in your browser](#)



Together4Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to Together4Health Headlines, a weekly newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing Community.Engagement@ahs.ca. And, [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

Today's Update:

- **COVID-19 Status**
 - Cases in Alberta
 - COVID-19 Testing for Healthcare Workers - The Latest Numbers
- **Things You Need to Know**
 - COVID-19 test results now available through text message
 - AHS Resources for Schools
 - Additional COVID-19 Testing Centre opens in Edmonton
 - Alberta Surgical Wait-Time Initiative: Surgical Recovery Plan Announcement
 - Verna's Weekly Video Message: Supporting a Psychologically Safe Workplace
 - Safe Workers, Safe Patients
 - PPE Question of the Week - Mask Extenders: When and How to Use?
- **Join the Conversation**
 - Join AHS and Recognize Orange Shirt Day
- **Be Well - Be Kind**
 - Foundations Good News

- Sharing the Love: Thanking Our People

COVID-19 Status

Cases in Alberta

As of September 9, a total of 15,304 people in Alberta have tested positive for COVID-19, with 1,494 cases currently active. Two weeks ago, Alberta's active case count was 1,158. The average number of daily new cases confirmed for the week ending September 9 is 144, compared to 141 the previous week. This is a two-per cent increase.

As of September 9, 43 people were in hospital with the virus and seven of them were in an intensive care unit. In all, 13,557 Albertans have recovered from COVID-19.

Once again, we extend our sympathies to the families and friends of the 11 Albertans who lost their lives to COVID-19 in the past week. We also send our support to the caregivers who have lost patients to COVID-19. Since the COVID-19 outbreak began in March, 253 Albertans have died of causes related to the virus.

As of September 9, a total of 1,072,681 COVID-19 tests have been completed in Alberta since testing was introduced in January: 78,344 in the past week, an average of 11,192 a day.

COVID-19 Testing for Healthcare Workers - The Latest Numbers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

Summary, as of September 9:

- 46,672 employees (AHS, APL and Covenant combined) have been tested for COVID-19, with 453 (or 0.97 per cent) testing positive.
- Of the 453 people who tested positive, 72 (or 15.9 per cent) were infected in the workplace. The source of infection for 115 of the 453 positive results is still being investigated.
- 3,065 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19, with 38 (or 1.24 per cent) testing positive.
- Of the 38 physicians who tested positive, three (or 7.9 per cent) were infected through workplace exposure. The source of infection for four of the 38 positive physician results is still being investigated.

Things You Need to Know

COVID-19 test results now available through text message

Albertans can now receive their COVID-19 test results — either positive or negative — through an SMS text message or an automated phone call. When you book a COVID-19 test through ahs.ca/covid or drop in for testing at an AHS assessment centre, you will be asked how you would like to receive your COVID results. Anyone who does not consent to receiving their results via text message or through an automated phone call will receive their results through a phone call from an AHS team member.

Since introducing the text message option, over 90% of Albertans who have booked a COVID-19 test have chosen to receive their results by text.

As part of standard contact tracing process, all individuals who test positive for COVID-19 will also be contacted by phone by a member of the AHS Public Health team for further follow-up and support.

All Albertans are eligible for COVID-19 testing and can [book an appointment online](#).

AHS Resources for Schools

AHS is working directly with Alberta schools and school jurisdictions to limit risk of spread of COVID-19 by providing information and resources, including hosting Community Conversations for School Superintendents and independent schools last week. Infection prevention control measures, including physical distancing, masking, hand hygiene, environmental cleaning and other public health measures, have been provided to the schools along with a range of resources at a new website [AHS Resources for Schools](#).

AHS is also working closely with schools and school jurisdictions when a positive case of COVID is identified as a student, teacher or school staff member. This work includes assessing the classroom settings following a confirmed positive case of COVID, and identifying and assessing the close contacts of the case.

Any individual considered exposed to a case of COVID will be contacted directly by Alberta Health Services, following standard contact tracing procedures. If the positive cases did not attend school while they were infectious, the school would not be notified by AHS.

Information and guidance on what schools can do before, during and after an outbreak can be found [here](#). This document is available to all schools, to aid in their response to any case of COVID-19 in their school population.

[Resources are also available for Parents & Families.](#)

Additional COVID-19 Testing Centre opens in Edmonton

An additional Alberta Health Services COVID-19 assessment centre opened September 8 in Edmonton, located in Hall A of the Edmonton EXPO Centre. This new location – called the Central Assessment Centre – is the largest in Edmonton, open daily from 9 a.m. to 4:30 p.m., and able to complete approximately 5,000 swabs per day.

Effective Saturday, Sept. 12, drop-in COVID-19 testing within the city of Edmonton will **only** be offered by Alberta Health Services (AHS) at this new Central Assessment Centre location. Drop-in COVID-19 testing **will no longer be offered** at the Edmonton South Assessment Centre.

The Edmonton South Assessment Centre site will remain open from 9 a.m. to 4:30 p.m. daily for COVID-19 testing **by appointment only**. Offered free of charge, testing appointments are easily booked online by visiting www.ahs.ca/covid. Albertans can also call HealthLink at 811 and staff will book a test appointment.

Alberta Surgical Wait-Times Initiative: Surgical Recovery Plan Announcement

Alberta Health and AHS [announced a plan to clear the surgical backlog](#) created during the pandemic, by increasing surgical activity volume to 150 per cent in order to meet the 2023 Alberta Surgical Initiative (ASI) commitment of providing all schedule surgery within clinically acceptable times. This plan will support surgical activity in both urban and rural communities across the province.

For more information, see the [news release](#).

Verna's Weekly Video Message: Supporting a Psychologically Safe Workplace

As an organization, we've taken huge strides to protect the physical health and safety of our staff by identifying, reporting and acting on hazards, as well as investing in equipment to reduce the physical risks of our everyday work.

But as the COVID-19 pandemic has made clear, we must also be aware of psychological safety and proactively care for our people's emotional well-being. We all face additional pressures and stresses in dealing with this public health crisis, and it can affect our overall health.

This week's vlog highlights the work of our Psychological Health and Safety Steering Committee and their efforts to support a psychologically safe workplace that protects the mental health of our people. Joining me (Verna) to discuss are:

- Dr. Mircea Fagarasanu, senior program director, Workplace Health and Safety
- Mona Sikal, executive director, Employee Relations
- Dr. Debrah Wirtzfeld, associate chief medical officer, Physician Health, Diversity & Wellness.

Mircea, Mona and Debrah share what makes a psychologically safe workplace, the work of the steering committee and the supports in place for staff and physicians.

I (Verna) invite you to [watch our conversation](#).



Safe Workers, Safe Patients

Sept. 17, 2020 is [World Patient Safety Day](#) — a day to recognize and bring together patients, families, staff and physicians to speak up about worker safety and patient safety. This year's theme is enhancing the safety of healthcare workers.

As we face the COVID-19 pandemic together, we are reminded our people are our most valuable asset. We recognize the many contributions made every day, as AHS staff and teams go above and beyond to keep all Albertans safe. In order for us to continue to serve and deliver high-quality care for patients, we must continue to take care of ourselves both physically and mentally.

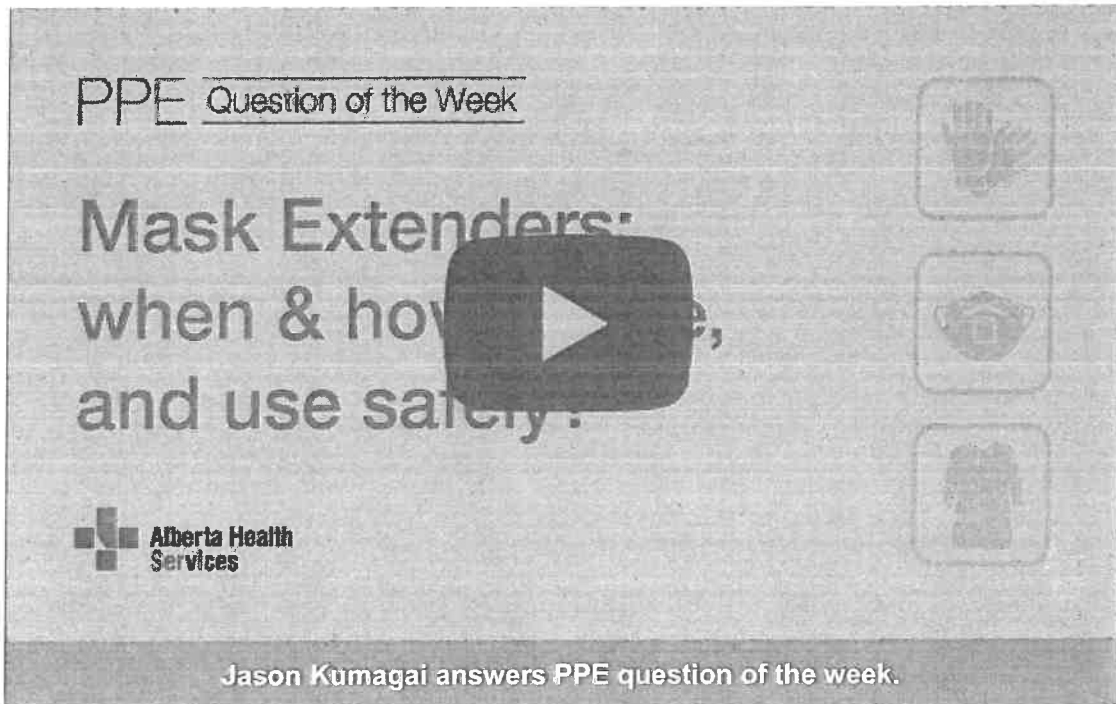
Your own safety starts with you. Here are a few resources to support you in maintaining your physical and psychological health:

- [Mental Wellness Moments](#)
- [Help in Tough Times](#)
- [Text4Hope](#)

PPE Question of the Week – Mask Extenders: When and How to Use?

Wearing a PPE mask for long periods can put pressure on the back of the ears and cause discomfort. To relieve this pressure, many of AHS' workers use mask extenders, or ear savers.

In this edition of our [PPE Question of the Week](#), we look at mask extenders, talk about a survey among AHS workers and offer tips for using a mask extender. Those outside of a healthcare setting who wear masks for a long period of time could also benefit from this review of mask extenders.



Join the Conversation

Join AHS and Recognize Orange Shirt Day

AHS staff, physicians, and volunteers are invited to wear orange shirts (where safe & appropriate) on September 30 in recognition of Orange Shirt Day.

Orange Shirt Day is a growing movement of reconciliation, and legacy of the 2013 St. Joseph Mission residential school commemoration event, held in Williams Lake, B.C. It grew out of a former student's account of having her brand-new orange shirt taken away on her first day of school.

Wearing an Orange Shirt is meant to recognize the harm done to residential school students, and show a commitment to the principle that every child matters. Orange Shirt Day is an opportunity for Indigenous people, local governments, schools, and communities to come together in the spirit of reconciliation and hope for generations of children to come.

This year, Mobilize is offering an [AHS Orange Shirt Day](#) shirt for \$15 plus GST and shipping. 50 per cent of every purchase will be donated through the [Orange Shirt Society](#). [Learn more](#) and order your orange shirt by September 14.

For more on Orange Shirt Day: <http://www.orangeshirtday.org/>

Be Well - Be Kind

Foundations Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)



2020 Enbridge Ride to Conquer Cancer

Despite having to go virtual this year, over 900 riders participated in the Enbridge Ride to Conquer Cancer in support of the Alberta Cancer Foundation. Together, they raised \$1.9 million for 17 cancer centres across Alberta. Each rider rode a route of their design on dates of their choosing.

All funds will go towards cancer research, clinical trials, enhanced care and the discovery of new cancer therapies in Alberta. Read more [here](#).

Sharing the Love: Thanking our People

Thank you for recognizing our team members and colleagues as we continue to work together to respond to the needs of Albertans during this pandemic. We love how you share your love and appreciation.

Big Thanks to a Big Team

The teams in Communicable Disease Control have many roles and responsibilities in AHS' efforts to stop the spread of COVID-19. We'd like to recognize their work and offer our deepest gratitude to them. They have been diligent and amazing. And they are making a huge difference to halt COVID-19 in Alberta. We can't thank them enough.

Special thanks to all of you who contributed to clearing a backlog of case investigations, contact tracing and surveillance cases. All of your efforts are sincerely appreciated and we could not have done this work without you.

Wrapping Up

Work, family life, visits with friends, getting groceries and going for a haircut. These and almost every other part of daily life changed abruptly six months ago with the COVID-19 pandemic.

Change, of course, is not always easy no matter how essential.

We would like to thank Albertans for being nimble, kind, courageous and skillful in the face of all the changes we've weathered since March.

For more than 180 days you have astounded and surprised us with your ability to change and adapt.

Thank you!



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Together  Health

Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing Community.Engagement@ahs.ca. And, [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

Today's Update:

- **COVID-19 Status**
 - Cases in Alberta
 - COVID-19 Testing for Healthcare Workers - The Latest Numbers
- **Things You Need to Know**
 - Changes to Testing Criteria in Alberta
 - Continuing Care Visitors can now schedule visits online
 - Changes to assessment centres in Calgary Zone
 - Program to help Albertans live well with chronic pain moves online
 - Verna's Weekly Video Message: Building Skills and Knowledge through Simulation
 - Big Thanks to Advisory Council Members and Patient and Family Advisors
 - Harvest Celebration to Recognize 10th Anniversary of the Lois Hole Hospital for Women
- **Join the Conversation**
 - Join AHS and Recognize Orange Shirt Day
- **Be Well - Be Kind**

- Foundations Good News
- Celebrity Shout-Out - Will Arnett
- Sharing the Love: Thanking Our People

COVID-19 Status

Cases in Alberta

As of September 16, 2020, a total of 16,274 cases of COVID-19 have occurred in Alberta, of which 1,483 cases are currently active. The average number of daily new cases for the week ending September 16 is 142.7, compared to 141.6 cases the previous week, a 0.8 per cent increase. Edmonton zone accounts for 51 percent of all active cases, an increase from 40 percent last week.

Currently, 41 people are in hospital with the virus and eight of them are in an intensive care unit. From the start of the pandemic, 750 individuals have been hospitalized, which is a rate of 4.6 individuals per 100 cases. The average age of all hospitalized COVID-19 patients is 62 years old. In all, 14,537 Albertans have recovered from COVID-19.

Two Albertans passed away between September 10 and September 16 and we offer our sincere condolences to the families of these individuals, and to all who have lost loved ones during this time. In total, since the start of the pandemic in this province, 254 Albertans have died from COVID-19. Of all the deaths, as of September 14, 72 per cent had three or more underlying conditions, while three per cent had no comorbidities. Please note that one death from the previous week was removed from the total, as it was determined that it was not related to COVID-19.

As of September 16, a total of 1,169,378 tests have been conducted. In the past week, 96,641 tests were completed for an average of 13,806 per day. The single highest number of tests completed in one day was on Saturday, September 12 for a total of 18,919 tests.

To date, AHS has confirmed that 64 individuals with COVID-19 were present at schools while infectious. Currently, 40 out of 2,415 schools in the province have reported that an infectious individual has attended their school. The first case of probable in-school transmission in an Alberta school was reported today.

COVID-19 Testing for Healthcare Workers - The Latest Numbers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

As of September 16:

- 48,099 employees (AHS, APL, and Covenant combined) have been tested for COVID-19, and of those tested, 479 (or 1.00 per cent) have tested positive.
- Of the 479 employees who have tested positive, 75 (or 15.7 per cent) acquired their infection through a workplace exposure (with 122 of the 479 positive results still under investigation as to the source of infection)
- 3,148 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19 and of those tested, 39 (or 1.24 per cent) have tested positive.
- Of the 39 physicians who have tested positive, three (or 7.7 per cent) acquired their infection through a workplace exposure (with four of the 39 positive results still under investigation as to the source of infection).

Things You Need to Know

Changes to Testing Criteria in Alberta

On Sept. 17, Alberta Health announced updated COVID-19 testing criteria for Albertans. In an effort to reduce wait times, to speed up access to results, and to support Albertans during respiratory virus and

influenza season, testing in Alberta will shift to focus on those with symptoms, coupled with asymptomatic testing for only those in specific risk groups. Asymptomatic testing is no longer recommended for Albertans who don't fall into these risk groups.

While the criteria for testing is changing, AHS continues to work to meet the demand for COVID-19 testing and results reporting. For symptomatic cases, appointments are usually available within 24 hours. The average time to get test results is between four and five days; however, this can vary and be up to seven days. On Sept. 16, there were 16,567 online referrals for testing. This includes 6,560 in Calgary Zone and 5,858 in Edmonton Zone.

The average number of people tested over the last seven days is 13,625, per day. The average number of people tested over March and April was 2,380 per day. *AHS is currently testing 5.7 times the amount per day compared to March/April.* The complete cost per test for AHS/APL is \$73.41.

Alberta has been a leader in COVID-19 testing from day one. Since the start of the COVID-19 pandemic, AHS and Alberta Precision Laboratories (APL) have brought additional equipment on-line, expanded testing to more sites, and trained more staff to bolster testing capacity. AHS and APL are well prepared to manage ongoing demand for COVID-19 testing.

Continuing Care Visitors can now schedule visits online

A new online tool allows designated family/support persons and other visitors to request scheduled visits with their loved one in continuing care sites operated by AHS, Capital Care, Carewest and Covenant Health online.

This tool is part of the updated visitation process outlined in Chief Medical Officer of Health (CMOH) Order 29-2020. This Order supports the designation of up to two family/support persons per resident for indoor visits, allows other visitors in extenuating circumstances (e.g. end of life), and outdoor visits with up to five individuals including the resident. In-person visits and virtual or telephone visits that require staff support must be arranged ahead of time with staff/site leaders.

Albertans who would like to request a visit at participating continuing care sites can go to [AHS.ca/ccvisit](https://www.ahs.ca/ccvisit) and locate the facility they wish to visit and complete the online request form, including the date and time of the visit. If for some reason your request cannot be accommodated, you will receive an email directing you to request a visit for another date or time.

Site participation is voluntary, recognizing that some locations have effective request/booking systems already in place. Participating locations will have a link to the online booking request tool. All other sites will have their contact information available on the page and Albertans can request a visit by phone.

Changes to assessment centres in Calgary Zone

Drop-in COVID-19 testing in the Calgary Zone is now being provided at the Bow Trail assessment centre. It is a larger space and better suited to accommodate people for both booked and drop-in testing. The Richmond Road Diagnostic and Treatment Centre now offers COVID-19 testing by appointment only. Drop-in clients who come to Richmond Road seeking drop in testing are now being asked to attend the Bow Trail site. If they indicate that they have no means to get to the Bow Trail site, staff at Richmond Road will do their best to provide the drop-in test there.

The quickest and most efficient means of being tested continues to be booking an appointment online at www.ahs.ca/covid. The online tool provides you with appointments for testing at all AHS assessment centre locations that have testing availability, within 75 kilometers from the postal code you enter. AHS continues to work with pharmacies, which are adding additional capacity for asymptomatic testing.

Program to help Albertans live well with chronic pain moves online

Albertans living with chronic pain are invited to join a free Alberta Health Services program designed to help you take control of your health and improve your quality of life.

Better Choices, Better Health® is a six-week series of workshops designed to support Albertans living with chronic pain. These workshops are one of many services provided by the Alberta Healthy Living Program, which supports chronic disease management programming throughout the province. The Better Choices, Better Health® workshop sessions are led by trained volunteers, many of whom live with a chronic disease. This approach ensures an understanding of the challenges participants face and provides a

supportive and welcoming environment.

To find a workshop in your area, visit [Better Choices, Better Health®](#).

Verna's Weekly Video Message: Building Skills and Knowledge through Simulation

While it's true an amount of uncertainty comes with a pandemic, one thing we can always count on is the strength of our people. Our teams always come together to support one another in providing quality care.

One of the teams supporting the COVID-19 efforts, especially at the frontlines, is our provincial eSIM (short for educate, simulate, innovate, motivate) team. They develop and facilitate exercises for participants to practice their skills in a simulated, realistic environment.

In fact, the eSIM team has coordinated and trained hundreds of clinical and non-clinical teams across the province on their COVID-19 responses since early March.

This week's vlog highlights our eSIM team and their efforts during the pandemic. Joining me, Verna, to discuss are:

- Dr. Vince Grant, medical director of eSIM
- Mirette Dube', a simulation consultant in Calgary
- Monika Johnson, a simulation consultant in Grande Prairie.

Vince, Mirette and Monika share examples of their work with teams, challenges they have faced and innovations they've made in rural communities.



Health Advisory Councils



Provincial Advisory Councils



Wisdom Council

Big Thanks to Advisory Council Members and Patient and Family Advisors

On behalf of AHS, we wish to extend a huge thank you to the many Advisory Council members and Patient and Family Advisors who volunteer with our organization to bring the voice of Albertans into healthcare planning and services. Your dedication to your communities, lived experience of

healthcare services and your partnership with AHS have helped us continually improve our COVID-19 response. Your perspectives are needed to be sure we remain true to our mission of providing a patient- and family-centered, quality health system that is accessible and sustainable for all Albertans throughout this pandemic. We know many of you have made yourselves available for consultation on short notice, during your summer vacations, and through the start of an unprecedented school year, to consult on the design, delivery, and evaluation of our COVID -19 response. Thank you for your passion, dedication, experience and gift of time.

Learn more about our [Community Engagement and External Advisory Councils](#) and [The AHS Patient and Family Advisory Group](#).

Harvest Celebration to Recognize 10th Anniversary of the Lois Hole Hospital for Women

This year marks the 10th anniversary of the Lois Hole Hospital for Women, and the Royal Alexandra Hospital Foundation is inviting all Albertans to recognize this milestone as part of their Harvest Celebration this coming Saturday.

With physical distancing restrictions on larger groups still in place, this year's in-person gala will now take place as a one-hour television special for everyone to enjoy. Dr. Deena Hinshaw and I, Vema, are excited to bring greetings as part of the special, which will also include music from Jann Arden, Ceileigh Cardinal and Aaron Goodvin, along with celebrity well wishes and patient impact stories. The special will air this Saturday, Sept. 19 at 5 p.m. on CTV Edmonton and will also be available for viewing on the foundation's website and Facebook page that evening at 7 p.m.

To learn more about this event, visit harvestcelebration.ca or the foundation's [Facebook page](#).

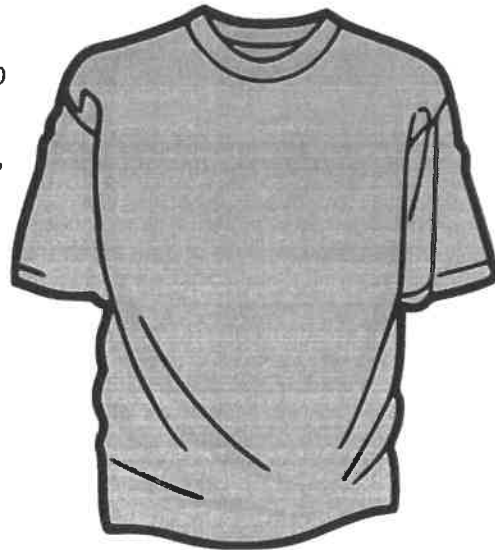
Join the Conversation

Join AHS and Recognize Orange Shirt Day

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Orange Shirt Day is a growing movement of reconciliation, and legacy of the 2013 St. Joseph Mission residential school commemoration event, held in Williams Lake, B.C. It grew out of a former student's account of having her brand-new orange shirt taken away on her first day of school.

Wearing an Orange Shirt is meant to recognize the harm done to residential school students, and show a commitment to the principle that every child matters. Orange Shirt Day is an opportunity for Indigenous people, local governments, schools, and communities to come together in the spirit of reconciliation and hope for generations of children to come.



For more on Orange Shirt Day: <http://www.orangeshirtday.org/>

Be Well - Be Kind

Foundations Good News

Philanthropic Leadership Forum

This week, AHS' Foundation Relations team virtually facilitated their annual Philanthropic Leadership Forum. The Forum is an opportunity for AHS and its philanthropic partners to connect, to learn and to continue building relationships. This year's theme was "Socially Distanced but Not Socially Distant," and a big focus of the Forum was providing a platform for people to reconnect with each other, even with participants spread out across the province.

Foundations across the province are vital to AHS' operation and success – they contribute a combined \$250-million annually to AHS. Our Foundation Relations team does a fantastic job building bridges and facilitating relationships that promote philanthropy – congratulations on your success and best wishes for this weekend!



Friends of the Red Deer Regional Hospital Centre celebrate milestone

This month marks 40 years that the Friends of the Red Deer Regional Hospital Centre (RDRHC) have supported the facility to the tune of around \$10 million. Since 1980, the group has focused its efforts on fundraising for equipment, supplies and services to enhance care for patients and families.

Over the years, their contributions have ranged from purchasing televisions and tablets for patients to enjoy, comfort items for moms and dads suffering the loss of a child, and enhancements such as new hospital furniture, blanket warmers, blood pressure monitors and more.

Join us in thanking the Friends of the Red Deer Hospital Centre for four decades of giving patients their best.

Celebrity Shout-Out – Will Arnett

Musicians, actors and athletes all over Canada keep sending messages of gratitude to our staff, teams and volunteers. Today's shout-out comes from Canadian-born actor and comedian, Will Arnett.

"We know how hard you've all worked and just, tirelessly and bravely over these last few months," says the Netflix *BoJack Horseman* and *Arrested Development* star. "If it wasn't for people like you, we wouldn't be able to get through this, so thanks again. Keep going."

Stay tuned and follow AHS on social media for more celebrity shout-outs.



Sharing the Love: Thanking our People

Thank you for recognizing your team members and colleagues as we continue to work together to respond to the needs of Albertans during this pandemic. We love how you share the love and appreciate each other.

September 21 – 26 is Environmental Public Health (EPH) Week

We want to take a moment to recognize and celebrate the hard work and dedication of the Environmental Public Health (EPH) Teams. The AHS EPH teams are making a huge difference in helping to prevent the spread of COVID-19 in Alberta and support the province to gradually reopen businesses, resume activities and get people back to school and work.

Public education is an important aspect of the work the EPH team carries out to provide guidance to the public related to COVID-19 and beyond. Whether it be food safety, day care, personal services, and more, EPH is responsible for communicating to the public about possible health risks (e.g. safe water, housing or disease control) that may arise, and perhaps most frequently right now, about the risk of COVID-19 exposure or transmission. EPH is a primary source of public health information, creating countless resources for the home, businesses and communities.

As Alberta continues to reopen, AHS EPH teams work with our partners to provide further clarity to businesses, their staff, clients, schools and the public on how to act and operate safely, playing a very important role in reducing the spread of COVID-19 in our province.

Fashionable Physical Distancing

Staff on Unit 5E4 at the University of Alberta Hospital are reminding others of the importance of physical distancing with an eye-catching T-shirt worn while on duty. LPN, Burcu Itan, had a friend in Ontario who was able to provide the unit with the shirts, which say "Keep Six Feet Back, Nurse at Work".

The exclusive T-shirt is showing up at the site in many roles. As Cathy Osborne, Senior Operating Officer of the UAH was preparing for leadership rounds, unit manager and PPE coach, Tosha Draper, wore her T-shirt with pride to help Cathy don full PPE. Cathy spent time speaking with staff, families and patients during the rounds.

With PPE coaches, supportive leadership, and a cordoned off area for donning and doffing, staff on 5E4 have felt quite safe coming into work and continue to provide excellent patient-centred care. Everyone adheres to social distancing and masking guidelines, and patients and their loved ones know they are well taken care of. Tosha, unit manager for 5E4, is proud of how her staff have handled this pandemic and the ongoing changes it continues to bring.

"The staff have been so flexible with the minute to minute updates and they have done a tremendous job in adapting quickly," says Draper. "I commend their hard work and positive attitude."



Cathy Osborne (left) and Unit Manager, Tosha Draper, supporting each other with PPE.

Wrapping Up

There are great days and there are those that are harder than we could have imagined. And, there is still a long path ahead of us as we continue to manage COVID-19 and protect our province. Throughout the ups and downs, we will remain steadfast to the AHS vision to improve the health of Albertans, together. We will always be here for you and for those who need us, no matter what.

But today, we want to recognize that while we are indeed resilient, we are also human. We might not be able to take away all of the pressures or the stress these days bring, but we are with you, behind you and wanting to support you. We are listening and open to your suggestions.

Thank you again this week for all you are doing.



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Together4Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing Community.Engagement@ahs.ca. And, [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

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 - Verna's Weekly Video Message: Orange Shirt Day and Indigenous Health
 - AHS Supports for Schools
 - Contact Tracing
 - Mobile Mammography Services
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 - Feast on YOUR Field 2020
- **Be Well - Be Kind**
 - Celebrity Shout-Out - Country Singer Terri Clark
 - Sharing the Love: Thanking Our People

COVID-19 Status

Cases in Alberta

As of Sept. 23, a total of 17,190 cases of COVID-19 have occurred in Alberta, of which 1,462 cases are currently active. The average number of daily new cases for the week ending Sept. 23 is 128, compared to 142 cases the previous week, which is a 10 per cent decrease. AHS Edmonton Zone accounts for 53 per cent of all active cases, an increase from 51 per cent last week.

Currently, 58 people are in hospital with the virus and 14 of them are in an intensive care unit. From the start of the pandemic, 805 individuals have been hospitalized, which is a rate of 4.7 individuals per 100 cases. The average age of all hospitalized COVID-19 patients is 62 years old. In all, 15,467 Albertans have recovered from COVID-19.

Seven Albertans passed away between Sept. 17 and Sept. 23. We extend our deepest sympathies to the families of these individuals, and to all who have lost loved ones during this time. In total, since the start of the pandemic in this province, 261 Albertans have died from COVID-19. Of all the deaths, as of Sept. 21, 74 per cent had three or more underlying conditions, while three percent had no comorbidities.

As of Sept. 23, a total of 1,255,039 tests have been conducted. In the past week, 85,630 tests were completed for an average of 12,233 per day. As of Sept. 10, Albertans have the ability to receive their COVID-19 test results – either positive or negative — through a text message or an automated phone call. This is helping to reduce the time it takes for individuals to receive their test results. In the last seven days, public health initiated more than half of case investigations within five hours of a positive result being available.

As of Sept. 24, AHS has confirmed 149 individuals with COVID-19 were present at schools while infectious. Currently, 109 out of 2,415 schools in the province have reported that an infectious individual has attended their school.

COVID-19 Testing for Healthcare Workers - The Latest Numbers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who were confirmed to have been exposed in the workplace.

As of Sept. 23:

- 50,817 employees (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested, 526 (or 1.04 per cent) have tested positive.
- Of the 526 employees who have tested positive, 76 (or 14.4 per cent) acquired their infection through a workplace exposure (with 135 of the 526 positive results still under investigation as to the source of infection).
- 3,272 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested, 39 (or 1.19 per cent) have tested positive.
- Of the 39 physicians who have tested positive, three (or 7.7 per cent) acquired their infection through a workplace exposure (with three of the 39 positive results still under investigation as to the source of infection).

Things You Need to Know

COVID-19 Daily Fit for Work Screening Update

Specific screening questions for staff working at continuing care facilities (hospice, long-term care, designated supportive living or congregate living) have been updated to meet requirements from the latest Chief Medical Officer of Health Orders. AHS' Fit for Work Screening Tool can be found at ahs.ca/fitforwork.

There is also now a separate paper questionnaire specific for visitors to continuing care facilities. Information related to screening for people visiting residents and patients is available at ahs.ca/visitation.

Please remember, we all have a shared responsibility for creating and maintaining a safe and healthy environment, in which our teams provide quality and safe patient care. Simple actions such as staying

home when you are sick, physical distancing, continued hand hygiene, and masking can help keep everyone safe.

Verna's Weekly Video Message: Orange Shirt Day and Indigenous Health

Our goal is to support Albertans in staying healthy and to provide you with the best possible healthcare experiences. In order to do that, we need to understand the unique culture and perspective of the various peoples we serve.

This includes the more than 220,000 Albertans who self-identify as Indigenous, making Alberta home to the third-largest Indigenous population in Canada.

It is important to honour, recognize and celebrate the strengths and resilience of the First Peoples of this land. By focusing on these and building greater understanding and awareness, we can build a better and more inclusive health system.

Reconciliation is also an important part of building understanding. Orange Shirt Day — Wednesday, Sept. 30 — is as an opportunity for us to show a personal commitment to reconciliation and creating culturally safe environments for Indigenous patients and families.

Wearing an orange shirt is meant to recognize the harm done to residential school students, and show a commitment to the principle that every child matters.

Joining me (Verna) to tell us more about this event and Indigenous Health are:

- Marty Landrie, Executive Director, Indigenous Health.
- Shannon Dunfield, Manager of Indigenous Health and Diversity in the North Zone.
- Simon Ross, a Senior Advisor with the Cultural Competency team.

Marty, Shannon and Simon share their thoughts on Orange Shirt Day, how AHS can create a culturally safe environment, and how we work with Indigenous communities.



AHS Supports for Schools

AHS is working directly with schools and school divisions to limit the risk of spread of COVID-19, and to respond to cases as they are identified. When a case of COVID is identified as having been at school while infectious, AHS works with the school to assess classroom settings, and to identify close contacts of cases. Any individual considered exposed to a case is contacted directly by Alberta Health Services, following AHS' contact tracing procedures. Infection prevention control measures (physical distancing, masking, hand hygiene, environmental cleaning) are also reviewed with the school.

Please note: two or more confirmed cases (staff/child) at the same school within 14 days OR that are linked to each other through a school exposure is defined as a COVID-19 outbreak. If the positive cases did not attend school while they were infectious, the school would *not* be notified by AHS.

The typical time for AHS to contact students, parents and staff who have been identified as close contacts of a positive COVID-19 case is 24-48 hours. AHS works very closely with school superintendents and individual schools and we continue to refine processes to ensure students, parents and staff are informed of a potential exposure as soon as possible and provide them with all of the information they need.

Information and guidance on what schools can do before, during and after an outbreak can be found [here](#). This document is available to all schools, to aid in their response to any case of COVID-19 in their school population.

Contact Tracing

Contact tracing continues to be critical to our COVID-19 response and containment. AHS directly contacts any individual considered exposed to confirmed cases, and these individuals are asked to self-isolate and be tested for COVID-19.

All individuals exposed to a case are contacted directly by AHS. Only those individuals contacted directly by AHS are considered exposed to a case.

There will be close to 1,000 trained staff on the contact tracing team including full time, part time, redeployed and casual staff by the end of September. In late June, we had around 200 redeployed staff working on the contact tracing team. We actively added to this number to meet the increasing demand for testing. Since mid-July, we have added more than 500 additional staff to the team and we have continued to orientate hired staff on a weekly basis. Around 200 staff are currently undergoing training for contact tracing and will be full deployed to the end of September. There is an average of 200 staff working per day to complete and average of 150 cases a day. We will continue to adjust our contact tracing workforce to meet the demands of COVID-19 in the weeks and months to come.

Mobile Mammography Services

October is Breast Cancer Screening Awareness Month, when women are reminded to get checked for breast cancer. Through *Screen Test*, AHS's Mobile Mammography unit, women ages 50 to 74 - the group most at risk of developing breast cancer - have local access to mammography services.

Screen Test will be stationed at the Cardston Health Centre, Oct 1, 2 & 3. Residents of Hanna can visit the mobile mammography trailer at the Hanna Health Centre on Oct. 8, 9, 10, 13-17. To book your appointment or learn more about the program, call 1-800-667-0604.

Visit <https://screeningforlife.ca/> to learn more.

Join the Conversation

Feast on YOUR Field 2020

CapitalCare Foundation has always focused their fundraising events around creating community. This is their way of respecting the values of seniors in care whom they serve. So when COVID-19 hit, the Foundation was faced with some big decisions. In a matter of six weeks they came up with a new hybrid virtual golf event – 18 challenges that could be done at home or with a small cohort. To complete a challenge, participants shared a picture, post or video via social media. With the completion of each challenge each participant's name would go in for a draw, 18 prizes total. The event sold out! And with full sponsorship support, the event raised the same amount as last year.

The same principle was applied to Feast on the Field. Chefs and food supporters were all on board so the event was changed from a 500 in-person event at Commonwealth Stadium to a 500 participant small group event. Participants were encouraged to host small (15 or less) groups in their backyard. The foundation produced three demo videos on how to host the event in a COVID-19 friendly manner. This included serving the food, games and activities, and seating arrangements. Food was either delivered or available through curbside pick-up and in the end, 500 participated in more than 75 backyards within the Edmonton region (Spruce Grove, Sherwood Park and St. Albert included). With donations still arriving, the event has surpassed last year's total of \$70,000.

Congratulations to CapitalCare Foundation on their remarkable ability to adjust in light of COVID-19, and to host these highly successful, innovative events. For more information on CapitalCare Foundation, visit [here](#).

Be Well - Be Kind

Celebrity Shout-Out – Country Singer Terri Clark

Messages of gratitude for our healthcare staff keep pouring in from musicians, actors and athletes all over the country.

Today's shout-out comes from [Canadian country star Terri Clark](#).

"Thank you so much for putting your lives on the line on a daily basis and being on the front lines for all of us. Our thoughts and prayers are with you every single day, and we appreciate you more than you will ever know," says the Medicine Hat-born musician, best known for her hits *If I Were You*, *Poor Poor Pitiful Me* and *Emotional Girl*.

Follow AHS on [social media](#) for more celebrity shout-outs.



Sharing the Love: Thanking our People

Thank you for recognizing our team members as we continue to work together to respond to the needs of Albertans during this pandemic. We love how you share your love and appreciate.

Addiction and Mental Health Staff Dialed In

Historically, the Mental Health Helpline and Addiction Helpline have been operated by Health Link. However, to ease increasing demand on Health Link as a result of the pandemic, the Emergency Co-ordination Centre asked Provincial Addiction and Mental Health (AMH) staff to start operating the two helplines. More than 80 staff from Provincial AMH and all five AHS zones offered to answer the calls, and this work continued until the redeployment ended on Aug. 28. During this time, AMH staff members answered more than 13,500 calls from Albertans who needed resources and support with their addiction and mental health concerns. We are so thankful for their commitment to help Albertans. Temporary AMH staff are now answering the helplines.

Gratitude from Albertans

"It was a chilly, windy morning today. I took my granddaughter in for symptomatic COVID testing. Every one of the workers we encountered was very pleasant yet efficient and compassionate. Thank you."

-Anonymous

"Thank you for your friendly, efficient, caring, and exceptional service. I so appreciate being treated with kindness and respect by support staff, nurses and physicians!"

-Cheryl Blair

Wrapping Up

With the arrival of fall earlier this week, we head into a season when people start spending more time indoors and when influenza begins to circulate. This has always been a demanding time of year for our healthcare system and, with the COVID-19 pandemic, we know the next several months will be even more difficult for all of us. We know Albertans are up to the challenge. We also know that AHS staff, physicians and volunteers will always look after the people we serve, and each other.

You are likely aware of outbreaks in some of our acute care facilities. Please know multiple AHS teams are working daily to determine where these infections have started, how they were transmitted, and who needs to be contacted and tested to limit the exposure and keep people safe. Our acute care facilities remain safe places to receive care.

It's natural to be worried. This is an unsettling time with many unknowns. But there are things we can all keep doing to reduce the risk of transmission. Do not go to work or be out in your community if you are feeling ill. Wash your hands, wear a mask and stay 6 feet away from those outside of your family or cohort group.

As always, with gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Together Health

Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing Community.Engagement@ahs.ca. And, [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

Today's Update:

- **COVID-19 Status**
 - Cases in Alberta
 - COVID-19 Testing for Healthcare Workers - The Latest Numbers
 - Staying Home When Sick, and Staying Vigilant
- **Things You Need to Know**
 - Verna's Weekly Video Message: Family Support and Visitation Guidelines
 - Consolidating EMS Dispatch Services
 - New AHS Board Members Announced
 - Hepatitis C screening and treatment available through family doctors
- **Join the Conversation**
 - Health Advisory Councils are recruiting
 - Nominate a Healthcare Professional for a new lifetime achievement in health
 - Psychological First Aid for Indigenous communities
 - Managing Emotional Eating sessions offered online
- **Be Well - Be Kind**

- Foundations Good News
- Celebrity Shout-Out - *Heartland* actor Shaun Johnston
- Sharing the Love: Gratitude from Albertans

COVID-19 Status

Cases in Alberta

As of Sept. 30, a total of 18,235 cases of COVID-19 have occurred in Alberta, of which 1,596 cases are currently active. The average number of daily new cases for the week ending Sept. 30 is 159, compared to 121 cases the previous week, a 31 per cent increase. As with last week, AHS Edmonton Zone accounts for 53 per cent of all active cases.

Currently, 64 people are in hospital with the virus; 12 of whom are in an intensive care unit. From the start of the pandemic, 843 individuals have been hospitalized, which is 4.6 individuals per 100 cases. In all, 16,370 Albertans have recovered from COVID-19.

Eight Albertans passed away between Sept. 24 and Sept. 30. We extend our condolences to the families of these individuals, and to all who have lost loved ones during this time. In total, since the start of the pandemic in this province, 269 Albertans have died from COVID-19.

As of Sept. 30, a total of 1,365,496 tests have been conducted. In the past week, 110,429 tests were completed for an average of 15,776 per day. Although the number of daily tests has increased significantly since the start of the pandemic, the daily positivity rate has remained under two per cent since mid-May. As of Sept. 27, the weekly average positivity rate was 0.96 per cent.

As of Oct. 1, AHS has confirmed that 246 individuals with COVID-19 were present at schools while infectious. Currently, 162 out of 2,415 schools in the province have reported that an infectious individual has attended their school.

COVID-19 Testing for Healthcare Workers - The Latest Numbers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

As of Sept. 30:

- 52,964 employees (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested 575 (or 1.09 per cent) have tested positive.
- Of the 575 employees who have tested positive, 80 (or 13.9 per cent) acquired their infection through a workplace exposure (with 158 of the 575 positive results still under investigation as to the source of infection).
- 3,456 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested, 41 (or 1.19 per cent) have tested positive.
- Of the 41 physicians who have tested positive, three (or 7.3 per cent) acquired their infection through a workplace exposure (with four of the 41 positive results still under investigation as to the source of infection).

Staying Home When Sick, and Staying Vigilant

It is critical we all continue to take precautions to reduce the spread of COVID-19. Outbreaks and ongoing increases in daily cases underscore the vigilance required to reduce risk and protect yourself, your family, friends, colleagues and fellow Albertans.

As we continue to monitor our COVID-19 response, we know that employee-to-employee transmission is occurring. There is an extremely high risk for transmission of COVID-19 in small, enclosed spaces, such as break rooms, open workspaces and other common areas if appropriate control measures are not followed.

The best protection is to avoid crowding and maintain physical distancing whenever possible. We each have a role to play in protecting each other.

We cannot overstate the importance of **staying home when sick**. Simple actions such as adhering to all personal protective equipment (PPE) measures, completing your Fit for Work screening, washing your hands regularly and physically distancing can slow the spread of COVID-19.

Things You Need to Know

Verna's Weekly Video Message: Family Support and Visitation Guidelines

Compassion is one of AHS' core values and it's essential in our relationships with patients and families.

The COVID-19 pandemic has reinforced this, as we continue to look for ways to adopt public health restrictions while considering their impact on our staff, patients and families.

Back in March, we had to make the difficult decision to limit the interactions between patients, residents, families and visitors. We did not make that decision lightly, knowing how valued and important these interactions are to patients and their loved ones.

Our visitation guidelines are updated regularly to reflect the current environment and the valuable feedback we receive from designated family or support persons, visitors, staff, physicians and volunteers.

And since June, we've been gradually opening up visitation because we know how important the presence of families and support persons are to the mental and emotional well-being of our patients and residents, while ensuring everyone's health and safety.

With me (Verna) today to talk more about family support and visitation are:

- Dr. Jim Silvius, Senior Medical Director, Provincial Seniors Health and Continuing Care
- Paul Wright, Manager, Calgary Zone Patient- and Family-Centred Care.
- Kait Cooper, Senior Consultant, Engagement and Patient Experience.

Jim, Paul and Kait share how we've evolved and implemented the guidelines, involved patients and families in their development, and what we're doing to protect the health of our vulnerable continuing care residents when it comes to visitation.



Consolidating EMS Dispatch Services

Emergency Medical Services (EMS) is an essential part of the healthcare system. For most of the

province, EMS Dispatch Services came under the AHS umbrella in 2009. This summer, AHS announced the consolidation of the remaining EMS Dispatch Services contracts in Calgary, Lethbridge, Red Deer and the Regional Municipality of Wood Buffalo into the AHS dispatch system.

This change is intended to support increased efficiency and coordination of resources for patients, regardless of geographic boundaries. Watch these videos to learn more about what consolidating dispatch entails, and how it supports our commitment to provide the right care at the right time at the right place to all Albertans:

- [AHS EMS Dispatch Explainer with Chief Paramedic Darren Sandbeck](#)
- [AHS EMS Online Medical Consultation](#)

New AHS Board Members Announced

On October 1 the Government of Alberta announced two new Board members for AHS. Vicki Yellow Old Woman and Dr. Sayeh Zielke have joined the [Alberta Health Services' Board](#), the governing body of the organization, for three years. Read the full news release [here](#).

[Vicki Yellow Old Woman](#) is an experienced financial professional and member of the Institute of Corporate Directors who has served in various financial and board roles, including serving as the Corporate Financial Officer for Siksika Health Services.

[Dr. Sayeh Zielke](#) is an author, business owner and physician based in Lethbridge, specializing in the treatment of patients with heart disease. She has served on the executive of the Alberta Medical Association and holds faculty appointments at the University of Calgary and the University of Lethbridge.

Hepatitis C screening and treatment available through family doctors

Albertans can now receive Hepatitis C screening and treatment through their family doctor, improving and expediting access to services previously available only through an appointment with a specialist.

Family physicians now have the tools and resources needed to assess if a patient is at risk for Hepatitis C and, if required, to order a blood test, with results typically available within a few days. In many instances, family physicians can also provide subsequent treatment with no referral to a specialist required.

Previously Albertans would need to book appointments with a specialist, often outside of their community, for assessment, testing and treatment. This barrier prevented many people at high risk of contracting Hepatitis C, or with the disease, from seeking care.

More than 43,000 Albertans have chronic Hepatitis C. Without timely treatment, they could develop complications, including liver cancer, and possibly require a liver transplant.

Albertans are encouraged to [learn whether you are at risk for Hepatitis C](#).

Join the Conversation

Health Advisory Councils are recruiting

We're recruiting! Do you or someone you know have a passion for health care in Alberta? Are you engaged in your community and interested in sharing a local perspective on health service delivery with AHS? If the answer is yes, we'd like to hear from you.

Five [Health Advisory Councils](#) in northern and southern Alberta are recruiting new volunteer members:

- **Tamarack** (North Zone) – Jasper, Whitecourt
- **Lakeland Communities** (North Zone) - Athabasca, Smoky Lake, Boyle, Thorhild
- **True North** (North Zone) - High Level, Rainbow Lake, La Crete, Fort Vermilion, Paddle Prairie
- **Oldman River** (South Zone) - Milk River, Taber, Crowsnest Pass, Pincher Creek, Lethbridge
- **Palliser Triangle** (South Zone) - Bow Island, County of 40 Mile, Seven Persons, Cyprus County, Acadia Valley, Medicine Hat

For more information and to apply, visit Advisory Councils [online](#).

Nominate a Healthcare Professional for new lifetime achievement in health

Albertans are invited to nominate outstanding healthcare providers for the new Dr. Peter B. R. Allen Lifetime Achievement in Health Award. The award will recognize the outstanding contributions and extraordinary efforts Albertans have made to improve the health-care system and patient outcomes over their career.

The award is named after Dr. Peter Allen, an Alberta neurosurgeon who spent four decades mastering techniques in the operating room, building rapport through kindness and generosity with patients and coworkers alike, and listening closely to ensure he treated people holistically - beyond the neurosurgical condition they faced.

Health-care workers, including nurses, doctors and allied health professionals across care sectors who have strong roots in the province, are connected to the health-care community, and have worked to improve the lives of Albertans for more than 20 years can be nominated. Nominations for the inaugural Dr. Peter B. R. Allen Lifetime Achievement in Health close November 9, 2020.

Psychological First Aid for Indigenous communities

AHS Addictions & Mental Health has developed a series of sessions to address Psychological First Aid (PFA) for a Pandemic. New to their roster is a session designed to support Indigenous communities, incorporating Indigenous values and using a holistic and community-centered approach.

The first public webinar will be offered on October 6, and a train the trainer session is scheduled for October 13. Registration is on a first come, first serve basis.

To register, email Shanelle.Reodica@ahs.ca.

Managing Emotional Eating sessions offered online

Residents of Central Zone are invited to register for a series of workshops designed to address emotional eating. Participants will learn how eating habits are formed, and how triggers such as emotions, situations and events can be managed to help develop better eating habits that will last a lifetime.

Interested residents can register for the three-part program, offered via Zoom Oct. 13, 20 and 27, by calling the Alberta Healthy Living Program at 1-877-314-6997.

Be Well - Be Kind

Foundations Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)



Hospital Bed Race Smashes last year's fundraising goal for health foundation

Some friendly competition at Snye Point Park smashed a fundraising goal for the Northern Lights Health Foundation on Saturday, September 26.

For the third year running people cheered as teams sprinted towards the finish line at the annual Hospital Bed Race. 14 teams of four pushed a hospital bed with a 150-lb weight on it like a bobsled.

The health foundation hoped to match last year's \$48,000. Instead, the event brought in more than \$56,500.

Celebrity Shout-Out – *Heartland* actor Shaun Johnston

Messages of gratitude to our healthcare staff keep pouring in from musicians, models, actors and athletes from Alberta and beyond.

This week's shout-out comes from actor Shaun Johnston, star of CBC's *Heartland*.

"You're keeping us all safe, healthy ... and it goes a long way, I have to tell you. It's admired greatly," says Johnston, who is from Ponoka. "I love you for it. Keep up the good work."

Stay tuned and follow AHS on social media for more celebrity shout-outs.



Sharing the Love: Gratitude from Albertans

"I want to thank all the staff and doctors who treated me during my stay at the Foothills (Medical Centre) in April and May. The staff were very professional, helping me in every way. They even helped my family arrange a birthday celebration. I will never forget it!"

— Richard Pearcy

"Thank you for a smooth and seamless (and quick!) experience with my seven-year-old daughter. The nurse took time to prepare my daughter and answer questions, and was honest and friendly. I am so impressed with Calgary's testing program. Thank you."

— Anonymous

Wrapping Up - Looking Ahead and Looking Back

It's hard to believe it's now October and, with three months left in 2020, we're approaching the end of this difficult and challenging year. But I think it's also helpful to look back and reflect upon how far we've travelled, and the lessons we've learned, in the almost seven months since Alberta's first confirmed case of COVID-19.

For instance, at the beginning of the pandemic, AHS performed about 35 COVID-19 tests per day; as you read earlier, we averaged more than 15,000 daily tests this week. Our early modelling projections prompted us to free up hundreds of acute care beds in anticipation of a peak of severe COVID-19 cases expected in May. That surge was smaller than our modelling projected and we have currently have 64 people in hospital with the virus, even as many Alberta businesses have reopened and many K-12 students are back in classes. Early on, we implemented heavily restrictive visitation guidelines at our acute and continuing care sites; today, we're striking a different overall balance between the safety of patients, residents and our people, and the needs of patients, residents and families to spend time together and support one other.

We're learning as we go and we've come a long way since March. COVID-19 remains a present and real threat. We must remember to maintain our vigilance. There are still hard times and difficult decisions ahead, especially as we head into influenza season. But where we stand right now — dealing with the issues of the day and seeing the end of 2020 on the horizon — take a moment to look. We wouldn't be where we are today without the support of Albertans.

As always, with gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Together4Health Headlines

• HEALTH NEWS YOU CAN USE •

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AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing Community.Engagement@ahs.ca. And [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

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- **Things You Need to Know**
 - AHS Review Implementation Plan
 - Updated Designated Family/Support & Visitor Screening Tool for Acute Care Sites
 - Verna's Weekly Video Message - Silver Lining and Gratitude
 - Supporting Alberta Schools and Parents
 - Environmental Services Do Their Part to Keep Patients Safe
 - Global Handwashing Day and National Infection Control Week
 - Mobile Mammography Services to visit McLennan, Gift Lake, Sucker Creek and High Prairie
- **Join the Conversation**
 - Join the Lakeland Communities HAC to Discuss Community-based Health
 - Wood Buffalo HAC invites Residents to Conversation about Mental Health Services

- Patient and Family Centered Care week goes virtual
- Health Advisory Councils are recruiting
- **Be Well - Be Kind**
 - Foundations Good News
 - Togtherall and Text4Hope Can Promote, Protect Your Mental Wellness
 - Former South Zone Medical Director Recognized for Mentoring
 - Celebrity Shout-Out - *Heartland* Actress Michelle Morgan
 - Sharing the Love

COVID-19 Status

Cases in Alberta

Over the Thanksgiving weekend we reflected on our gratitude for everything Albertans have done over the past nine months, since we became aware of the threat posed by COVID-19. Today we are asking for your continued help to slow the spread of COVID-19 in our facilities and in the province, as the average number of daily new cases continues to rise from week to week — and what we're seeing in the Edmonton Zone is particularly concerning.

Provincewide, the average number of daily new cases for the week ending on Oct. 7 rose 45 per cent compared to the previous week — from an average of 152 daily new cases to 220.

Edmonton Zone accounted for three of every five new cases in the province last week. During this period, the zone reported an average of 137 new daily cases, up from 82 the previous week, a 66 per cent increase. At more than 10 cases per 100,000, Edmonton Zone is experiencing the highest seven-day rolling average since the start of the pandemic. Alberta Health has imposed some voluntary restrictions on the Edmonton Zone, but the situation isn't limited to Edmonton.

We all have a role to play in slowing the spread of COVID. The best protection is to avoid crowding and maintain physical distancing whenever possible. When feeling sick, stay home and use the [AHS online self-assessment tool](#) to guide your next steps. Wash your hands regularly with soap and warm water, and avoid touching your face. Wear a mask when outside of your cohort and/or in public when physical distancing of two metres cannot be maintained.

Other notable COVID-19-related statistics:

- In the past seven days, individuals 20 to 49 years of age accounted for half of all new cases in the province.
- Currently, 77 people are in hospital with the virus and 13 of them are in an intensive care unit.
- Fourteen Albertans passed away between Oct. 1 and Oct. 7. We extend our deepest sympathies to the families of these individuals, and to all who have lost loved ones during this time. In total, since the start of the pandemic in this province, 283 Albertans have died from COVID-19.
- As of Oct. 7, a total of 1,472,658 tests have been conducted. In the past week, 107,075 tests were completed for an average of 15,296 per day. The daily positivity rate on Oct. 7 was 2.13 per cent. This is the first time since mid-May the daily positivity rate was above two per cent.
- As of Oct. 8, AHS has confirmed that 387 individuals with COVID-19 were present at schools while infectious. Currently, 230 out of 2,415 schools in the province have reported that an infectious individual has attended their school.

COVID-19 Testing for Healthcare Workers - The Latest Numbers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

As of Oct 7:

- 54,969 employees (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested, 625 (or 1.14 per cent) have tested positive.

- Of the 625 employees who have tested positive, 83 (or 13.3 per cent) acquired their infection through a workplace exposure (with 186 of the 625 positive results still under investigation as to the source of infection).
- 3,571 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19 and, of those tested, 42 (or 1.18 per cent) have tested positive.
- Of the 42 physicians who have tested positive, three (or 7.1 per cent) acquired their infection through a workplace exposure (with five of the 42 positive results still under investigation as to the source of infection).

Things You Need to Know

AHS Review Implementation Plan

AHS has been directed by the Government of Alberta to move forward with approximately 50 initiatives identified as part of the AHS Review, to strengthen the financial sustainability of AHS given the fiscal challenges facing the province, while ensuring we remain focused on the pandemic response. Alberta Health Services Review Implementation Plan is available on our [website](#).

Some of the initiatives identified - such as Operational Best Practice, reduction of overtime, vacancy management, consolidation of purchasing hubs, reduction of duplication between AHS and Alberta Precision Laboratories, and further reductions in discretionary spending - are already well underway. Others have been publicly discussed previously, such as the contracting of community lab services and the consolidation of Emergency Medical Services dispatch. AHS will move forward with contracting linen and laundry services and community laboratory services by issuing Request for Proposals for contracted vendors this fall. We will further explore the contracting of environmental services and food services. AHS will also undertake a management review, as well as a review of the executive leadership team, two initiatives included in the AHS Review.

In total, the savings will amount up to \$600 million over several years.

The pace of implementation will be slowed to ensure that AHS is able to continue to respond to the COVID-19 pandemic, and in recognition of the government's commitment to maintain our frontline clinical workforce.

Since AHS was created a decade ago, we have focused on operating efficiently and delivering quality, timely patient care. As you know, we have made a lot of progress, and there are many areas where we are leading nationally and internationally. When the AHS Review was launched, we saw it as an opportunity to examine our performance and continue to evolve. When the [report](#) was first released in February 2020, it validated that we are indeed on the right track.

Beginning to move forward with initiatives approved by government for implementation will mean changes to how AHS delivers services. We will continue to do this work in partnership with our employees and physicians, the communities we serve, and Albertans.

Updated Designated Family/Support & Visitor Screening Tool for Acute Care Sites

Effective today, Oct. 13, Alberta Health Services (AHS) will implement an enhanced designated family/support and visitor screening tool in all acute care sites. This screening tool was updated to provide clarity and understanding for the screeners, designated family supports and visitors when they enter a site. It aligns with the AHS daily fit for work screening for all staff.

This tool provides greater accuracy for those individuals who may not be symptomatic, yet are still in quarantine. It is intended to be done verbally. No personal information will be saved.

Updates include:

- Ensure individuals entering a site have not had any new or worsening symptoms that started in the last 10 days, including symptoms such as vomiting and diarrhea in the last 48 hours.
- Further simplified and specified questions to ensure less grey area in answers when it comes to close contacts.
- Guidance regarding individuals testing positive in the past 10 days or awaiting results of test because of symptoms.
- Guidance regarding people who have had any instruction to self-isolate in the last 14 days.

Exemptions are included for designated family/support persons for pediatric patients, maternity or dependent adults based on the current guidelines, patient situation, site and care team.

Please contact patient.engagement@ahs.ca if you have any questions.

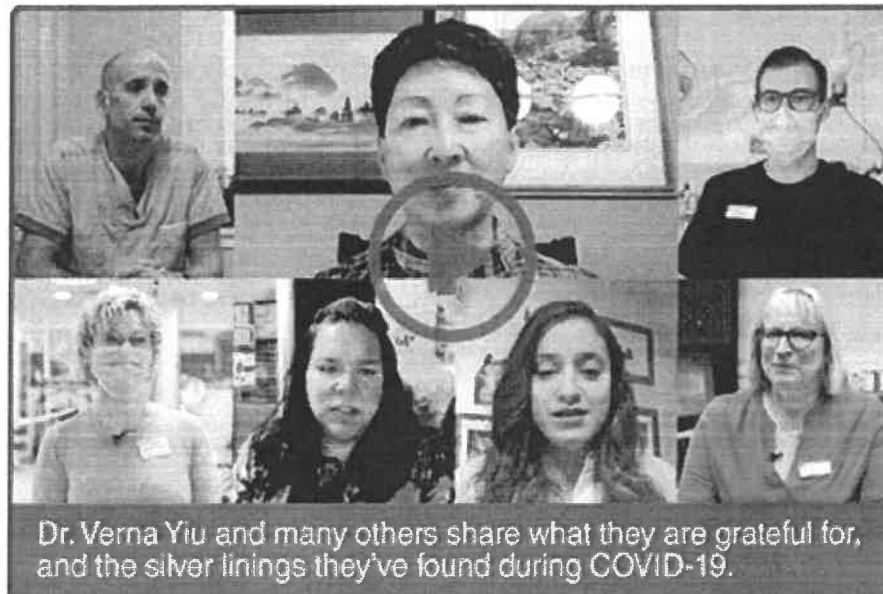
Verna's Weekly Video Message - Silver Lining and Gratitude

Over the past several weeks, we've been profiling the great work of our people across the province —both on the front lines and behind the scenes.

In this week's vlog, I (Verna) want to put the spotlight on some silver linings from our pandemic response. For instance, I'm incredibly grateful for all of our teams and staff across AHS.

While our leadership team continues to look for ways to support our staff, I encourage you to keep supporting the healthcare professionals who care for you. These things make a difference.

And now I invite you to watch some of our colleagues share what they are grateful for, and some of their silver linings during COVID-19.



Supporting Alberta Schools and Parents

AHS is working closely with provincial partners to support a safe and healthy return to school. After engaging with superintendents across Alberta, AHS learned parents are looking for guidance on what to do about sending their child to school or daycare during the pandemic. As a result, we've released Guidance for Parents of Children Attending School and/or Childcare. AHS values the partnerships and input school leaders have provided to help AHS increase the clarity and availability of guidance for schools, school authorities and parents.

The new resource provides specific information about what to do if a child feels unwell and/or has been notified by AHS as a close contact of a confirmed case of COVID-19. We encourage you to share this resource and learn more at ahs.ca/parentcovidguide.

As of Oct. 7, AHS started notifying parents of close contacts in schools by email rather than by phone. We believe this will streamline our notification process, better support school administrators, and notify parents and guardians faster. This will also support our contact tracing and public health staff as they continue to connect with Albertans who may have been exposed to COVID-19. Many thanks to the Health Link and Public Health Contact Tracing teams for the many thousands of calls they made to parents before the process changed.

Visit alberta.ca/returntoschool for more information and guidance on re-entry for the 2020/21 school year.

Environmental Services Do Their Part to Keep Patients Safe

Work to clean and disinfect our facilities plays a key role in our pandemic response. We have all been doing our part to follow required cleaning processes to keep our sites safe, especially our Environmental Services teams.

During the pandemic, there has been a significant increase in patient room isolation cleaning, most notably in emergency departments. The number of patients who are screened and placed on isolation precautions has dramatically increased; in many cases, doubled or tripled. Isolation cleaning is a resource-intensive cleaning process that helps break the chain of infection and ensures a safe environment for our patients.

Environmental Services teams are also conducting enhanced cleaning, meaning they clean high-touch surfaces three times daily in long-term care and designated supportive living sites, emergency departments, urgent care centres and designated COVID-19 units. These teams have also been instrumental to clinical areas during times of disinfectant and alcohol-based hand rub supply disruptions by working with sites to support with substitute products and preservation measures.

Our Environmental Services team have stepped up during the pandemic and we sincerely appreciate their efforts and willingness to adjust their work routines in order to meet evolving patient care needs.

Global Handwashing Day and National Infection Control Week

Oct. 15 is Global Handwashing Day, a global advocacy day dedicated to increasing awareness and understanding about the importance of handwashing with soap and water as an effective and affordable way to prevent disease and save lives. Global Handwashing Day is an opportunity to design, test and replicate creative ways to encourage people to clean their hands using soap and water (or alcohol-based hand rub).

Oct. 19 – 23 is National Infection Control Week, a time for infection control professionals to educate staff and the community about the importance of infection prevention and to promote the important work of infection control professionals. Although the COVID-19 pandemic will be a theme this year, the goal of this week is to 'get back to basics' and remind AHS staff, physicians and volunteers of the vital importance of infection prevention and control (IPC) practices during and beyond COVID-19.

IPC created an interactive, virtual escape room game in which you can apply your infection prevention and control knowledge. You can play on your desktop computer [here](#) starting Oct. 15.

Mobile Mammography Services to visit McLennan, Gift Lake, Sucker Creek and High Prairie

October is Breast Cancer Screening Awareness Month, when women are reminded to get checked for breast cancer. Through *Screen Test*, AHS's Mobile Mammography unit, women ages 50 to 74 - the group most at risk of developing breast cancer - have local access to mammography services.

The mobile mammography trailer will be travelling through the region as follows:

- McLennan Sacred Heart Community Health Centre, Oct. 22-24
- Gift Lake Community Hall, Oct. 26-28
- Sucker Creek First Nation Recreation Centre, Oct. 29 and 30
- High Prairie Health Complex, Oct. 31 and Nov. 2-7

To book your appointment or learn more about the program, call 1-800-667-0604 or visit <https://screeningforlife.ca/>.

Join the Conversation

Join the Lakeland Communities HAC to Discuss Community-based Health

The Lakeland Communities Health Advisory Council (HAC) invites local residents attend a virtual Community Conversation on Wednesday, October 14, 2020. This is an opportunity to learn more about **Health System Integration initiatives** (Formerly Enhancing Care in the Community), whose goal is to help people be as healthy, well and independent as they can be in their homes and communities.

Participants will be invited to share their experiences and perspectives with Dr. Richard Lewanczuk, Senior Medical Director with Alberta Health Services. Dr. Lewanczuk is seeking community input as AHS prioritizes community-based health.

The information session will be via Zoom and runs from 7:00 – 9:00 p.m. [Please register here.](#)

Wood Buffalo HAC Invites Residents to Conversation about Mental Health Services

The Wood Buffalo Health Advisory Council (HAC) invites you to participate in an upcoming virtual Community Conversation about **Mental Health Services** in the Wood Buffalo region: Wednesday, October 21, 2020, from 7:00 p.m. to 9:00 p.m.

The goal for this event is to bring community services agencies together with residents to discuss the mental health challenges being faced in our communities. The HAC hopes to bring attention to both the AHS and community services available to residents, and to identify how AHS and community services providers can better work together to meet the needs of Wood Buffalo residents. Join this session and be part of a community effort to improve the mental health of your friends, family and colleagues across the region.

[Click here](#) to register for this virtual event.

Patient and Family Centred Care week goes virtual

Alberta Health Services is celebrating Patient and Family Centred Care (PFCC) week November 2-6, 2020. The week celebrates our partnerships with patients, clients, residents and their families through the four core concepts of patient and family centred care: respect & dignity; information sharing; participation; and collaboration.

This year a Together4Health project page was launched to allow all Albertans to participate in Patient and Family Centred Care week. We would love to hear how you have received healthcare during the pandemic, your ideas on new and innovative ways to deliver healthcare, and your feedback on PFCC across AHS. [Join the conversation here.](#)

Additionally, we are hosting *Pixperience – A Journey through Pictures* on November 3rd from 12-1 pm. Patients, families and staff are invited to share their experiences of patient and family centred care. This virtual 1 hour session will take place on Skype. [Visit Together4Health to register.](#)

Health Advisory Councils are recruiting

We're recruiting! Do you or someone you know have a passion for health care in Alberta? Are you engaged in your community and interested in sharing a local perspective on health service delivery with AHS? If the answer is yes, we'd like to hear from you.

Five [Health Advisory Councils](#) in northern and southern Alberta are recruiting new volunteer members:

- **Tamarack** (North Zone) – Jasper, Whitecourt
- **Lakeland Communities** (North Zone) - Athabasca, Smoky Lake, Boyle, Thorhild
- **True North** (North Zone) - High Level, Rainbow Lake, La Crete, Fort Vermilion, Paddle Prairie
- **Oldman River** (South Zone) - Milk River, Taber, Crowsnest Pass, Pincher Creek, Lethbridge
- **Palliser Triangle** (South Zone) - Bow Island, County of 40 Mile, Seven Persons, Cyprus County, Acadia Valley, Medicine Hat

For more information and to apply, visit [Advisory Councils online.](#)

Be Well - Be Kind

Foundations Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

Royal Alexandra Hospital Foundation Harvest Celebration

The 2020 Harvest Celebration aired live on September 19 during a one-hour special on CTV Edmonton, Celebrating the Lois Hole Hospital for Women - 10 Years.

At this year's event, a decade of lives, a decade of women's health-focused research and a decade of specialized care for mothers, grandmothers, sisters, daughters and friends was celebrated.

Watch the ten year video [here](#) and for a recap of the event, read more [here](#).

Togetherall and Text4Hope Can Promote, Protect Your Mental Wellness

Togetherall

We know COVID-19 has an impact on mental health. In an effort to enhance mental health supports for Albertans, AHS is partnering with Togetherall — a free, online network that offers anonymous, peer-to-peer mental health services 24 hours a day, seven days a week. Through the network, you can share, connect and support others in a safe online community. You can sign up for Togetherall at ahs.ca/virtualmentalhealth. This network will help connect you with others during a time when we are physically disconnected. It is so important to maintain our social connections and this platform will provide a way for us to connect with others from all walks of life.

Text4Hope

With the help of several foundation partners, the Text4Hope service was launched in the spring, sending subscribers text messages of support in the hope of easing stress and anxiety. Over the past several months, we have been hearing how this program has helped Albertans. Today, we are pleased to share one of those [stories from Jaime Gonek](#), a lab technologist, runner and mom of four.



Text4Hope is making a difference for Albertans, and we thank our partners—the Mental Health Foundation, Calgary Health Trust, University Hospital Foundation, Royal Alexandra Hospital Foundation, Alberta Cancer Foundation and Alberta Children's Hospital Foundation—for their support of this program.

Text COVID19HOPE to393939 to subscribe or visit ahs.ca/text4hope if you would like more information.

Former South Zone Medical Director Recognized for Mentoring

We'd like to congratulate longtime Lethbridge physician Dr. Vanessa Maclean - a former medical director in the South Zone of Alberta Health Services - for receiving the May Cohen Award for Women Mentors. The award is presented to a female physician and Canadian Medical Association member who has demonstrated outstanding mentoring.

Starting as a family physician in Lethbridge in 1987, she later became an emergency department doctor, then medical director for the zone. Dr. Maclean retired from that position in 2016 but remains active in the medical community.

As medical director, she kept an eye out for promising young physicians with big ideas, making sure they had a chance to be heard, and made herself available when they needed advice or support. In 2017, she conducted a review of the experience of female physician leaders in Alberta; it found women are under-represented in leadership positions in healthcare and encounter barriers to achieving those positions.

Today, Dr. Maclean's work focuses primarily on the establishment of Connect Care, and she is still actively mentoring women and other emerging leaders.

Celebrity Shout-Out – *Heartland* Actress Michelle Morgan

Musicians, artists and athletes all over Canada keep sending messages of gratitude to our staff, teams and volunteers.

Today's shout-out comes from Michelle Morgan, star of CBC's *Heartland*.

"I just wanted to take a minute and say thank you to all the doctors. You guys rock," says the Calgary-born actress and filmmaker, who is now based in Vancouver.

"Alberta Health Services, you guys are the best... You guys are who help us sleep at night because should we or our families become sick, you guys have our backs."

Stay tuned and follow AHS on social media for more celebrity shout-outs.



Sharing the Love

Thank you, healthcare aides

We would like to thank all of our healthcare aides (HCAs) for their dedication in providing outstanding care to patients every day. Our approximately 7,400 HCAs are one of the largest workforces in AHS and are vital members of the healthcare team. Your work and perseverance during this pandemic has been nothing short of amazing and you continue to go above and beyond. And thank you for your dedication.

- Sherry Silver, Health Professions Strategy & Practice

Note: Oct. 18 is Healthcare Aide Day, a time to celebrate the continued dedication of healthcare aides for providing outstanding care to patients every day. [Learn more](#) about how you can celebrate.

Gratitude from Albertans

*To all the nursing staff in Unit 54 of Foothills Medical Centre,
My deep gratitude goes to the day and night nurses, including the discharge nurse, who looked after me for a complex knee surgery. They showed true professionalism and genuine care, and made my stay a very pleasant one. Many thanks!*

- C. Max Wang

Thank you to all the doctors, nurses and support staff for all your hard work. Greatly appreciated.

- Pamela Holmerson

Thank you for showing such patience and kindness with each patient and student you interact with. It has been a pleasure to watch and learn from you through your connections with patients, as well as how you teach fellow students. Your kindness is greatly appreciated!

- Anonymous

Wrapping Up - The Power of Being Grateful

As we look back on Thanksgiving weekend, we'd like to start this week with a thought on the power of gratitude. Author and researcher Brene Brown has a quote that resonates with both of us: "There is no joy without gratitude." All of us in healthcare - whether we work on the front lines or behind the scenes - are lucky to do work that directly or indirectly makes a positive difference in the lives of others. Of course, our work can be difficult and draining, emotionally and physically, and the pandemic has only made what we do more complex and stressful. Yet as healthcare workers we have the opportunity to help in a time of need; to assist in a time of transition; to provide guidance in a time of tumult.

As always, with gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Deputy Minister
18th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR101854

September 22, 2020

Dear Chief Administrative Officer:

With the revised April 1, 2021, completion date for intermunicipal collaboration frameworks (ICFs) and intermunicipal development plans (IDPs) approaching, I want to thank you for your municipality's ongoing work on this important initiative. The next several months will be a critical time as we near the legislated deadline.

Intermunicipal Collaboration Frameworks

Our records indicate that your municipality has not completed all of its mandatory ICFs. If you have completed ICFs that you have not yet notified the ministry about, please send notification to icf@gov.ab.ca with a copy to Assistant Deputy Minister, Gary Sandberg at gary.sandberg@gov.ab.ca.

If you are still in the process of finalizing ICFs and IDPs with municipal neighbours, I want to reiterate the following information that may help with their completion. Municipalities remain able to fully negotiate the details of an acceptable agreement by April 1, 2021. I encourage municipalities that still have areas of disagreement to consider seeking additional support, such as mediation. I am pleased to note that intermunicipal mediations over the last 20 years have had very high success rates.

Alternatively, in order to meet the legislated timeline, two municipalities with remaining areas of disagreement could complete an ICF with a commitment to resume negotiations on the services within a specified timeline. For example, an ICF would state the maintenance of existing intermunicipal arrangements for a set period (e.g., one to two years), and commit to renegotiation of the terms of the specific service(s) within the specified period. This would allow the legislated deadline to be met and ensure mandatory arbitration is not triggered.

If an ICF is not completed by April 1, 2021, the municipalities will be required to jointly select an arbitrator; if they cannot agree, they can request the Minister appoint an arbitrator. The costs of an arbitration will be borne fully by the municipalities.

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There have been a number of inquiries to the ministry with respect to services delivered by third parties, such as library boards, regional services commissions, the RCMP, and the provincial government. Services delivered by third parties should not be included in ICFs, as the municipalities do not govern or operate these services directly. Conversely, an intermunicipal service operated by a municipality, such as a peace officer service, is required to be included in an ICF.

Intermunicipal Development Plans

Recent amendments to the *Municipal Government Act* have streamlined IDP requirements. Municipalities can now opt out of completing an IDP as long as the parties agree that one is not required. If one or both municipalities believe an IDP is required, the IDP must be in place by April 1, 2021. Please note that mediation may also benefit the negotiations of IDPs. If an IDP is determined to be required and is not completed by April 1, 2021, the Minister must refer the dispute to the Municipal Government Board for recommendations, and may subsequently order the municipalities to establish an IDP in accordance with those recommendations.

Timeline Extension Requests

Municipal Affairs is generally not prepared to support extensions to the ICF/IDP deadline, except in exceptional circumstances, or where municipalities simply need an additional one to two months to complete the process. I encourage all municipalities to act accordingly in order to avoid arbitration. Requests for extensions will only be considered if both municipalities indicate their support by council resolution.

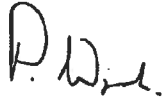
Ministry Supports

The ministry remains steadfast in its support for municipalities in completing the first cycle of ICF/IDPs. If your municipality needs advice on the technical requirements, or is interested in facilitation or mediation support to complete ICFs or IDPs, please contact the Intermunicipal Relations team toll-free at 310-0000, then 780-427-2225, or at icf@gov.ab.ca.

I wish to close with my hope that municipalities will, to every extent possible, complete ICFs and IDPs locally, proactively, and in a spirit of good faith and collaboration by the legislated deadline. Both mandatory arbitration for ICFs and review of the Municipal Government Board for IDPs are important contingencies; however, locally and autonomously developed ICFs and IDPs is the Government of Alberta's preferred outcome. As such, I encourage your municipality to progress with openness to reasonable compromise and a willingness to access advice and supports where needed.

I wish you every success in completing this important work.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Wynnyk". The signature is written in a cursive, slightly slanted style.

Paul Wynnyk
Deputy Minister

aboffice@albertabeach.com

From: Brad Geddes <brad.geddes@gov.ab.ca>
Sent: September 29, 2020 8:42 AM
To: ! ABOffice
Cc: Scott Long; Chris Boehnke; Brenda Fioretti
Subject: Disaster Recovery Program
Attachments: Alberta Beach.pdf; 2020 Hydrology - Alberta Beach and Val Quentin.pdf

Kathy,

Thank you for the time to speak with me last week. As discussed, I have attached a copy of our decision regarding your application for support from the Disaster Recovery Program. A copy of the hydrology report is also attached for your reference.

Please don't hesitate to call with any questions.

Regards,

Brad Geddes, BA, MSc, MBA
Executive Director Recovery
Alberta Emergency Management Agency
Ministry of Municipal Affairs
Government of Alberta

Cell 780-490-9025
Brad.Geddes@gov.ab.ca

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, cursive script font, followed by a small square icon.

Classification: Protected A

September 25, 2020

Ms. Kathy Skwarchuk
Chief Administrative Officer
Village of Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0

Dear Ms. Skwarchuk,

Thank you for your Disaster Recovery Program (DRP) application of June 24, 2020, for financial assistance for the flooding Alberta Beach experienced from May 27 to June 3, 2020. I appreciate your patience while conducting our review.

The Disaster Assistance Guidelines set out the following specific criteria that must be met before an application for program assistance can be approved:

1. The cause of the disaster must be extraordinary and cause widespread damage.
2. The disaster has threatened the economic viability of the community.
3. The damages are not insurable.

After careful review, we have determined this event was not extraordinary or widespread in nature. The water that was pushed onshore by the high winds did not meet or exceed the 1 in 50-year flood mark to be considered an extraordinary event.

Having carefully reviewed all the available information, I regret to inform you your DRP application does not meet the program eligibility criteria and is therefore denied.

Thank you once again for your efforts on behalf of Alberta Beach. If you require further information regarding the program, please contact Brenda Fioretti, Acting Director of Community Recovery Services, toll-free by dialing 310-0000, and then 780-718-5101 or via email at brenda.fioretti@gov.ab.ca.

Sincerely,


Shane Schreiber
Managing Director

cc: Honourable Tracy Allard, Minister of Municipal Affairs
Paul Wynnyk, Deputy Minister, Municipal Affairs

**ALBERTA EMERGENCY MANAGEMENT AGENCY
DISASTER RECOVERY PROGRAM**

**ASSESSMENT OF 2020 FLOODING AT
VILLAGE OF ALBERTA BEACH AND SUMMER VILLAGE OF VAL QUENTIN
DUE TO HIGH WATER LEVELS ON LAC STE ANNE**

Submitted to:

**Alberta Emergency Management Agency
Disaster Recovery Committee**

By

**Sal Figliuzzi and Associates Ltd.
Edmonton, Alberta
July 2020**

ASSESSMENT OF 2020 FLOODING AT VILLAGE OF ALBERTA BEACH AND SUMMER VILLAGE OF VAL QUENTIN FROM HIGH WATER LEVELS ON LAC STE ANNE

The Alberta Disaster Recovery Program provides financial assistance to municipalities and their citizens who incur uninsurable losses and damages as a result of a disastrous event. These programs are an effective way of assisting communities to recover from disasters by ensuring that the incurred costs are shared by all Albertans and, whenever possible, by all Canadians through cost sharing arrangements with the federal government.

The Disaster Recovery Program (DRP) is administered by the Alberta Emergency Management Agency (AEMA). AEMA is part of Alberta Municipal Affairs. Alberta Regulation 51/94 of the Alberta *Emergency Management Act* allows the Province to provide financial assistance to private and public sector applicants through Disaster Recovery Program (DRP).

Section 1.4.1 of the “*Alberta Public Sector Disaster Assistance Guidelines*” states:

The Minister may approve a DRP if the Minister is satisfied the disaster caused widespread damage to property, and the cause of the disaster was extraordinary.

Section 1.4.3 of the “*Alberta Public Sector Disaster Assistance Guidelines*” states that:

1.4.3 A disaster event relating to floods is considered extraordinary if it meets or exceeds the equivalent of a 1 in 25-year precipitation level in an urban area, a 1 in 50-year precipitation level in a rural area, or a 1:100-year stream flow for watercourses. The determination is made by AEMA based on analysis of hydrological data.

Lac Ste Anne is located approximately 70 km west of the City of Edmonton. The Village of Alberta Beach and the Summer Village of Val Quentin are located on the south east shore of Lac Ste Anne (Figure 1). In 2016 the County of Lac Ste Anne, through its Municipal Development Plan, adapted the Riparian Setback Matrix Model (RSMM) as a means to determine setbacks from permanent water bodies, including from the shoreline of Lac Ste Anne. Under the RSMM new subdivisions and new buildings in existing subdivisions are required to provide a setback, from the high-water mark to the property line or new building, respectively of between 30 and 80 m.

In June 2020 AEMA became aware of flooding to lakefront properties in the two communities as a result of high-water levels and wave action on Lac St Anne (Figure 2). This report provides a brief description of the water balance for Lac Ste Anne, of the conditions leading up to the 2020 lakefront flooding and of the return period of the 2020 lake levels on Lac Ste Anne to help AEMA determine if the 2020 lakefront flooding meets the extraordinary event criteria.

Lac Ste Anne has a mean annual elevation of 722.776 m. and a lake surface area of 51.7 km². Lac Ste Anne is maintained by outflows from Isle Lake (14,400 dam³/year), runoff from a 297 km² effective local drainage area (22,700 dam³/year) and precipitation directly over the lake (26,000 dam³/year)¹. Water from the lake is lost to evaporation (37,100 dam³/year) and outflows via the Sturgeon River (29,400 dam³/year)¹. Outflows from Lac Ste Anne into the Sturgeon River eventually discharge into the North Saskatchewan River near the City of Fort Saskatchewan.

In 2012, following many years of below average water levels, Lac Ste Anne began experiencing above average runoff and water levels with annual maximum above 723 m. The above average water levels continued into the fall of 2019 with the October 31, 2019 water level being at an elevation of 723.228 m. The fall and winter of 2019-2020 were characterized by above average snow accumulations. When the above average snow pack melted in late April 2020, it resulted in above average runoff into an already above average Isle Lake and Lac Ste Anne. The above average snowmelt runoff was followed by two significant rainfall events in early May and Late May that in each case had runoff volumes comparable to the snowmelt runoff (Figure 3). This runoff, in combination with much above precipitation in May and June (211 mm vs long-term average of 133 mm) gave rise to the rapidly increasing water levels and lakefront flooding in Alberta Beach and Val Quentin (Figure 4).

To assess the return period of the 2020 maximum water level, and thereby if the resulting lakefront flooding meets the extraordinary event criteria, the daily Lac Ste Anne water levels for the entire 1933 to 2018 period were downloaded from Environment and Climate Change Canada's (ECCC) Historical Hydrometric Data website (https://wateroffice.ec.gc.ca/search/historical_e.html). Water levels for 2019 and 2020 were downloaded from ECCC's Real Time Hydrometric Data website (https://wateroffice.ec.gc.ca/search/real_time_e.html). The daily water levels were then analyzed to determine the annual maximum recorded water levels². The recorded annual maximum water levels are presented in Table 1 and Figure 5.

¹ Isle Lake and Lac Ste Anne Water Balance Assessment. Prepared for North Saskatchewan Watershed Alliance. Prepared by Sal Figliuzzi and Associates. September 2016

² It is noted that in the early years water levels were taken weekly and the annual maximum recorded water level may be lower than the actual annual maximum level however this difference is believed to be minor.

Table 1 and Figure 5 shows that the 723.591 m maximum recorded 2020 water level (to July 1) on Lac Ste Anne was the fourth highest in the 87 years since the start of lake level records in 1933.

Highest Recorded Annual Maximum Water Levels	
Year	Water Level (m)
1974	723.793
1944	723.620
1965	723.613
2020	723.591

To assess the return period of the 2020 maximum recorded water level, and thereby determine if it meets the extraordinary event criteria, a frequency analysis of the annual maximum recorded water levels was carried out using Environment and Climate Change Canada's (ECCC) "*Consolidated Frequency Analysis Package - version 3.1*". The return period of the 2020 maximum recorded water level was then determined by comparing the 2020 maximum water level to the computed water level for various return periods. The results are summarized below in Table 2.

Table 2. – Lac Ste Anne at Alberta Beach (05EA006) - Comparison of 2020 Maximum Water Level to 1:20, 1:50 and 1:100-year Water Levels		
	Normal Distribution	Log Pearson III Distribution
1 in 20-year water level	723.48	723.54 m
1 in 50-year water level	723.62	723.73 m.
1 in 100-year water level	723.71	723.86 m.
2020 maximum water level	723.59	723.59 m.

Table 2 shows that the 2020 maximum water level is 0.03 to 0.14 m (3 to 14 cm) below the 1 in 50-year event.

CONCLUSION

It is estimated that the 2020 maximum water level has a return period of about 1 in 30 to 1 in 40 years and **does not meet** the 1:50 year criteria for an extraordinary event.

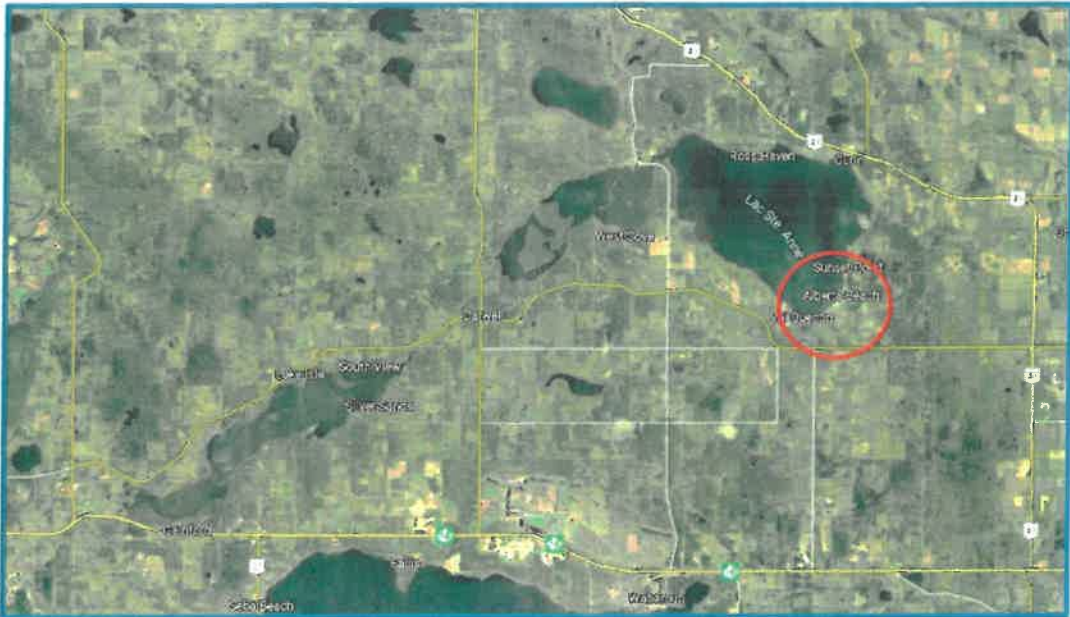


Figure 1 – Location of Village of Alberta Beach and Summer Village of Val Quentin.



Figure 2 – June 2020 lakefront flooding within Village of Alberta Beach and Summer Village of Val Quentin.

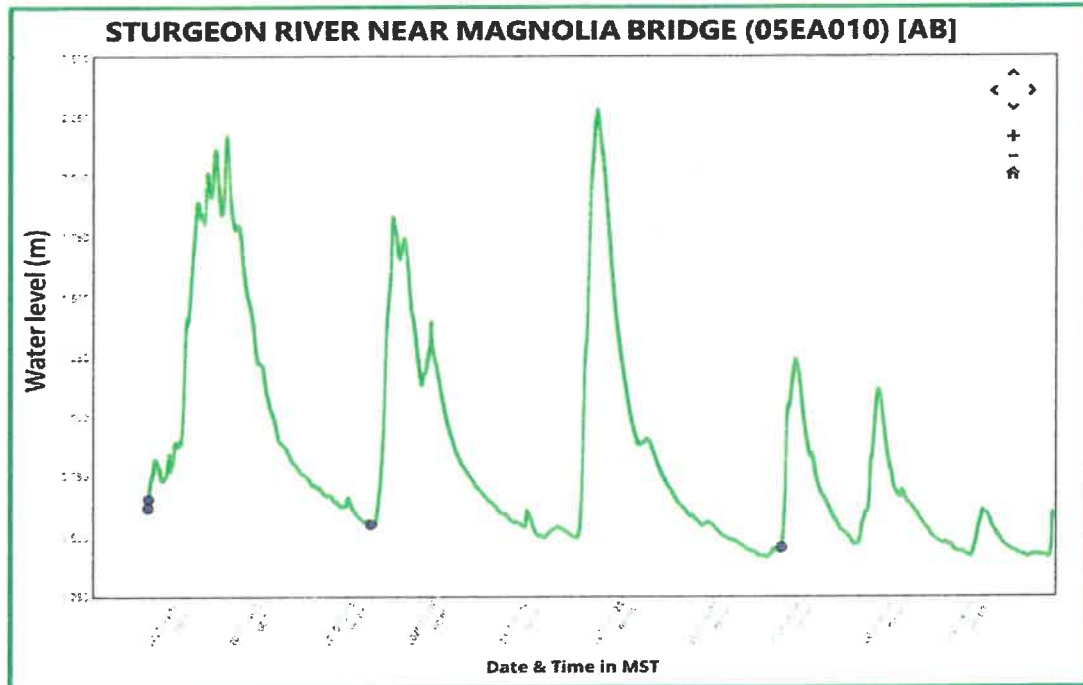


Figure 3 – Water Level³ - Sturgeon River near Magnolia Bridge (above Isle Lake).

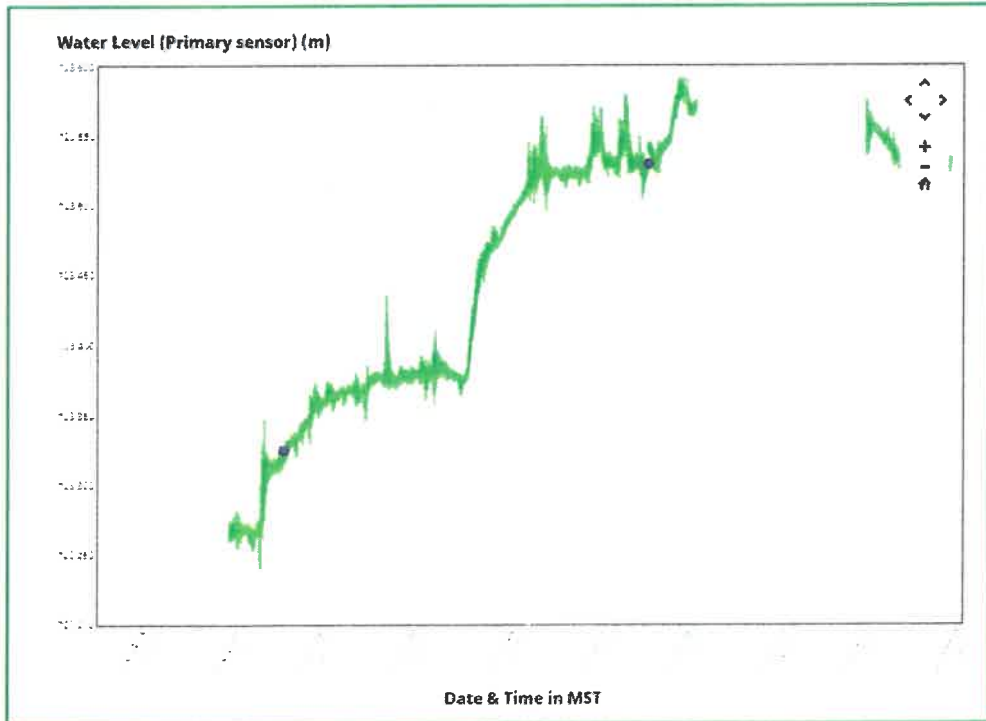


Figure 4 – Lac Ste Anne at Alberta Beach (05EA006) - 2020 water levels.

³ Water levels above temporary benchmark

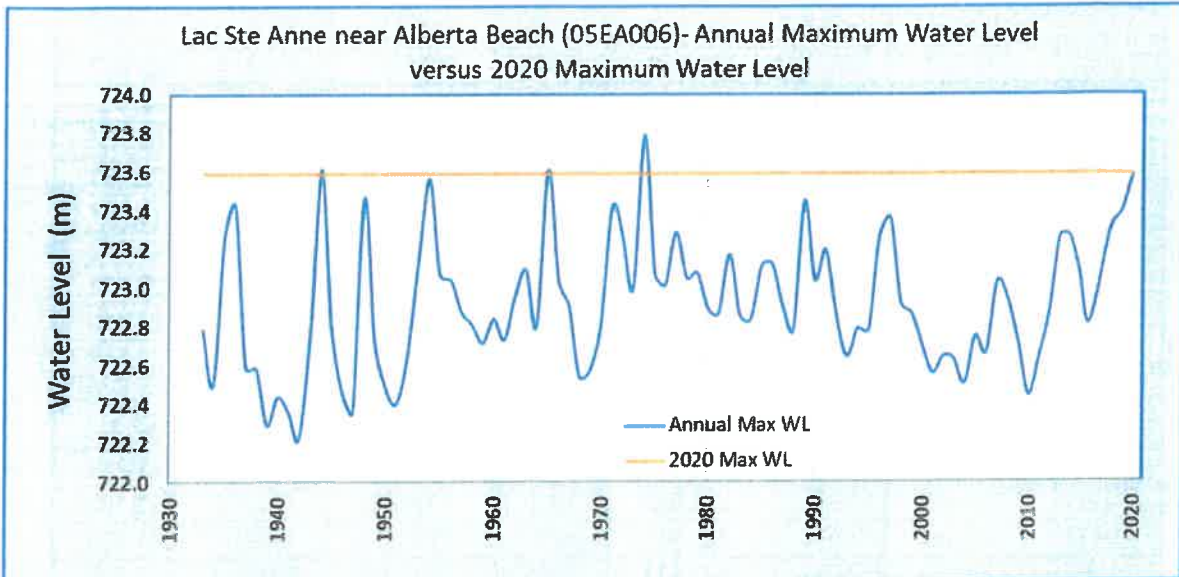


Figure 5 – Lac Ste Anne at Alberta Beach (05EA006) - Historical and 2020 Annual Maximum Water Levels.

Table 1 - lac Ste Anne - Annual Maximum Recorded Water Level							
Year	Water Level	Year	Water Level	Year	Water Level	Year	Water Level
1933	722.791	1956	723.047	1979	723.083	2002	722.651
1934	722.507	1957	722.882	1980	722.900	2003	722.637
1935	723.266	1958	722.815	1981	722.871	2004	722.510
1936	723.431	1959	722.720	1982	723.177	2005	722.757
1937	722.592	1960	722.845	1983	722.863	2006	722.669
1938	722.592	1961	722.736	1984	722.839	2007	723.037
1939	722.297	1962	722.961	1985	723.115	2008	722.952
1940	722.443	1963	723.101	1986	723.131	2009	722.721
1941	722.364	1964	722.806	1987	722.911	2010	722.449
1942	722.227	1965	723.613	1988	722.786	2011	722.647
1943	722.754	1966	723.050	1989	723.454	2012	722.878
1944	723.620	1967	722.912	1990	723.046	2013	723.265
1945	722.797	1968	722.547	1991	723.203	2014	723.277
1946	722.467	1969	722.580	1992	722.865	2015	723.102
1947	722.364	1970	722.818	1993	722.651	2016	722.824
1948	723.473	1971	723.421	1994	722.798	2018	723.318
1949	722.733	1972	723.263	1995	722.786	2019	723.398
1950	722.492	1973	723.001	1996	723.272	2020	723.591
1951	722.406	1974	723.793	1997	723.368		
1952	722.644	1975	723.080	1998	722.927		
1953	723.144	1976	723.016	1999	722.880		
1954	723.571	1977	723.293	2000	722.715		
1955	723.074	1978	723.056	2001	722.565		

From: ASVA Exec Director <summervillages@gmail.com>
Sent: September 16, 2020 10:38 PM
To: Association of Summer Villages of Alberta
Subject: ASVA Annual Conference - Cancelled

Dear Mayors / Reves and CAO's

Each year the Association of Summer Villages of Alberta (ASVA) holds their annual conference during October. You are invited as your municipality is adjacent to one of our summer villages and of course most importantly, because the ASVA values collaboration and partnerships.

Unfortunately, because of the gathering restrictions due to the pandemic and the importance of ensuring the health of members and partners, the ASVA Board of Directors has had to make the difficult decision to cancel the 2020 conference that was scheduled for October 15 & 16.

We are hoping that 2021 will be somewhat back to normal and we can once again hold our fall conference. We look forward to your participation and of course seeing many of you again.

Take care and be healthy.

Kind regards,
Deb Hamilton
 Executive Director
 Association of Summer Villages of Alberta
 780-236-5456
execdirector@asva.ca
www.asva.ca

From: Returning Officer <ReturningOfficer@auma.ca>
Sent: September 21, 2020 4:06 PM
To: Undisclosed recipients:
Subject: UPDATED - 2020 Returning Officer Nominations Report
Attachments: 2020 Candidate Bios.pdf

Good Afternoon,

Below is the updated list of nominees for the 2020 AUMA Board of Directors and Vice-Presidents' elections, together with, the Candidates' Information (attached).
 Completed nomination papers were received by the deadline and further, declares election by acclamation where the number of nominees is equal to the positions available for election.

DIRECTORS

The nomination deadline was 11:59 p.m., Thursday, September 17, 2020.

DIRECTOR, CITIES UP TO 500,000

The following person filed correctly completed Nomination Papers and elected by acclamation:

GANDAM, Mayor Tyler, City of Wetaskiwin

DIRECTOR, TOWNS SOUTH

The following person filed correctly completed Nomination Papers and elected by acclamation:

THORN, Councillor Tanya, Town of Okotoks

DIRECTOR, VILLAGES EAST

The following person filed correctly completed Nomination Papers and elected by acclamation:

LANOVAZ, Councillor Jocelyne, Village of Mannville

DIRECTOR, VILLAGES WEST

The following person filed correctly completed Nomination Papers and elected by acclamation :

DUNCAN, Deputy Mayor Angela, Village of Alberta Beach

The following elections for Directors will open during the Annual General Meeting on Thursday, September 24, 2020.

DIRECTOR, TOWNS WEST

The following persons filed correctly completed Nomination Papers:

CHICHAK, Mayor Maryann, Town of Whitecourt

CHOY, Mayor William, Town of Stony Plain

JABUSH, Mayor Janet, Town of Mayerthorpe

MULLER, Councillor Tyrone, Town of Penhold

STUART, Mayor Robb, Town of Bowden

VICE-PRESIDENTS

The nomination deadline was 11:59 p.m., Thursday, September 17, 2020.

VICE-PRESIDENT, CITIES UP TO 500,000

The following person filed correctly completed Nomination Papers and elected by acclamation:

HERON, Mayor Cathy, City of St. Albert

VICE-PRESIDENT, VILLAGES AND SUMMER VILLAGES

The following person filed correctly completed Nomination Papers and elected by acclamation:

DUNCAN, Deputy Mayor Angela, Village of Alberta Beach

The following elections for Vice-Presidents will be held following the close of elections for Directors during the Annual General Meeting on Friday, September 25, 2020.

VICE-PRESIDENT, TOWNS

The following persons filed correctly completed Nomination Papers:

CHICHAK, Mayor Maryann, Town of Whitecourt

CHOY, Mayor William, Town of Stony Plain

JONES, Councillor Trina, Town of Legal

THORN, Councillor Tanya, Town of Okotoks

Courtney Burton
Returning Officer

aboffice@albertabeach.com

From: LHeureux, Dora <dora.lheureux@fortisalberta.com>
Sent: September 17, 2020 2:14 PM
Cc: Smith, Nicole
Subject: FortisAlberta Proposed 2021 Rate Filing - Proceeding 25843
Attachments: 2021 FortisAlberta Proposed Rates.pdf

Good afternoon,

Nicky is away until Oct 3rd so I am sending this letter to you on her behalf. If you have any questions before she returns please don't hesitate to contact me.

The attached letter is to inform you about next year's rates, which are pending approval by the Alberta Utilities Commission (AUC). If approved by the AUC, these rates will take effect January 1, 2021.

As stated previously if you have any questions before Nicky returns please don't hesitate to contact me.

Thank you.
Dora

Dora L'Heureux | Stakeholder Relations Manager

FortisAlberta Inc. | 360 Carleton Dr. St.Albert, AB T8N 7L3 | Fax 1-866-352-5962 | Cell: 780-288-1588



For more information please visit fortisalberta.com



Sept. 17, 2020

RE: Proposed FortisAlberta 2021 Distribution Rates

As your electrical distribution provider, FortisAlberta appreciates serving you as a customer and we look forward to continuing our partnership. Within this letter, we will share our 2021 Proposed Distribution Rates, currently filed with the Alberta Utilities Commission (AUC). While these are not yet approved, we recognize that the information contained here may be helpful for Municipal, Industrial and Commercial customers for budget planning purposes. Under Performance Based Regulation (PBR), distribution rate setting follows a formulaic approach set by the AUC, which allows for inflationary increases or decreases in recovery of costs plus recovery of amounts associated with investment in the distribution system. These investments ensure continued safe and reliable provision of distribution services. In addition, all transmission increases, or decreases are flowed through by the Alberta Electric System Operator (AESO) to be collected through the Delivery Charges section of the customer bill. Both distribution (FortisAlberta) and transmission (transmission provider) costs will see an increase in 2021.

Pending approval of our submission on Sept.10, 2020, from the AUC under proceeding 25843, following is a summary of the proposed 2021 rate changes, which would become effective Jan. 1, 2021:

1. FortisAlberta has submitted proposed changes to our base Distribution Rates and the Transmission Rates.
2. FortisAlberta has proposed adjustments to the AUC for the Maximum Investment Levels.

Note: 2021 rates may also be impacted by other applications and fees outside of FortisAlberta's control, including transmission rider rates, the Balancing Pool Allocation Rider, the Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider for Q1, and Municipal Franchise Fee Riders.

The attached Rate chart(s) illustrate the estimated percentage and monetary changes for each rate class based on estimated consumption and demands between your December 2020 and January 2021 bundled bill from your retailer.

We thank you for the opportunity to advise you of these pending updates. We'll be sending additional communications once our 2021 Rates are approved. In the meantime, please feel free to contact your Stakeholder Relations Manager should you have any questions or require further information.

FortisAlberta
2021 Proposed Rates
Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2020 Bill	Jan 2021 Bill	\$ Difference	% Change
		300 kWh		\$75.40	\$79.35	\$3.95	5.3%
11	Residential	640 kWh		\$123.68	\$130.58	\$6.90	5.6%
		1200 kWh		\$203.24	\$214.89	\$11.65	5.7%
		900 kWh	5 kVA	\$193.79	\$206.69	\$12.90	6.7%
21	Farm	1,400 kWh	10 kVA	\$321.64	\$342.86	\$21.22	6.6%
		7,500 kWh	25 kVA	\$1,237.47	\$1,327.64	\$90.17	7.3%
		6,000 kWh	20 kW	\$1,587.94	\$1,735.80	\$147.86	9.3%
26	Irrigation (seasonal bill)	14,518 kWh	33 kW	\$3,234.64	\$3,558.11	\$323.47	10.0%
		45,000 kWh	100 kW	\$9,886.93	\$10,884.46	\$997.53	10.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,029.68	\$3,188.54	\$158.86	5.2%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$1,669.39	\$1,757.47	\$88.08	5.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,979.14	\$2,081.27	\$102.13	5.2%
<i>Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.</i>							
		1,083 kWh	5 kW	\$212.43	\$226.68	\$14.25	6.7%
41	Small General Service	2,165 kWh	10 kW	\$400.44	\$428.02	\$27.58	6.9%
		10,825 kWh	50 kW	\$1,904.50	\$2,038.78	\$134.28	7.1%
		2,590 kWh	7.5 kW	\$467.36	\$495.80	\$28.44	6.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$899.09	\$954.75	\$55.66	6.2%
		25,895 kWh	75 kW	\$4,284.27	\$4,554.26	\$269.99	6.3%
		32,137 kWh	100 kW	\$3,828.11	\$4,006.17	\$178.06	4.7%
61	General Service	63,071 kWh	196 kW	\$7,143.33	\$7,479.08	\$335.75	4.7%
		482,055 kWh	1500 kW	\$52,151.08	\$54,568.60	\$2,417.52	4.6%
		824,585 kWh	2500 kW	\$87,931.39	\$91,200.02	\$3,268.63	3.7%
63	Large General Service	1,529,869 kWh	4638 kW	\$148,716.35	\$154,338.01	\$5,621.66	3.8%
		3,298,338 kWh	10,000 kW	\$311,502.17	\$323,025.12	\$11,522.95	3.7%
65	Transmission Connected Service	<i>The Distribution component will increase from \$39.17/day to \$41.11/per day. The Transmission Component is the applicable rate of the AESO.</i>					

CUSTOMER CONTRIBUTIONS SCHEDULES

Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more

Type of Service	Proposed 2021 Maximum Investment Level
Rate 11 Residential	\$2,638 per service
Rate 11 Residential Development	\$2,638 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$5,984 base investment, plus \$857 per kVA of Peak Demand
Rate 26 Irrigation	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 38 Yard Lighting	\$851 per fixture
Rate 31 Street Lighting (Investment Option)	\$3,080 per fixture
Rate 41 Small General Service	\$5,984 base investment, plus \$952 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,984 base investment, plus \$952 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,984 base investment, plus \$952 per kW for the first 150 kW, plus \$120 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$108 per kW of Peak Demand, plus \$119 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years.

*Proposed 2021 Maximum Investment Levels as filed with AUC on Sep. 10, 2020



11.2

LEGISLATIVE ASSEMBLY
ALBERTA

Shane Getson, MLA
Lac Ste. Anne-Parkland

September 28, 2020

His Worship,
Jim Benedict
Mayor of the Village of Alberta Beach
Village Administration Office
4935-50th Avenue, PO Box 278
Alberta Beach, AB T0E 0A0

Dear Mr. Benedict:

On September 25, 2020, our government was proud to announce the Municipal Operating Support Transfer (MOST). This new program delivers funding provided by the provincial and federal governments to support municipal operations impacted by the COVID pandemic and actions taken in response to it.

A total of \$606 million in operating funding will be provided to municipalities under this program, including \$30 million already allocated under the Municipal Sustainability Initiative Operating program. \$140 million of this funding will be provided to municipalities with public transit systems to support public transit operating costs and revenue decreases due to COVID-19, while the remainder will be provided to all municipalities and Metis Settlements to support general COVID-19-related operating costs and revenue losses.

As you have likely seen in the program announcement from Minister Allard, the Village of Alberta Beach will receive \$108,082 in MOST funding. I trust this will be put to good use in your municipality to address the financial impacts caused by the pandemic.

Thank you to the Honourable Tracy Allard, Minister of Municipal Affairs and the Government of Canada for recognizing the importance of supporting Alberta's municipalities in these difficult times. If you have any questions regarding this funding, I urge you to contact Alberta Municipal Affairs at 780-422-7125 or ma.municipalstimulus@gov.ab.ca.

Yours truly,

Shane Getson
MLA for Lac Ste. Anne-Parkland

cc: Honourable Tracy Allard, Minister of Municipal Affairs

RECEIVED OCT 07 2020

aboffice@albertabeach.com

From: NSWA <water@nswa.ab.ca>
Sent: September 24, 2020 4:00 PM
To: Jim
Subject: This is One of Canada's Greatest Rivers!



-  Facebook
-  Twitter
-  Instagram
-  Website
-  Email

Celebrating 20 Years of Watershed Management

**IN STREAM Newsletter
SEPTEMBER 2020**



September 27th is **World Rivers Day!** We think the **North Saskatchewan River** is one of the best. What activities do you enjoy on or by the River? Send us some photos of your favorite spot on the River and we will share these on Instagram.

"Rivers are the arteries of our planet: they are lifelines in the truest sense"
~ Mark Angelo
Canadian River Conservationist

WHERE IN THE WATERSHED IS THIS?

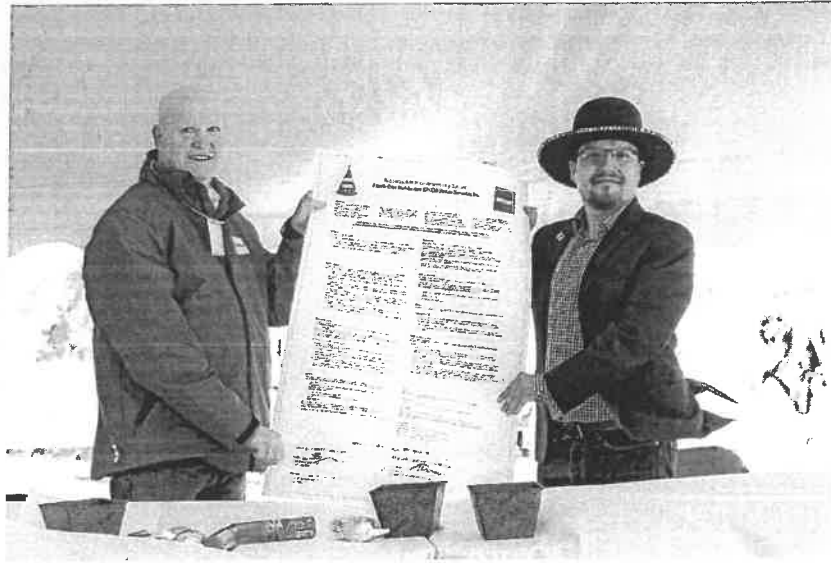


Photo: EPCOR
Stuart Lee (EPCOR President and CEO) and Chief Morin (Enoch Cree Nation)

Enoch Cree Nation and EPCOR have signed a memorandum of understanding (MOU) that formalizes their commitment to working together in the spirit of reconciliation and collaboration. This MOU is built on a shared appreciation for the land and water and provides opportunities for working together in the spirit of reconciliation.

[Read More](#)

THANKS RACHEL, JILLIAN and MICHELLE





NSWA's summer students, Rachel and Jillian, along with Michelle (NSWA Watershed Planning Coordinator) visited many sites in the eastern part of our watershed in August. We are thankful for the opportunity to work with Alberta Lake Management Society (ALMS) this summer.

Photos taken at Whitney Lake and Borden Lake
Frog Subwatershed



Knowledge in Know-vember

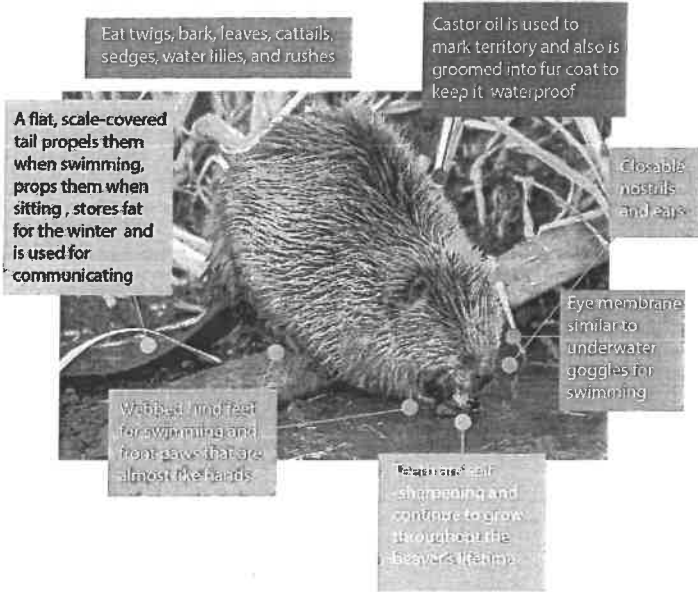
North Saskatchewan River

We hope you will join us for our lunch-time speaker series to be held on **Tuesdays in November**. To align with NSWA's 20th anniversary this year, the theme of the series is *20 years of Partnership Progress*. Each week will feature watershed topics from our many partner organizations. These will be online sessions from 12:00 noon to 12:50 pm.

BYOB (bottle of water that is!). For more information and to register check out the Eventbrite link.

[REGISTER NOW](#)

VERMILION RIVER WATERSHED ALLIANCE - "LIVING WITH BEAVERS"



The VRWA posted a new blog on their website "**Living with Beavers - how to Co-exist with Nature's Eco-engineer**".

This article gives lots of facts about beavers, research into beavers and ways we can co-exist with them. Check out the link to the VRWA website for more information on various stewardship topics.

Beaver photo : Bill Trout, Images Alberta

COEXIST WITH BEAVERS



20 YEARS OF MEMORIES

~ DO YOU REMEMBER?

Douwe Vanderwel served on the NSWA Board for many years representing the City of Edmonton - he was the Treasurer in 2005, and then Vice President from 2007-2008. He was part of the organizing Committee for the Integrated Watershed Management Plan and helped to organize several 'on the water' trips for the Board and others.

In retirement Douwe continues to be involved in environmental and social issues as evidenced by two terms as an Edmonton Area Land Trust Director and Edmonton Native Healing Centre volunteer. He continues to have a strong interest in local water issues (Big Lake and Sturgeon River).

OTHER WATERSHED RESOURCES

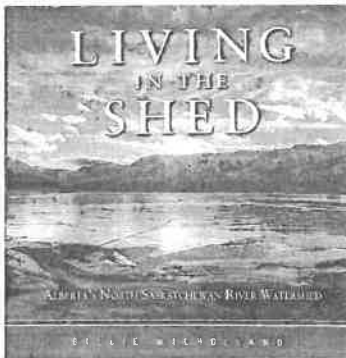
The **Miistakis Institute's** [Map of Beaver Co-existence Tools](#) is a knowledge sharing platform that allows exploration of beaver co-existence tools in Alberta.

Associated Engineering and the City of Camrose are hosting a Bioengineering Hands-On Workshop on October 3, 2020. This is an opportunity to learn about soil bioengineering to stabilize and restore steep slopes and eroding stream banks.

Ducks Unlimited Canada is hosting a free webinar on iWETLAND: Managing Species at Risk Habitat through Wetland Water Level Citizen Science. This is part of a Wetland Knowledge Exchange series. You can register through Eventbrite

The **Alberta Government** publishes a Agri-News bulletin with developments across the province - the July 13th edition featured several projects in our watershed.

Check out the **NSWA DISCOVER** section on our website with watershed resources and activities for adults and children. There are many activities to encourage watershed learning for your family.



2020 ANNIVERSARY SPECIAL

Living in the Shed is priced at \$20 per copy for our 20th Anniversary. Purchase your copies today at our SHOP. **Some deliveries may be delayed at this time.**

NSWA is a registered charity - for information on supporting our watershed projects go to our DONATE page.



Did you know - NSWA was a finalist for the 2020 Emeralds Awards in the Community Group/Non-Profit Large Organization category.



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Our mailing address is:
202 9440 49 Street Edmonton, Alberta
Email water@nswa.ab.ca

Want to change how you receive these emails?

aboffice@albertabeach.com

From: tina.greyeyes@servicecanada.gc.ca
Sent: September 30, 2020 1:15 PM
To: undisclosed-recipients:
Subject: Service Canada COVID-19 Updates
Attachments: SENIORS_003_Bil-2020-09-28-FINAL-IRBV.pdf; YOUTH_002_Bil-2020-09-28-FINAL-IRBV.pdf; BUSINESSES_004_Bil-2020-09-28-V1-IRBV.pdf

Good Afternoon,

I hope you are doing well! There has been some new updates to the posters for the Businesses, Seniors, and Youth sectors that I'd like to share with you. These posters provide an overview of the benefits and resources introduced to assist people affected by COVID-19. Please feel free to share with anyone that may benefit from this information.

Businesses:

- Updated Canada Emergency Commercial Rent Assistance information

Seniors:

- Update to Public Pensions
- Updated Canada Emergency Response Benefit information

Youth:

- Updated Canada Emergency Response Benefit information

For a complete list of programs, services and resources available through the Government of Canada, visit: **Canada.ca/coronavirus**

As always, do not hesitate to reach out if you have any questions.

Tina Greyeyes

Acting Citizen Service Specialist, Edmonton and surrounding area

Service Canada / Government of Canada

tina.greyeyes@servicecanada.gc.ca / Tel: 587 545-2516

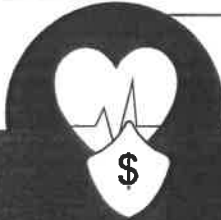
Spécialiste des services aux citoyens, Edmonton et régions avoisinantes

Service Canada / Gouvernement du Canada

tina.greyeyes@servicecanada.gc.ca / Tél. : 587 545-2516

SERVICE CANADA

READY TO HELP — SENIORS



We are ready to help Canadians through the COVID-19 outbreak. Find financial help during COVID-19: [Covid-benefits.alpha.canada.ca/en/start](https://www.alpha.canada.ca/en/start)



Canada COVID-19 App and Daily Symptom Tracker
The app will support you to track your symptoms, receive the latest updates, and access trusted resources.

PUBLIC PENSIONS

We are providing a one-time tax-free payment of \$300 for seniors eligible for the Old Age Security pension, with an additional \$200 for seniors eligible for the Guaranteed Income Supplement. If you receive the Old Age Security pension and the Guaranteed Income Supplement, you will receive a single payment of \$500.

You do not have to apply. This payment will be issued as soon as possible.

[My Service Canada Account: https://bit.ly/2Wl93jr](https://bit.ly/2Wl93jr)

Questions:

1-800-277-9914

Outreach Support Centre: 1-877-631-2657

[Canada.ca/en/services/benefits/publicpensions.html](https://www.canada.ca/en/services/benefits/publicpensions.html)

REGISTERED RETIREMENT INCOME FUNDS

We reduced the required minimum withdrawals from Registered Retirement Income Funds (RRIFs) by 25 per cent for 2020.

<https://bit.ly/3bstRtv>

UNITED WAY CANADA

We are contributing \$9 million through United Way Canada for local organizations to support practical services to Canadian seniors. Contact your local organization:

2-1-1

[Unitedway.ca/how-we-help/find-your-uwc/](https://www.unitedway.ca/how-we-help/find-your-uwc/)

CANADA EMERGENCY RESPONSE BENEFIT (CERB)

Closed.

We provided a taxable benefit of \$2,000 every 4 weeks for up to 28 weeks to eligible workers who stopped working or whose work hours were reduced due to COVID-19. If you continue to need financial support, find out if you are eligible for Employment Insurance (EI).

For a complete list of programs, services and resources available through the Government of Canada visit: [Canada.ca/coronavirus](https://www.canada.ca/coronavirus)

SERVICE CANADA

READY TO HELP — YOUTH



We are ready to help Canadians through the COVID-19 outbreak. Find financial help during COVID-19: [Covid-benefits.alpha.canada.ca/en/start](https://www.canada.ca/en/start)



Canada COVID-19 App and Daily Symptom Tracker

The app will support you to track your symptoms, receive the latest updates, and access trusted resources.

CANADA EMERGENCY RESPONSE BENEFIT (CERB)

Closed.

We provided a taxable benefit of \$2,000 every 4 weeks for up to 28 weeks to eligible workers who stopped working or whose work hours were reduced due to COVID-19. If you continue to need financial support, find out if you are eligible for Employment Insurance (EI).

You can also look for employment opportunities through the Job Bank

EMPLOYMENT INSURANCE (EI) PROGRAM

We announced temporary changes to the Employment Insurance (EI) program to better support Canadians looking for work. As of September 27, you may be eligible for EI. If you are eligible for EI benefits, you will receive a minimum taxable benefit at a rate of \$500 per week, or \$300 per week for extended parental benefits.

If you do not become eligible for EI, you may be eligible for the proposed new benefits:

- Canada Recovery Benefit (CRB)
- Canada Recovery Sickness Benefit (CRSB)
- Canada Recovery Caregiving Benefit (CRCB)

<https://bit.ly/368vygI>

CANADA STUDENT LOANS PROGRAM (CSLP)

We made changes to the Canada Student Loans Program (CSLP) to allow more students to qualify for support and be eligible for greater amounts. Learn more about Canada Student Grants and Loans:

<https://bit.ly/2WrzEvb>

MENTAL HEALTH SUPPORT

We are giving \$7.5 million in funding to Kids Help Phone to provide young people with the mental health support they need during this difficult time.

[Kidshelpphone.ca](https://www.kidshelpphone.ca)

1-800-668-6868

JOBS AND OPPORTUNITIES

We are expanding existing federal employment, skills development, and youth programming to help students find employment and develop valuable skills this summer and over the coming months. Learn more about youth programs:

<https://bit.ly/2YWXcd9>

For a complete list of programs, services and resources available through the Government of Canada visit: [Canada.ca/coronavirus](https://www.canada.ca/coronavirus)

SERVICE CANADA

READY TO HELP — BUSINESSES



We are ready to help Canadians through the COVID-19 outbreak. Find financial help during COVID-19: [Covid-benefits.alpha.canada.ca/en/start](https://www.alpha.canada.ca/en/start)



Canada COVID-19 App and Daily Symptom Tracker

The app will support you to track your symptoms, receive the latest updates, and access trusted resources.

CANADA EMERGENCY WAGE SUBSIDY (CEWS)

We are covering a portion of an employee's wages for eligible employers. The CEWS will allow you to re-hire your employees and avoid layoffs as the economy continues to safely reopen.

<https://bit.ly/2T0cKJl>

Application Guide:

<https://bit.ly/3bra8uj>

FAQ – Technical Guide:

<https://bit.ly/2Arxbs8>

WORK-SHARING PROGRAM

We are extending the maximum duration of the Work-Sharing program from 38 weeks to 76 weeks for employers affected by COVID-19.

<https://bit.ly/2Czw9f5>

EDSC.DGOP.TP.REP.RES.WS.POB.ESDC@servicecanada.gc.ca

1-800-367-5693 (TTY: 1-855-881-9874)

CANADA EMERGENCY COMMERCIAL RENT ASSISTANCE (CECRA)

Over the course of the program, property owners will reduce rent by at least 75 % for the months of April, May, June, July, August and September for their small business tenants. CECRA will cover 50 % of the rent, with the tenant paying up to 25 % and the property owner forgiving at least 25 %.

<https://bit.ly/3g3DTE0>

CANADA SUMMER JOBS

We made temporary changes to the Canada Summer Jobs program to allow employers to:

- receive an increased wage subsidy, so that private and public sector employers can also receive up to 100 per cent of the provincial or territorial minimum hourly wage for each employee;
- extend the end date for employment to February 28, 2021;
- adapt their projects and job activities;
- hire staff on a part-time basis.

The call for applications for the 2020 season is now closed.

<https://bit.ly/35Sgulk>

1-800-935-5555 (TTY: 1-800-926-9105) or your funding representative

DID YOU KNOW?

There's an interactive tool to help you find the COVID-19 support you need for your business:

[Innovation.canada.ca](https://www.innovation.canada.ca)

For a complete list of programs, services and resources available through the Government of Canada visit: [Canada.ca/coronavirus](https://www.canada.ca/coronavirus)

aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: September 30, 2020 2:25 PM
To: Brian Taje - Wetaskiwin School Division (brian.taje@wrps11.ca); David Garbutt - Pembina Hills School Division (david.garbutt@phpschools.ca); Kevin Andrea - Northern Gateway School Division (kevin.andrea@ngps.ca); Mark Thiesen - Pembina Hills School Division (mark.thiesen@phpschools.ca); Bill Lewis - Town of Swan Hills (bill@townofswanhills.com); Christine Burke - Town of Thorsby - (cburke@thorsby.ca); Christine Pankewitz - Village of Warburg (cao@warburg.ca); Christopher Read - Yellowhead County (cread@yellowheadcounty.ab.ca); Debbie Oyarzun - County of Barrhead No. 11 (doyarzun@countybarrhead.ab.ca); Dennis Evans - SV of Birch Cove (d.evans@birchcove.ca); Dennis Evans - SV of Val Quentin (d.evans@xplornet.com); Duane Coleman - Leduc County (duanec@leduc-county.com); Dwight Moskalyk - SV of Nakamun Park (ddm@kronprinzconsulting.ca); Edward LeBlanc - Town of Barrhead (eleblanc@barrhead.ca); Emily House - SV of Kapasiwin (emily@milestonemunicipalservices.ca); Emily House - Village of Spring Lake (emily@springlakealberta.com); Emily Olsen - Town of Hinton (eolsen@hinton.ca); Gordon Frank - Woodlands County (gordon.frank@woodlands.ab.ca); Jack Ramme - Yellowhead County (jramme@yellowheadcounty.ab.ca); June Boyda - SV of Silver Beach (cao@silverbeach.ca); Karen St. Martin - Town of Mayerthorpe (cao@mayerthorpe.ca); Kathy Krawchuk - Town of Calmar (kkrawchuk@calmar.ca); Kathy Skwarchuk - Village of Alberta Beach (aboffice@albertabeach.com); Leanne Carpenter - Town of Stony Plain (l.carpenter@stonyplain.com); Lisa Schoening - Town of Millet (cao@millet.ca); Mark Fercho - Municipality of Jasper (mfercho@town.jasper.ab.ca); Matthew Ferris - SV of Sunset Point (office@sunsetpoint.ca); Mike Derricott - Town of Edson (miked@edson.ca); Mike Heck - Parkland County (mheck@parklandcounty.com); Mike Primeau - Lac Ste. Anne County (mprimeau@lsac.ca); Mike Schwirtz - City of Beaumont (mike.schwirtz@beaumont.ab.ca); Paul Benedetto - City of Leduc (pbenedetto@leduc.ca); Peter Smyl - Town of Whitecourt (petersmyl@whitecourt.ca); Rick McDonald - Westlock County (cao@westlockcounty.com); Rob Coon - Village of Wabamun (cao@wabamun.ca); Rod Hawken - County of Wetaskiwin No. 10 (rhawken@county.wetaskiwin.ab.ca); Ron Cust - Village of Clyde (cao@villageofclyde.ca); Shelley Marsh - SV of Castle Island (svcastle@telus.net); Simon Farbrother - City of Spruce Grove (sfarbrother@sprucegrove.org); Simone Wiley - Town of Westlock (swiley@westlock.ca); Sue Howard - City of Wetaskiwin (sue.howard@wetaskiwin.ca); Susan Evans - SVs of Lakeview and Seba Beach (svseba@telusplanet.net); Sylvia Roy - SVs of Crystal Springs, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay (sylvia.roy@svofficepl.com); Terri Wiebe - Village of Breto (vbreton@telusplanet.net); Tina Kwirant - Brazeau County (tkwirant@brazeau.ab.ca); Tony Kulbisky - Town of Devon (tkulbisky@devon.ca); Tony Sonnleitner - SV of Ross Haven (cao@rosshaven.ca); Wendy Wildman - SV of Sunrise Beach (svsunrisebeach@wildwillowenterprises.com); Wendy Wildman - SV of West Cove (svwestcove@outlook.com); Wendy Wildman - SVs of Silver Sands, South View and Yellowstone (administration@wildwillowenterprises.com); Wendy Wildman - Town of Onoway (cao@onoway.ca); Winston Rossouw - Town of Drayton Valley (wrossouw@draytonvalley.ca)
Cc: Karla Palichuk; Wendy Sears
Subject: Draft YRL 2021-2023 Budget
Attachments: YRL Director's Message - Sept. 2020.pdf; Draft YRL 2021 Budget with 2022-2023 Projections.pdf; YRL - Info on Appointing a Trustee - Sept. 2020.pdf; YRL Board Appointment Form.pdf; YRL Board Appointment Form.docx

Good afternoon,

Please find attached the following five documents:

1. Letter from Director Karla Palichuk
 - Includes trustee board meeting and trustee/alternate orientation dates.
2. Draft 2021 budget with 2022-2023 projections including:
 - 2021 draft general fund budget with notes,
 - 2021 sample team budgets
 - 2021 draft funds budget with 2020 comparison
 - 2021 draft funds budget with 2022-2023 projections, and
 - 2020 fund reserves.

3. Information about appointing a trustee (and alternate) to the YRL Board and the appointment form (PDF and Word).

NOTE: Please return the YRL Board Appointment form whether you decide to appoint a trustee/alternate or not.

For your information, this email will be forwarded to YRL trustees and alternates, and member public library managers.

If you have questions or would like more information, please contact Karla at kpalichuk@yrl.ab.ca or 780-962-2003 (toll free 1-877-962-2003), extension 226.

Thank you!

Laurie Haak

Executive Assistant

Yellowhead Regional Library

780.962.2003.x221 | www.yrl.ab.ca

Strong Libraries—Strong Communities



Yellowhead Regional Library

September 30, 2020

Dear Municipal Administrators and School Division Superintendents:

On behalf of the Yellowhead Regional Library (YRL) Board, I am pleased to enclose the draft 2021 budget with projections for 2022 and 2023. The Executive Committee reviewed the draft budget on September 14 and a motion was carried recommending the YRL Board approve the 2020 budget. The Board meets October 5 to review the budget and December 7 to vote on it.

In accordance with the YRL Master Membership Agreement, you may appoint a representative (trustee) to the YRL Board. To assist you, I have included appointment information that I believe you will find relevant and beneficial. Please return the enclosed YRL Board Appointment form following your council/board organizational meeting, whether you appoint a trustee or not.

YRL hosts an orientation session for newly appointed or returning trustees and alternates. This half-day seminar provides the opportunity to learn about YRL’s governance and finances, the many services offered to member libraries, a tour of headquarters and information about the role of Alberta Municipal Affairs Public Library Services Branch.

Upcoming Virtual Events		
YRL Board Organizational Meeting	December 7, 2020	10:00 a.m. to 12:00 p.m.
YRL Trustee/Alternate Orientation	January 25, 2021	9:00 a.m. to 12:30 p.m.

If you have any questions or would like more information, please do not hesitate to contact me at kpalichuk@yrl.ab.ca or 780-962-2003 (toll free 1-877-962-2003), extension 226.

Yours truly,

Karla Palichuk, Director
Yellowhead Regional Library

Attachments: Draft 2021 Budget with 2022-2023 Projections
Trustee Appointment Information
YRL Board Appointment Form

Copy: YRL Trustees and Alternates
YRL Member Public Library Managers

**Yellowhead Regional Library
DRAFT 2021 General Fund Budget**

REVENUE		PROPOSED			
		2020	2021	VARIANCE	
R1	Additional Allotment	\$ 85,000	\$ 95,000	\$ 10,000	Additional allotment purchased by member libraries; offset in Line E17: <i>Purchases - Allotment</i> .
R2	Additional Services	500	500	-	Wild Card Promotions and other incidentals.
R3	Contract Services	78,000	78,000	-	TRAC Central Site Agreement.
R4	Interest	55,000	33,000	(22,000)	Estimate based on projected cashflow for 2021; current low interest rates expected to remain.
R5	Local Appropriations	1,288,606	1,316,485	27,879	Based on \$4.46 per capita on Alberta Municipal Affairs population figures and known changes.
R6	Non-allotment Sales	210,000	175,000	(35,000)	Prediction for the volume of non-allotment purchases; offset in Line E19: <i>Purchases - Non-allotment</i> ; reflects trend experienced.
R7	Operating Grant	1,405,640	1,390,506	(15,134)	Public Library Services Branch (PLSB) operational funding; based on 2016 population figures; assumption grant remains at \$4.70 per capita. Includes Library Services Grant paid out to member libraries and offset in Line E10: <i>Library Grant Disbursements</i> .
R8	Other Grants	-	26,432	26,432	PLSB provides the On-reserve/On-settlement Grant; offset in Line E14: <i>On-reserve/On-settlement Grant</i> .
R9	School System Levy	154,139	156,392	2,253	Based on \$14.44 per full-time equivalent (FTE) student on Alberta Education population figures; reflects recent trend of relatively stable student populations.
R10	Summer Reading Program	-	5,400	5,400	Cost recovery revenue received from member libraries for the SRC promotional materials purchased on the libraries behalf; offset in Line E22: <i>Summer Reading Program</i> .
R11	Workshop Revenue	-	17,500	17,500	Received from our conference attendees to help with costs for the annual in-person conference; offset in E26: <i>Workshops</i> .
TOTAL REVENUE		\$ 3,276,885	\$ 3,294,215	\$ 17,330	

**Yellowhead Regional Library
DRAFT 2021 General Fund Budget**

EXPENSES		PROPOSED			
		2020	2021	VARIANCE	
E1	Bank Charges and Miscellaneous	\$ 1,700	\$ 1,700	\$ -	Credit card fees, provision for uncollectable debt, and other miscellaneous charges.
E2	Building Maintenance	40,000	42,500	2,500	Non-capital building maintenance including mechanical, cleaning and incidentals; increase due to COVID-19 cleaning supplies/safety protocols.
E3	Membership Support	2,250	2,500	250	Hot swap inventory and IT staff travel to member libraries (fuel and meals/hotels, if necessary).
E4	Delivery	50,000	42,500	(7,500)	Direct non-salary costs of delivery system; vans purchased in 2020 expected to reduce maintenance costs and offset the increased delivery travel due to limitations on Government Courier use.
E5	Employee Benefits	269,157	279,746	10,589	Reflects anticipated increase to group benefit plan and known Canada Pension Plan increase.
E6	Employee Salaries	1,339,157	1,404,699	65,542	Reflects known staff changes, estimate of seniority increases, and change of staff work week from 37.5 to 35 hours.
E7	Insurance	10,700	10,200	(500)	Alberta Municipal Services Corporation provides all coverages (auto, building, liability) resulting in lower fees.
E8	Inter-library Loan Expenses	2,100	5,000	2,900	Provision for additional delivery bins.
E9	Leases and Licensing	101,650	108,950	7,300	Licensing costs for software and equipment leasing and maintenance (often reactive); increase due to cloud-based data storage cost increases.
E10	Library Grant Disbursements	56,016	56,016	-	Funds distributed to designated libraries, as directed; income reflected in Line R7: <i>Operating Grant</i> .
E11	Library Supplies	26,000	30,950	4,950	Processing supplies (mylar, labels, barcodes) and incoming shipment charges.
E12	Memberships	14,000	20,200	6,200	Alberta Library Trustees' Association (ALTA), Library Association of Alberta (LAA) and The Alberta Library (TAL); increase due to new membership with Canadian Urban Libraries Council (CULC).
E13	Office Supplies and Equipment	31,900	28,900	(3,000)	General office supplies and internal hardware/software purchases.
E14	On-reserve/On-settlement Grant	0	26,426	26,426	Offset in Line R8: <i>Other Grants</i> .

**Yellowhead Regional Library
DRAFT 2021 General Fund Budget**

EXPENSES (continued)		PROPOSED			
		2020	2021	VARIANCE	
E15	Printing and Promotion	\$ 5,000	\$ 4,750	-\$ 250	Printing of annual report, plan of service and other communication material; promotional costs for YRL's share of regional library participation in trade shows (AUMA, LGAA, RMA) and promotional materials (product and quantity reviewed yearly to address costs).
E16	Professional Services	105,000	128,000	23,000	Annual audit fees, technical support and incidental legal expenses; majority due to ASCI (IT) and Fishtank (web services) contracts.
E17	Purchases - Allotment	315,981	315,981	-	2021 allotment maintained at \$0.75 per capita for public libraries and \$1.00 per FTE student for school libraries; includes additional allotment purchased by member libraries that is offset in Line R1: <i>Additional Allotment</i> .
E18	Purchases - HQ Collections	220,000	240,000	20,000	Online content; majority are negotiated by The Alberta Library (TAL) on behalf of members.
E19	Purchases - Non-allotment	210,000	175,000	(35,000)	Offset in Line R6: <i>Non-allotment Sales</i> .
E20	Staff Travel Expenses/Recruitment	15,000	8,500	(6,500)	Non-IT staff travel (fuel and meals/hotels, if necessary) and recruitment-related costs for securing qualified staff.
E21	Staff Professional Development	26,750	17,000	(9,750)	Includes training, technical training and conference attendance.
E22	Summer Reading Program	0	6,000	6,000	Offset in Line R10: <i>Summer Reading Program</i> .
E23	Telephone and Utilities	106,500	96,200	(10,300)	Off-site data service fees; decrease due to lower utility fees with new windows and boilers, and lower cloud storage fees.
E24	TRAC Expenses	180,000	187,500	7,500	YRL's share of TRAC budget; reflects increased TRAC purchases of software licenses and online content.
E25	Trustee Expenses	65,500	27,500	(38,000)	Board/Executive Committee meeting costs, advocacy and Alberta Library Conference; decrease due to less travel/in-person meetings.
E26	Workshops	15,500	26,500	11,000	YRL conference and in-house workshops.
TOTAL EXPENSES		\$ 3,209,861	\$ 3,293,218	\$ 83,357	
GENERAL FUND Surplus (Deficiency) Revenue Over Expenses		\$ 67,024	\$ 997	\$ (66,027)	

Yellowhead Regional Library
SAMPLE: 2021 Team Budgets

Administration	Budget 2020	Proposed 2021	Variance
Salaries	\$ 373,492	\$ 502,761	\$ 129,269
Benefits	77,315	110,061	32,746
Sub-total	\$ 450,807	\$ 612,822	\$ 162,015
Travel	\$ 2,500	\$ 2,500	\$ -
Professional Development	6,750	5,000	(1,750)
Delivery	50,000	42,500	(7,500)
Office Supplies	2,000	1,500	(500)
Freight - Supplies	150	150	-
Postage	4,500	4,200	(300)
Telephone	2,250	2,000	(250)
Utilities	17,500	32,500	15,000
Professional Services	28,000	28,000	-
Recruitment	1,500	1,500	-
Memberships	13,000	20,000	7,000
Promotion	3,500	3,250	(250)
Printing	1,500	1,500	-
Building Maintenance	40,000	42,500	2,500
Photocopier	1,000	750	(250)
Equipment Lease	11,000	11,000	-
Office Equipment	2,000	2,000	-
Office Equipment Repairs	150	250	100
Miscellaneous	100	100	-
Library Grant Disbursements	56,016	56,016	0
Bank Charges	1,700	1,700	-
Insurance	7,500	7,000	(500)
Workshop Expense	1,500	1,500	-
Sub-total	\$ 254,116	\$ 267,416	\$ 13,300
TOTAL: Administration	\$ 704,923	\$ 880,238	\$ 175,315

Yellowhead Regional Library
SAMPLE: 2021 Team Budgets

Board of Trustees	Budget 2020	Proposed 2021	Variance
Travel	\$ 17,500	\$ 8,000	\$ (9,500)
Meals	8,250	4,000	(4,250)
Service Recognition	22,000	12,500	(9,500)
Professional Development	17,750	3,000	(14,750)
TOTAL: Board of Trustees	\$ 65,500	\$ 27,500	\$ (38,000)

Collections and Resource Sharing	Budget 2020	Proposed 2021	Variance
Salaries	\$ 488,470	\$ 360,200	\$ (128,270)
Benefits	92,503	68,032	(24,471)
Sub-total	\$ 580,973	\$ 428,232	\$ (152,741)
Purchases - Allotment	\$ 315,981	\$ 315,981	\$ -
Purchases - Non-allotment	210,000	175,000	(35,000)
Materials - Reference	5,000	5,000	-
Materials - Licensing	215,000	235,000	20,000
Customs/Brokerage	300	300	-
Freight - Books	250	150	(100)
Processing Supplies	12,000	7,500	(4,500)
Freight - Processing Supplies	400	500	100
Mylar/MARC Records	13,000	22,500	9,500
Bindery	50	-	(50)
Vehicle Insurance	3,200	3,200	-
Unrecoverable Accounts Receivable	100	100	-
Travel	500	500	-
Professional Development	5,000	4,500	(500)
Office Supplies	3,000	2,500	(500)
Telephone	2,000	3,000	1,000
Utilities	15,000	-	(15,000)
Photocopier	500	400	(100)
Interlibrary Loan	2,000	5,000	3,000
Office Equipment Repairs	500	200	(300)
Sub-total	\$ 803,781	\$ 781,331	\$ (22,450)
TOTAL: Collections and Resource Sharing	\$ 1,384,754	\$ 1,209,563	\$ (175,191)

Yellowhead Regional Library
SAMPLE: 2021 Team Budgets

Library Development Services	Budget 2020	Proposed 2021	Variance
Salaries	\$ 172,402	\$ 219,594	\$ 47,192
Benefits	40,097	39,247	(850)
Sub-total	\$ 212,499	\$ 258,841	\$ 46,342
Travel	\$ 5,000	\$ 2,500	\$ (2,500)
Professional Development	10,000	3,500	(6,500)
Office Supplies	1,100	750	(350)
Freight - Supplies	100	100	-
Memberships	1,000	200	(800)
Telephone	1,150	600	(550)
Utilities	5,250	-	(5,250)
Photocopier	400	400	-
Photocopier Reimbursement	50	50	-
Postage Reimbursement	50	50	-
Workshops	14,000	25,000	11,000
On-Reserve/On-Settlement Program		26,426	26,426
Summer Reading Program		6,000	6,000
Sub-total	\$ 38,100	\$ 65,576	\$ 27,476
TOTAL: Library Development Services	\$ 250,599	\$ 324,417	\$ 73,818

Yellowhead Regional Library
SAMPLE: 2021 Team Budgets

Technology Services	Budget 2020	Proposed 2021	Variance
Salaries	\$ 304,793	\$ 322,146	\$ 17,353
Benefits	59,243	62,404	3,161
Sub-total	\$ 364,036	\$ 384,550	\$ 20,514
Travel	\$ 5,500	\$ 1,500	\$ (4,000)
Professional Development	5,000	4,000	(1,000)
Office Supplies	650	500	(150)
Computer Equipment - Hardware	15,000	15,000	-
Computer Equipment - Software	1,250	500	(750)
Software - Licensing	90,000	97,500	7,500
Freight - Supplies	50	100	50
Data Services	57,000	57,000	-
TRAC	180,000	187,500	7,500
Telephone	1,100	1,100	-
Member Library Hotswap	750	500	(250)
Member Library Travel	1,500	2,000	500
Utilities	5,250	-	(5,250)
Technical Support	77,000	100,000	23,000
Photocopier	1,000	500	(500)
Sub-total	\$ 441,050	\$ 467,700	\$ 26,650
TOTAL: Technology Services	\$ 805,086	\$ 852,250	\$ 47,164

**Yellowhead Regional Library
DRAFT 2021 Funds Budget**

REVENUE		2020	Proposed 2021	General Fund Variance 2020 vs 2021	Capital Fund	Operational Contingency Fund	Special Projects Fund	Total
R1	Additional Allotment	\$ 85,000	\$ 95,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 95,000
R2	Additional Services	500	500	-	-	-	-	500
R3	Contract Services	78,000	78,000	-	-	-	-	78,000
R4	Deferred Gov't Contributions	-	-	-	177,000	-	-	177,000
R5	Interest	55,000	33,000	(22,000)	-	-	-	33,000
R6	Local Appropriations	1,288,605	1,316,485	27,880	-	-	-	1,316,485
R7	Non-allotment Sales	210,000	175,000	(35,000)	-	-	-	175,000
R8	Operating Grant	1,405,640	1,390,506	(15,134)	-	-	-	1,390,506
R9	Other Grants	0	26,432	26,432	-	-	-	26,432
R10	School System Levy	154,140	156,392	2,252	-	-	-	156,392
R11	Summer Reading Program	0	5,400	5,400	-	-	-	5,400
R12	Workshops	0	17,500	17,500	-	-	-	17,500
TOTAL REVENUE		\$ 3,276,885	\$ 3,294,215	\$ 17,330	\$ 177,000	\$ -	\$ -	\$ 3,471,215

EXPENSES

E1	Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ 277,050	\$ -	\$ -	\$ 277,050
E2	Bank Charges and Miscellaneous	1,700	1,700	-	-	-	-	1,700
E3	Building Maintenance	40,000	42,500	2,500	-	-	-	42,500
E4	Membership Support	2,250	2,500	250	-	-	-	2,500
E5	Delivery	50,000	42,500	(7,500)	-	-	-	42,500
E6	Employee Benefits	269,157	279,746	10,589	-	-	-	279,746
E7	Employee Salaries	1,339,157	1,404,699	65,542	-	-	-	1,404,699
E8	Insurance	10,700	10,200	(500)	-	-	-	10,200
E9	Inter-library Loan Expenses	2,100	5,000	2,900	-	-	-	5,000
E10	Leases and Licensing	101,650	108,950	7,300	-	-	-	108,950
E11	Library Grant Disbursements	56,016	56,016	-	-	-	-	56,016
E12	Library Supplies and Shipping	26,000	30,950	4,950	-	-	-	30,950
E13	Memberships	14,000	20,200	6,200	-	-	-	20,200
E14	Office Supplies and Equipment	31,900	28,900	(3,000)	-	-	-	28,900
E15	On-reserve/On-settlement Grant	-	26,426	26,426	-	-	-	26,426
E16	Printing and Promotion	5,000	4,750	(250)	-	-	-	4,750
E17	Professional Services	105,000	128,000	23,000	-	-	-	128,000
E18	Purchases - Allotment	315,981	315,981	-	-	-	-	315,981
E20	Purchases - HQ Collections	220,000	240,000	20,000	-	-	-	240,000
E19	Purchases - Non-allotment	210,000	175,000	(35,000)	-	-	-	175,000
E21	Special Projects Fund	-	-	-	-	-	77,000	77,000
E22	Staff Travel Expenses/Recruitment	15,000	8,500	(6,500)	-	-	-	8,500
E23	Staff Professional Development	26,750	17,000	(9,750)	-	-	-	17,000
E24	Summer Reading Program	-	6,000	6,000	-	-	-	6,000
E25	Telephone and Utilities	106,500	96,200	(10,300)	-	-	-	96,200
E26	TRAC Expenses	180,000	187,500	7,500	-	-	-	187,500
E27	Trustee Expenses	65,500	27,500	(38,000)	-	-	-	27,500
E28	Workshops	15,500	26,500	11,000	-	-	-	26,500
TOTAL EXPENSES		\$ 3,209,861	\$ 3,293,218	\$ 83,357	\$ 277,050	\$ -	\$ 77,000	\$ 3,647,268

ALL FUNDS: Surplus (Deficiency)					\$ (100,050)	\$ -	\$ (77,000)	\$ (176,053)
Revenue Over Expenses								
GENERAL FUND: Surplus (Deficiency)								
Revenue Over Expenses	\$ 67,024	\$ 997	\$ (66,027)					\$ 997

Staffing (Full-time equivalent)	18.72	19.50	0.78					
Reserve Fund Transfer to Operational Contingency Fund					997	-	-	997
Purchases - Capital Assets (new staff vehicle and Cozy Zone renovations for 50th anniversary)					90,000	-	-	90,000

Yellowhead Regional Library
DRAFT 2021 Budget and 2022-2023 Projections

REVENUE		Proposed 2021	Projected 2022	Projected 2023
R1	Additional Allotment	\$ 95,000	\$ 95,000	\$ 95,000
R2	Additional Services	500	500	500
R3	Contract Services	78,000	78,000	78,000
R4	Deferred Gov't Contributions	177,000	177,000	177,000
R5	Interest	33,000	29,700	26,730
R6	Local Appropriations	1,316,485	1,323,067	1,323,067
R7	Non-allotment Sales	175,000	175,000	175,000
R8	Operating Grant	1,390,506	1,390,506	1,390,506
R9	Other Grants	26,432	26,432	26,432
R10	School System Levy	156,392	155,610	154,832
R11	Summer Reading Program	5,400	5,400	5,400
R12	Workshops	17,500	17,500	17,500
TOTAL REVENUE		\$ 3,471,215	\$ 3,473,715	\$ 3,469,967

EXPENSES				
E1	Amortization of Capital Assets	\$ 277,050	\$ 249,345	\$ 224,411
E2	Bank Charges and Miscellaneous	1,700	1,717	1,734
E3	Building Maintenance	42,500	44,625	46,856
E4	Membership Support	2,500	2,525	2,550
E5	Delivery	42,500	44,625	46,856
E6	Employee Benefits	279,746	285,340	291,047
E7	Employee Salaries	1,404,699	1,425,769	1,440,027
E8	Insurance	10,200	10,710	11,246
E9	Inter-library Loan Expenses	5,000	4,500	4,050
E10	Leases and Licensing	108,950	111,129	113,352
E11	Library Grant Disbursements	56,016	56,016	56,016
E12	Library Supplies and Shipping	30,950	31,569	32,200
E13	Memberships	20,200	20,604	21,016
E14	Office Supplies and Equipment	28,900	29,478	30,068
E15	On-reserve/On-settlement Grant	26,426	26,426	26,426
E16	Printing and Promotion	4,750	4,845	4,942
E17	Professional Services	128,000	130,560	133,171
E18	Purchases - Allotment	315,981	317,561	319,149
E20	Purchases - HQ Collections	240,000	244,800	249,696
E19	Purchases - Non-allotment	175,000	175,000	175,000
E21	Special Projects Fund	77,000	57,750	51,975
E22	Staff Travel Expenses/Recruitment	8,500	8,670	8,843
E23	Staff Professional Development	17,000	17,340	17,687
E24	Summer Reading Program	6,000	6,000	6,000
E25	Telephone and Utilities	96,200	98,124	100,086
E26	TRAC Expenses	187,500	191,250	195,075
E27	Trustee Expenses	27,500	28,050	28,611
E28	Workshops	26,500	27,030	27,571
TOTAL EXPENSES		\$ 3,647,268	\$ 3,651,358	\$ 3,665,661

ALL FUNDS: Surplus (Deficiency)			
Revenue Over Expenses	\$ (176,053)	\$ (177,643)	\$ (195,694)
GENERAL FUND: Surplus (Deficiency)			
Revenue Over Expenses	\$ 997	\$ (47,548)	\$ (96,308)
Staffing (full-time equivalent)	19.50	19.50	19.50

Reserve Fund Transfer to (from)			
Operational Contingency Fund	\$ 997	\$ (47,548)	\$ (96,308)
Purchases - Capital Assets	\$ 90,000	\$ 50,000	\$ 50,000

**Yellowhead Regional Library
2020 Fund Reserves**

	General Fund	Equity in Capital Assets	Capital Fund	Operational Contingency Fund	Special Projects Fund	Total
Balance at December 31, 2019	\$ 44,958	\$ 96,146	\$ 1,239,887	\$ 1,786,223	\$ 186,429	\$ 3,353,643
Interfund Transfers	(44,958)				44,958	-
Balance at 2019 Year End	\$ -	\$ 96,146	\$ 1,239,887	\$ 1,786,223	\$ 231,387	\$ 3,353,643
Excess to June 30, 2020 Revenue Over Expenses	\$ 7,306					
Amortization to June 30, 2020		69,639				
Capital Asset Purchases		265,073	(265,073)			
Capital Asset Disposals		(87,868)				
Special Projects						
Deferred Contribution		20,103				
Balance at June 30, 2020	\$ 7,306	\$ 363,093	\$ 974,814	\$ 1,786,223	\$ 231,387	\$ 3,362,823



Yellowhead Regional Library

Appointing a Trustee/Alternate to the YRL Board

September 2020

Yellowhead Regional Library (YRL) is required by the Alberta Libraries Act* to be governed by a library system board comprised of appointed trustees from each member municipality and school division. Thus, each member municipal council and school division board will appoint one trustee to sit as its representative on the YRL Board.

The following are recommendations for selecting a YRL Board trustee/alternate.

- Has a strong belief in, and commitment to, the importance of libraries.
- May be an elected official, library board member or citizen at large.
- Has skill or knowledge in one or more areas of governance with regards to finance, policy, advocacy, personnel or services.
- Appointment length is suggested to be a continuous term of not more than three years (or three sequential one-year appointments).
- Can attend four board meetings per year that are held on Mondays from 10:00 a.m. to 12:00 p.m. (or send an alternate).
- Is prepared to vote on the annual budget each year by reading and discussing the budget with their sending jurisdiction prior to the vote.
- Is prepared to elect the YRL Board Executive Committee or consider standing for election. Comprises 10 members with five guaranteed seats for trustees from communities with a population of 15,000 or more (as per provincial legislation) and five seats apportioned according to YRL policy.

If you have any questions or would like more information, please contact Director Karla Palichuk at kpalichuk@yrl.ab.ca or 780-962-2003 (toll free 1-877-962-2003), extension 226.

* The Alberta Libraries Act is available through the [Alberta Queen's Printer website](#).



YRL Board Appointment Form

Municipality or School Division			
Effective Date		Term Length	year(s)

<input type="checkbox"/>	< Check to decline the YRL Board Trustee appointment.		
YRL Board Trustee			
Name			
Mailing Address			
City and Postal Code			
Email			
Alternate Email			
Cell		Business	
Home		Fax	
NOTE: The Canada Revenue Agency (CRA) requires a home address for all board trustees. <i>Complete only if the home address is different than the mailing address above.</i>			
Home address			
City and postal code			

<input type="checkbox"/>	< Check to decline the YRL Board Alternate appointment.		
YRL Board Alternate			
May attend YRL Board meetings when the Trustee is unavailable.			
Name			
Mailing Address			
City and Postal Code			
Email			
Alternate Email			
Cell		Cell	
Home		Home	

11.p

aboffice@albertabeach.com

From: Crystal Zevola <czevola@auma.ca> on behalf of Dan Rude <drude@auma.ca>
Sent: September 28, 2020 9:55 AM
To: Undisclosed recipients:
Subject: Interim Alberta Police Advisory Board survey on provincial policing priorities

Dear Members:

The Interim Alberta Police Advisory Board is asking Alberta municipalities to complete a survey to help inform the Board's recommendations on 2021/22 provincial policing priorities and the buildup of the provincial police service. The survey will take approximately 30 minutes to complete and is open until **October 19, 2020**. Please provide only one response per municipality. Completing the survey as a council is suggested where possible. Individual survey responses will not be shared and only aggregated results will be reported.

AUMA has strongly advocated for Alberta municipalities policed by the RCMP to have meaningful input into setting policing priorities and determining how new police resources are distributed, especially with the implementation of the new police costing model. In response, the Minister of Justice and Solicitor General has established the Alberta Police Advisory Board to give municipalities a stronger voice in RCMP policing oversight and resource deployment.

As you may recall, the Alberta Police Advisory Board is being implemented in two phases. In its first year, an Interim Board will focus on establishing the operational Board's structure and scope. As per the Terms of Reference developed by Justice and Solicitor General, the Interim Board is made up of four representatives from the RMA Board, four representatives from the AUMA Board, and one representative from the Alberta Association of Police Governance Executive. Interim Board members were appointed to ensure broad municipal perspectives and to align with each of the four RCMP districts (Central, Eastern, Southern, and Western). It is important to note that once the Interim Board has completed its mandate, it will reach out to municipalities looking for nominations to serve on the operational Police Advisory Board.

The Interim Board will be engaging with municipalities again to solicit feedback on the operational Board's scope and governance, including how to recruit and select operational Board members.

If you have any questions regarding this survey, please email the Alberta Police Advisory Board at Board@ABPoliceAdvisoryBoard.com.

Sincerely,

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca



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Interim Alberta Police Advisory Board – Municipal Survey on RCMP Police Services in Alberta

Background

With the implementation of the new police costing model, Alberta's municipalities that are policed by the RCMP deserve a voice in setting policing priorities and determining how new police resources are distributed. The Government of Alberta has established the Alberta Police Advisory Board to give municipalities a stronger voice in RCMP policing oversight and resource deployment.

The Alberta Police Advisory Board is being implemented in two phases. In its first year, an Interim Board will focus on establishing the operational Board's structure and scope. As per the Terms of Reference developed by Justice and Solicitor General, the Interim Board is made up of four representatives from the RMA Board, four representatives from the AUMA Board, and one representative from the Alberta Association of Police Governance Executive. Interim Board members were appointed to ensure broad municipal perspectives and to align with each of the four RCMP districts (Central, Eastern, Southern, and Western). It is important to note that once the Interim Board has completed its mandate, it will reach out to municipalities looking for nominations to serve on the operational Police Advisory Board.

The Interim Board has specifically been tasked with:

- Developing the scope and terms of reference for the operational Board;
- Developing a recruitment and selection process for operational Board members;
- Developing governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles document;
- Providing input, advice, and recommendations to the government and RCMP on the buildup of the provincial police service related to funds raised by the new police costing model; and
- Providing input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

The purpose of this survey is to help inform Interim Board's recommendations and input on 2021/22 provincial policing priorities and the buildup of the provincial police service. Please provide only one response per municipality. Completing the survey as a council is suggested where possible. Individual survey responses will not be shared and only aggregated results will be reported.

The Interim Board will be engaging with municipalities again to solicit feedback on the operational Board's scope and governance, including how to recruit and select operational Board members.

If you have any questions regarding this survey, please email the Alberta Police Advisory Board at Board@ABPoliceAdvisoryBoard.com.

The deadline for completing the survey is October 19, 2020.

Survey

1. Name of Municipality *Alberta Beach*
2. Our municipality is a:
City

aboffice@albertabeach.com

From: Crystal Zevola <czevola@auma.ca> on behalf of Dan Rude <drude@auma.ca>
Sent: October 14, 2020 2:03 PM
To: Undisclosed recipients:
Subject: Introducing a special support for your community

Good afternoon CAOs,

We are excited to announce a special new resource to support Alberta’s not-for-profit sector.

Introducing Michele Aasgard

AUMA recognizes that not-for-profits are a vital part of the fabric of our communities. **Accordingly, we are delighted to welcome Michele Aasgard to the newly created role of Director of Client Development, Not-for-profit.** Michele brings a commitment to AUMA’s important not-for-profit Associate members, supporting their ongoing development as vibrant contributors to the communal good. Prior to starting at AUMA in March, Michele spent 16 years as Executive Director of the Alberta Community and Cooperative Association. Her rich experience in and extensive knowledge of not-for-profits ensures AUMA is best positioned to meet your community’s needs and expectations.

How Michele Can Help Not-for-Profits

All our members are important to us, regardless of the sector they work in. Michele’s collaborative efforts will assist AUMA in creating a resource hub to help not-for-profits build a stronger community. Furthermore, Michele will help AUMA develop inexpensive flexible business services meeting their unique needs, such as tailored employee benefits products that may otherwise be unobtainable or cost prohibitive.

Last week we announced the not-for-profit Board Development Program in partnership with the Government of Alberta. This is a free educational opportunity delivered by board governance experts.

Please watch for new information, services, and opportunities to collaborate with Michele. **When you forward this e-mail to your local organizations, you will be helping your community thrive.** We invite you to visit our special new not-for-profits webpage at auma.ca/notforprofits.

You can contact Michele at maasgard@auma.ca or by calling her direct at 780.989.7403. She would love to hear from you! Additionally, please follow AUMA on Twitter, Facebook, and LinkedIn, and subscribe to our weekly Digest newsletter for updates.

Yours truly,

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca



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aboffice@albertabeach.com

From: Melony ColeZettler <Melony.ColeZettler@albertahealthservices.ca> on behalf of Tamarack HAC <tamarack@albertahealthservices.ca>
Sent: October 15, 2020 2:58 PM
To: Undisclosed recipients:
Subject: Tamarack Health Advisory Council Virtual Community Conversation
Attachments: Tamarack HAC Invite.pdf

INVITE – Greg’s Wings Project: Screening of ‘Falling Through the Cracks: Greg’s Story’

AHS and the Tamarack Health Advisory Council invite you to attend a special virtual screening of **Falling Through the Cracks – Greg’s Story**, presented by Greg’s Wings Project.

Greg Price was 30 years old when he began developing health issues. He was diagnosed with testicular cancer, and ultimately succumbed to a blood clot. There were a number of gaps in Greg’s healthcare journey, leading to delays in his treatment, which may have contributed to his untimely passing.

The Price Family and their not-for-profit organization, Greg’s Wings Project, have created the film, which is directed by Dean Bennett (director of CBC’s *Heartland*). This impactful, short film about Greg Price’s journey through the health care system is intended to inspire positive changes and improvement.

AHS and Tamarack HAC have been working with the family of Greg Price to share his story and create a dialogue to improve the healthcare journey for patients and their families in our region. We invite you to join our Council for a conversation on **Thursday, November 5 from 6:30 – 8:30 p.m.** facilitated by Greg’s Wings. After watching the film, we will discuss how we can improve our public healthcare system, together.

This free session will be held by Zoom, participants must pre-register using the link below. Registrants will be sent a personal Zoom link immediately after registering.

DATE: Thursday, November 5, 2020

TIME: 6:30 – 8:30 p.m.

LOCATION: Zoom

REGISTRATION: <https://zoom.us/join/zoom/register/tJUvf-igqzqiGdd14njYXolzYiYw5VZTnqRI>

Do you want to help improve healthcare in your community, or know someone who does? The Tamarack Health Advisory Council is recruiting. Those interested can learn more and apply here. For more information on the Tamarack Health Advisory Council, visit our website.

We hope you can join us for this event,

Linda West, Chair
 Tamarack Health Advisory Council
 Tamarack@ahs.ca

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If

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DATE: Thursday, November 5, 2020

TIME: 6:30 – 8:30 p.m.

LOCATION: Zoom

REGISTRATION: <https://zoom.us/meeting/register/tJUvf-iaqzqjGdd14njYXolzYiYw5VZTnqRI>

Do you want to help improve healthcare in your community, or know someone who does? The Tamarack Health Advisory Council is recruiting. Those interested can learn more and apply here. For more information on the Tamarack Health Advisory Council, visit our website.

We hope you can join us for this event,

Linda West, Chair

Tamarack Health Advisory Council

Tamarack@ahs.ca



Alberta Beach & District
LIONS CLUB
Box 126, Alberta Beach, AB T0E 0A0



October 13, 2020

Village of Alberta Beach
Box 278
Alberta Beach, AB, T0E 0A0

The Alberta Beach & District Lions Club will again be hosting SnoMo Days Feb 13-15 2021. We sincerely thank you for your past support, creating a great winter activity for the Village.

We respectfully request the following support from the Village

- Clear snow on ice for drag race track, parking and ice park
- Build track for OHV Challenge event
- Contribute to the washroom expense for festival activities (Lions will have heated flush toilets washrooms)
- Supply garbage cans and picnic tables
- 2 fire pits on lake for ice park
- 1 fire pit at skating rink (Beach Wave Park)
- Spectator stands alongside drag race track
- Barricades to direct traffic

The Village of Alberta Beach will be named on the Lions Club insurance policy and the fireworks provider will also name the village on their insurance policy.

We will send you a copy of the schedule of events when complete.

Thank you for your commitment which will grant Gold Sponsorship level for your in-kind donation.

Terry Scheiris
Alberta Beach & District Lions Club

snomodayab@gmail.com



2090 Sun Life Place, 10123 – 99 Street NW, Edmonton, Alberta, Canada T5J 3H1

Telephone (780) 427-9711
Fax (780) 422-2175
www.acfa.gov.ab.ca
webacfa@gov.ab.ca

12.6

September 28, 2020

ATTENTION: LOCAL AUTHORITY BORROWERS

RESPONSE REQUIRED BY OCTOBER 16, 2020 - Estimated Future Borrowing

The Government of Alberta's Budget 2019 announced the dissolution of the Alberta Capital Finance Authority (ACFA). Please see the attached communication dated November 6, 2019 for further information. The important work of providing low-cost loans to local authorities will be continued by the Government of Alberta once the ACFA is dissolved in late 2020.

As with previous years, local authorities are requested to complete and submit an estimate of future borrowing requirements. This helps to forecast cash flow requirements for the upcoming year as well as provide an estimate for future years. This information continues to be required and is an important part of the budget and forecasting process.

Please complete the attached form and submit it to webacfa@acfacapital.ca no later than October 16, 2020. If you do not plan to borrow, please submit 'nil' reports.

Thank you for your response. If you have any questions regarding the estimates, please do not hesitate to call our office at (780) 427-9711.

With thanks,

The ACFA TEAM

Att.

12.c

aboffice@albertabeach.com

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: September 25, 2020 2:44 PM
To: ! ABOffice
Cc: ! ABOffice
Subject: Municipal Operating Support Transfer
Attachments: MOST Guidelines.pdf; Alberta Beach_MOST MOA.pdf

Dear Chief Elected Official,

Your Alberta government is proud to announce the Municipal Operating Support Transfer (MOST). This new program is how municipalities will receive the operating funding announced on July 17, 2020, as part of the Safe Restart Agreement between Alberta and the Government of Canada. The Government of Canada has recently confirmed that it accepts Alberta’s proposed approach for allocation and use of these funds.

The MOST is designed to be a simple and straightforward program with few restrictions or administrative requirements. Municipalities will receive their funding shortly after execution of the funding agreement (attached), and no application is required. The funds may be used to support additional costs or revenue shortfalls associated with the COVID-19 pandemic and actions taken in response to it.

The Safe Restart Agreement includes general operating funding for municipalities, plus additional support for municipalities with public transit systems.

- The MOST General Operating component is available to all municipalities.
 - The communities of Banff, Jasper, and Canmore will share \$10 million in recognition of the significant impact of the pandemic on tourism.
 - All municipalities will receive \$5,000 in base funding, and the remainder will be allocated based on population.
- The MOST Transit component is available to municipalities with public transit systems.
 - This funding will be allocated to 17 municipalities according to 2018 ridership statistics collected by the Canadian Urban Transit Association.

Further information about the program is available on the [program website](#), and allocations for each municipality are available [online](#).

Once again, I want to thank you for your leadership during these difficult times. I trust that this support from your Alberta government and our federal partners will help as we navigate our shared economic challenges.

Yours truly,

Tracy Allard
Minister of Municipal Affairs

Attachments

Classification: Public

Municipal Operating Support Transfer (MOST)

Program Guidelines

Guidelines

These guidelines are intended to assist local governments participating in the Municipal Operating Support Transfer (MOST) in complying with the program terms and conditions. Local governments include municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows (referred to as 'municipalities' in these guidelines).

1. Program Objectives

Through the MOST, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations. This funding is provided through two separate allocations: general operating, and public transit support. Funding provided under both components will be administered together.

2. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Executed Memorandum of Agreement	Submit by October 30, 2020	
Payment	Once memorandum of agreement has been signed	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email MA.MunicipalStimulus@gov.ab.ca
Deadline to spend funds	March 31, 2021	
Statement of Funding and Expenditures (SFE)	Due July 2, 2021	

3. Memorandum of Agreement

The Memorandum of Agreement (MOA) will be e-mailed to municipalities, and will cover both the general operating and public transit allocations. The MOA must be signed by the Chief Elected Official and Chief Administrative Officer or duly authorized signing officer. Municipalities should

complete the MOA, including witnesses for each signatory, and scan and submit them via email to MA.MunicipalStimulus@gov.ab.ca.

A duly executed MOA is sufficient to trigger payment. There is no application form for MOST.

Questions related to the submission of the MOA or reporting documents can be directed to a Grant Advisor by calling 780-422-7125 (toll-free 310-0000) or MA.MunicipalStimulus@gov.ab.ca.

4. Funding Formula and Allocations

Under the MOST funding formula, each municipality active as of May 1, 2020 will receive an allocation. MOST funding is allocated to municipalities in three funding envelopes, each with its own allocation formula. Allocations are available online at the [program website](#).

The Minister retains the authority to exclude Improvement Districts that do not have an advisory council from the funding allocation formula.

Funding Envelope	Amount	Allocation Approach
MOST Transit	\$140 million	<ul style="list-style-type: none"> Available to municipalities with public transit systems, and is allocated based on ridership (2018 Canadian Urban Transit Association statistics).
MOST General Operating	\$436.488 million	<ul style="list-style-type: none"> \$426.488 million is available to all municipalities, which receive \$5,000 in base funding with the remainder allocated according to population. \$10 million is available only to the towns of Jasper, Banff and Canmore, and is allocated based on estimated average daily visitors.
Municipal Sustainability Initiative (MSI) Operating*	\$30 million	<ul style="list-style-type: none"> Previously allocated as part of Budget 2020.

*MSI Operating funding is considered part of the MOST only for the purpose of matching federal funds. MSI Operating funding continues to be governed by the [MSI Operating Program Guidelines](#).

5. Eligibility Requirements

5.1) Eligible Recipients

For program purposes, an eligible recipient is referred to as a 'municipality' and includes any city, town, village, summer village, specialized municipality, municipal district, improvement district, special area, Metis Settlement, and the Townsite of Redwood Meadows Administration Society.

For public transit funding, eligible recipients are those municipalities with public transit services that have ridership included in the 2018 Canadian Urban Transit Association statistics.

5.2) Eligible Expenses

Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. **Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.**

Municipalities that receive a MOST Transit allocation must use that portion of their allocation on eligible expenses associated with their public transit systems.

6. Payment Process

MOST payments are based on allocated funding amounts. There will be one MOST payment for each municipality, covering both the general operating and public transit portions, as applicable, conditional on the execution of the MOST Memorandum of Agreement and receipt of this agreement by Municipal Affairs.

7. Financial Reporting Requirements

7.1) Statement of Funding and Expenditures (SFEs)

Each municipality that received funds is required to submit an SFE by July 2, 2021 that reports on the use of MOST funds. The SFE form will be distributed at a later date, and will capture basic information including the category of expenditure to which the funding was applied. Expenditure categories will include:

- Personal Protective Equipment (General)
- Supplemental Cleaning (General)
- Supports for Vulnerable Populations (General)
- Replacement of reduced revenues (General)
- Personal Protective Equipment (Transit)
- Supplemental Cleaning (Transit)
- Replacement of reduced revenues (Transit)

Municipalities that receive funding under the MOST Transit envelope must report transit-related expenditures that are greater than or equal to the amount of funding received under the MOST Transit envelope.

7.2) Site Visits

Following program completion, Municipal Affairs program representatives may select and visit a number of municipalities to discuss the overall experience with the MOST program.

MUNICIPAL OPERATING SUPPORT TRANSFER

MEMORANDUM OF AGREEMENT (hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

Alberta Beach
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Operating Support Transfer represents a collaboration between the Province of Alberta and the Government of Canada to support municipalities in safely restarting their local economies;

WHEREAS the Municipal Operating Support Transfer will make operating funding available to the Municipality to use on incremental costs, and in compensation of foregone or reduced revenues, resulting from the COVID-19 pandemic;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise, "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Operating Support Transfer as may be prescribed or determined by the Minister and as may be amended from time to time by the Minister.
3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.

4. The Minister agrees to provide funds to the Municipality under the Municipal Operating Support Transfer subject to the following:
 - (i) Sufficient approved funding allocation by the Legislature;
 - (ii) Completion of any requirements as outlined in the Program Guidelines; and
 - (iii) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister a summary of the actual expenditures of grant funding and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement, all in a format as prescribed in the Program Guidelines for this grant program.
6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that funds provided are applied only to eligible expenditures as set out in the Program Guidelines;
 - (iii) All funds provided to the Municipality, not expended prior to March 31, 2021 shall be returned to the Government of Alberta;
 - (iv) If the municipality is found to be in contravention of the Agreement or the Program Guidelines, the municipality agrees to return all funds not spent in accordance with the Agreement or Program Guidelines to the Government of Alberta; and
 - (v) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all program eligibility criteria and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for operating expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to any books of accounts relating to funding and expenditures claimed under this Agreement; and any other such related documents as deemed necessary by the Minister in performing an audit of the expenditures funded under

this Agreement. All related documents shall be kept by the Municipality for a minimum of three years following completion of the program.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the use of funds provided under this program, whether or not the damage arose as a result of the actions or omissions of third parties.
11. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
12. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
13. Notwithstanding the date for the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2022.
14. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing.
15. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery

 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Alberta Beach
 PO Box 278
 Alberta Beach, AB T0E 0A0

 Attention: Chief Administrative Officer


 Telephone: 780-924-3181
 E-mail: aboffice@albertabeach.com

or to such address as either party may furnish to the other from time to time.

16. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
17. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
18. If any portion of this Agreement is found to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
19. This Agreement is binding upon the Parties and their successors.
20. The Parties agree that the laws of the Province of Alberta will govern this Agreement.

The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
 in Right of the Province of
 Alberta as Represented by
 the Minister of Municipal Affairs

Per: 
MINISTER

Date: September 22, 2020

ALBERTA BEACH

 Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

 Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

12.d

aboffice@albertabeach.com

From: Law, Kayla <kayla.law@fortisalberta.com>
Sent: September 21, 2020 11:02 AM
To: aboffice@albertabeach.com
Cc: Smith, Nicole; LHeureux, Dora
Subject: 2020-2021 Franchise Fee Calculator - Alberta Beach
Attachments: FortisAlberta Service Area Municipal Franchise Fees July -Final.pdf; Franchise Fee Advisement Notification - Please Return via Email by Nov. 1, 2020.doc; Franchise Fee Advertisement Template - Please Use.docx; 2020-2021 Franchise Calculator - Alberta Beach.xlsx

Importance: High

Good Morning:

RE: Request Confirmation of Electric Distribution Franchise Fee for 2021

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the ability to either **increase, decrease or keep your franchise fee the same, with written notice.**

Please note: All proposed rate changes are estimated and have not been approved by the Alberta Utilities Commission (AUC). The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to; fluctuations in the number of customer sites within the municipality and/or the electricity usage increasing or decreasing, and changes to the Transmission or Distribution rates, which could be impacted by current economic conditions.

If your municipality would like to defer adjusting your franchise fees until 2021, here are the **key dates** to consider. However, adjustments can only be done once per calendar year.

All advertisements are **required to be placed in the local newspaper with the widest circulation within your municipality for two consecutive weeks prior to these dates below:**

- Feb. 15, 2021 (for an April 1, 2021 implementation)
- May 15, 2021 (For a July 1, 2021 implementation)
- Aug. 15, 2021 (for an Oct. 1, 2021 implementation)
- Nov. 15, 2021 (for a Jan. 1, 2022 implementation)

IMPORTANT ACTIONS AND TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY JAN. 1, 2021:

1. **Review** the attached Franchise Fee Calculator and present your recommendations to Council;
2. If Council is proposing a change in franchise fee, a resulting impact to the customer’s annual bill **must be advertised in the local newspaper that has the widest circulation within your municipality for two consecutive weeks.** (Please use the attached sample advertisement).
3. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20 per cent.**

4. **By Nov. 1, 2020**, please **email scanned copies** of the advertisements to Kayla Law at kayla.law@fortisalberta.com - Due to COVID-19 working precautions, we will only be accepting documentation via email. If this is a concern please contact me directly. Thank you.

INCLUDE:

- Copies of **both** advertisements
 - **Publication dates** for both advertisements
 - Name and location of newspaper
4. Any late, inaccurate or incomplete responses may result in re-advertising for a later implementation date.
 5. If Council decides to maintain the current franchise fee you do not have to advertise, but please notify Kayla Law at kayla.law@fortisalberta.com

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

NOTE: Due to pandemic protocol instructions, I will be working remotely with access to my e-mail and cell phone (780-554-4888), if you have any questions or need any assistance please contact me directly. Thank you.

Kayla Law | Stakeholder Relations Manager

FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park AB. T8A 4H4 | Tel: 780-464-8816 | Cell: 780-554-4888 | Fax: 780-464-8398

www.fortisalberta.com

**FORTIS
ALBERTA**

MISSION ZERO
Bring It Home

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

Price Adjustment A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013-07-01	02-0040	Bowden	15%	2017-01-01
01-0003	Airdrie	18%	2020-04-01	03-0041	Boyle	10%	2020-01-01
03-0005	Alex	8.50%	2019-01-01	03-0042	Breton	20%	2015-01-01
03-0004	Alberta Beach	5%	2017-01-01	01-0043	Brooks	12.63%	2015-01-01
03-0007	Amisk	0%	2014-01-01	02-0044	Bruderheim	0%	2013-07-01
02-0011	Athabasca	10%	2020-01-01	02-0047	Calmar	20%	2013-07-01
04-0009	Argentia Beach	0%	2017-01-01	01-0048	Camrose	13%	2020-04-01
03-0010	Arrowwood	12%	2015-07-01	02-0050	Canmore	10%	2016-01-01
02-0387	Banff	6%	2020-01-01	03-0054	Cardangay	5%	2018-01-01
07-0164	Banff Park	4%	2019-10-01	03-0055	Caroline	10%	2019-01-01
03-0363	Barnwell	5%	2013-07-01	02-0056	Carstairs	10%	2015-01-01
03-0013	Barons	5%	2015-04-01	03-0061	Champion	15%	2015-04-01
02-0014	Barrhead	12%	2016-04-01	03-0062	Chauvin	11%	2016-01-01
02-0016	Bashaw	3%	2013-07-01	01-0356	Chestermere	11.50%	2014-01-01
02-0017	Bassano	14.40%	2019-01-01	03-0064	Chipman	0%	2016-01-01
03-0018	Bawlf	6%	2016-01-01	02-0065	Clareholm	4%	2017-01-01
01-0019	Beaumont	17.25%	2020-01-01	03-0066	Clive	10%	2020-01-01
03-0022	Beiseker	3.50%	2019-01-01	03-0068	Clyde	15%	2017-01-01
02-0024	Bentley	10%	2019-01-01	02-0069	Coaldale	11%	2015-01-01
04-0026	Betula Beach	0%	2017-01-01	02-0360	Coalhurst	5%	2015-01-01
03-0029	Bittern Lake	7%	2016-01-01	02-0070	Cochrane	17%	2020-01-01
02-0030	Black Diamond	10%	2017-01-01	03-0076	Coutts	3%	2017-01-01
02-0031	Blackfalds	20%	2013-10-01	03-0077	Cowley	5%	2016-01-01
02-0034	Bon Accord	20%	2013-07-01	03-0078	Cremona	10%	2016-01-01
02-0039	Bow Island	8.50%	2018-01-01	02-0079	Crossfield	0%	2015-01-01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016-01-01	01-0194	Lacombe	12.75%	2019-01-01
04-0080	Crystal Springs	0%	2016-01-01	04-0196	Lakeview	2%	2016-01-01
03-0081	Czar	5%	2013-10-01	02-0197	Lamont	7.50%	2020-01-01
02-0082	Daysland	7%	2018-01-01	04-0378	Larkspur	3%	2020-04-01
02-0086	Devon	13%	2018-01-01	01-0200	Leduc	16%	2014-01-01
02-0088	Didsbury	17%	2016-01-01	02-0202	Legal	10%	2018-01-01
02-0091	Drayton Valley	10%	2016-01-01	03-0207	Lomond	15%	2017-01-01
03-0093	Duchess	15%	2018-01-01	03-0208	Longview	17%	2017-01-01
02-0095	Eckville	10%	2015-01-01	03-0209	Lougheed	5%	2016-01-01
03-0096	Edberg	10%	2018-01-01	02-0211	Magrath	8%	2017-01-01
03-0097	Edgerton	16%	2015-01-01	04-0210	Ma-Me-O Beach	0%	2016-01-01
02-0100	Edson	4.75%	2020-01-01	02-0215	Mayerthorpe	10%	2020-01-01
03-0109	Ferintosh	11%	2016-01-01	04-0359	Mewatha Beach	2%	2016-10-01
03-0112	Foremost	7%	2016-01-01	02-0218	Milk River	12%	2017-01-01
02-0115	Fort Macleod	15%	2018-10-01	02-0219	Millet	16%	2019-01-01
01-0117	Fort Saskatchewan	0%	2013-10-01	03-0220	Milo	20%	2017-01-01
02-0124	Gibbons	10%	2013-01-01	02-0224	Morinville	20%	2013-07-01
03-0128	Glenwood	0%	2016-02-11	04-0230	Nakamun Park	0%	2013-10-01
04-0129	Golden Days	0%	2017-01-01	02-0232	Nanton	9%	2019-01-01
02-0135	Gramm	5.50%	2013-07-01	02-0236	Nobleford	0%	2013-10-01
04-0134	Grandview	0%	2016-01-01	03-0233	New Norway	6%	2009-01-01
04-0138	Gull Lake	0%	2016-01-01	04-0237	Norglenwold	5%	2015-01-01
02-0143	Hardisty	7.50%	2019-01-01	04-0385	Norris Beach	0%	2016-01-01
03-0144	Hay Lakes	7%	2017-11-01	02-0238	Okotoks	18%	2019-01-01
02-0148	High River	20%	2015-07-01	02-0239	Olds	15%	2019-01-01
03-0149	Hill Spring	5%	2015-09-01	02-0240	Onoway	7.50%	2013-01-01
02-0151	Hinton	12.70%	2019-01-01	04-0374	Parkland Beach	0%	2015-01-01
03-0152	Holden	4%	2016-01-01	02-0248	Penhold	19%	2014-01-01
03-0153	Hughenden	5%	2016-01-01	02-0249	Picture Butte	10%	2016-01-01
03-0154	Hussar	12.50%	2017-01-01	02-0250	Pincher Creek	13%	2017-01-01
02-0180	Immisfail	13%	2020-01-01	04-0253	Point Alison	0%	2017-01-23
03-0182	Irma	20%	2015-01-01	04-0256	Poplar Bay	0%	2016-01-01
02-0183	Irricana	0%	2013-10-01	02-0257	Provost	20%	2015-01-01
04-0185	Island Lake	0%	2016-01-01	02-0261	Raymond	12%	2016-01-01
04-0186	Itaska Beach	0%	2017-10-01	02-0265	Redwater	5%	2020-01-01
04-0379	Jarvis Bay	0%	2015-10-08	02-0266	Rimbey	16%	2019-01-01
04-0187	Kapasiwin	0%	2018-04-01	02-0268	Rocky Mtn House	12%	2017-01-01
02-0188	Killam	8%	2017-01-01	03-0270	Rockyford	5%	2015-04-01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	14.50%	2020/01/01	02-0350	Whitecourt	2.60%	2020/01/01
04-0273	Ross Haven	0%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
03-0276	Ryley	3%	2016/01/01				
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	7.50%	2020/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavely	5%	2017/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	0%	2017/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.



Please email your 2020-2021 franchise decision by **November 1st, 2020** to Kayla Law.

Kayla Law – Stakeholder Relations Manager
780-464-8816
Kayla.Law@fortisalberta.com

From:
Municipality:
Phone:
Email:

- No Change**
- Increase**, From _____ % to **New Percentage:** _____ %
- Decrease**, From _____ % to **New Percentage:** _____ %

Please email Kayla and include the following attachments if any changes are being made to the Franchise Fee:

- Clear copies of **both** advertisements (**ran consecutively for two weeks**).
- Publication dates for **both** advertisements.
- Name & location** of newspaper.

_____ Signature	
_____ Print Name	_____ Title
_____ Municipality	_____ Date

Advertisement Template

FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of _____ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **January 1, 2021***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be **increased/decreased** from \$__ (__)% to \$__ (__)% ** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to _____ (Name), _____ (Position) at (____) _____ (Phone Number).

Thank you.

***Your advertisement must include the full date**

****Your advertisement must have the \$ amount and the % amount**

These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); the second tab (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.

Rate 11 (Effective Jan 1, 2020) Distribution Tariff Estimated Rate Based on Current % Franchise Fee

Delivery Service Charge			
kWh Delivered	00.002755	640 kWh	\$45.17
Basic Daily Charge	\$5.9157	30 Days	\$174.48
			<u>\$219.65</u>
Current Franchise Fee	0.80%		\$0.00
	GST 5.9%		\$3.21
			<u>\$3.21</u>
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Rate 11 (Proposed January 2021 Estimated Distribution Tariff Based on 10% Franchise Fee

Delivery Service Charge			
kWh Delivered	0.002755	640 kWh	\$45.17
Basic Daily Charge	\$5.9157	30 Days	\$174.48
			<u>\$219.65</u>
Estimated Proposed Franchise Fee	1.00%		\$1.20
	GST 5.9%		\$1.20
			<u>\$2.40</u>
Proposed Annual Franchise Fee Costs: \$1.20 * 12 = \$14.40			



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
 Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2020) Distribution Tariff Estimated Rate Filing) Based on Current 5% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$0.062758	640 kWh	\$40.17
Basic Daily Charge	\$0.8167	30 Days	\$24.50
			\$64.67
Current Franchise Fee		5.00%	\$3.23
	GST	5.0%	\$3.39
			\$71.29

Current Annual Franchise Fee Costs: $\$3.23 * 12 = \38.79

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2021 Estimated Distribution Tariff) Based on NEW 7% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$ 0.067565	640 kWh	\$43.24
Basic Daily Charge*	\$ 0.85967	30 Days	\$25.79
			\$69.03
Estimated Proposed Franchise Fee		7.00%	\$4.83
	GST	5.0%	\$3.69
			\$77.56

Proposed Annual Franchise Fee Cost: $\$4.83 * 12 = \57.98

* Includes estimated Rate changes.

Franchise Code	Franchise Name	New Category	2020 Franchise Fee Revenue		2021 Franchise Fee Revenue		2022 Franchise Fee Revenue		2023 Franchise Fee Revenue		2024 Franchise Fee Revenue		2025 Franchise Fee Revenue	
			Revenue	% of Sales	Revenue	% of Sales	Revenue	% of Sales	Revenue	% of Sales	Revenue	% of Sales	Revenue	% of Sales
010000	Alerts Beach	11 - Recreational Services	\$ 88,655	3%	\$ 100,000	4%	\$ 115,000	5%	\$ 130,000	6%	\$ 145,000	7%	\$ 160,000	8%
020000	Alerts Beach	21 - Retail LQNs	\$ 1,000	0%	\$ 2,000	1%	\$ 3,000	1%	\$ 4,000	1%	\$ 5,000	1%	\$ 6,000	1%
030000	Alerts Beach	28 - Food/Liquor Service	\$ 1,000	0%	\$ 2,000	1%	\$ 3,000	1%	\$ 4,000	1%	\$ 5,000	1%	\$ 6,000	1%
040000	Alerts Beach	41 - Retail General Service	\$ 99,697	4%	\$ 114,000	5%	\$ 132,000	6%	\$ 150,000	7%	\$ 168,000	8%	\$ 186,000	9%
050000	Alerts Beach	41D - Food/On-Service Fee Only	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%
060000	Alerts Beach	44 - Other On-Service/Events	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%	\$ 0	0%
			\$ 90,655	3%	\$ 104,000	4%	\$ 118,000	5%	\$ 134,000	6%	\$ 151,000	7%	\$ 168,000	8%

2023 Franchise Fee Revenue

2020 & 2021 Revenue \$ 33,571

2022 Revenue \$ 37,510

2023 Revenue \$ 35,270

2024 Revenue \$ 32,170

2025 Revenue \$ 36,000

2026 Revenue \$ 39,000

2021 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$ 37,510

2021 Proposed Franchise Fee Revenue \$ 35,270

Difference in Franchise Fee Revenue \$ 2,240

2023 Proposed Franchise Fee Revenue \$ 35,270

2024 Proposed Franchise Fee Revenue \$ 32,170

2025 Proposed Franchise Fee Revenue \$ 36,000

Franchise Fee Calculator Changes:

2021 Proposed Franchise Fee Revenue \$ 35,270

2023 Proposed Franchise Fee Revenue \$ 35,270

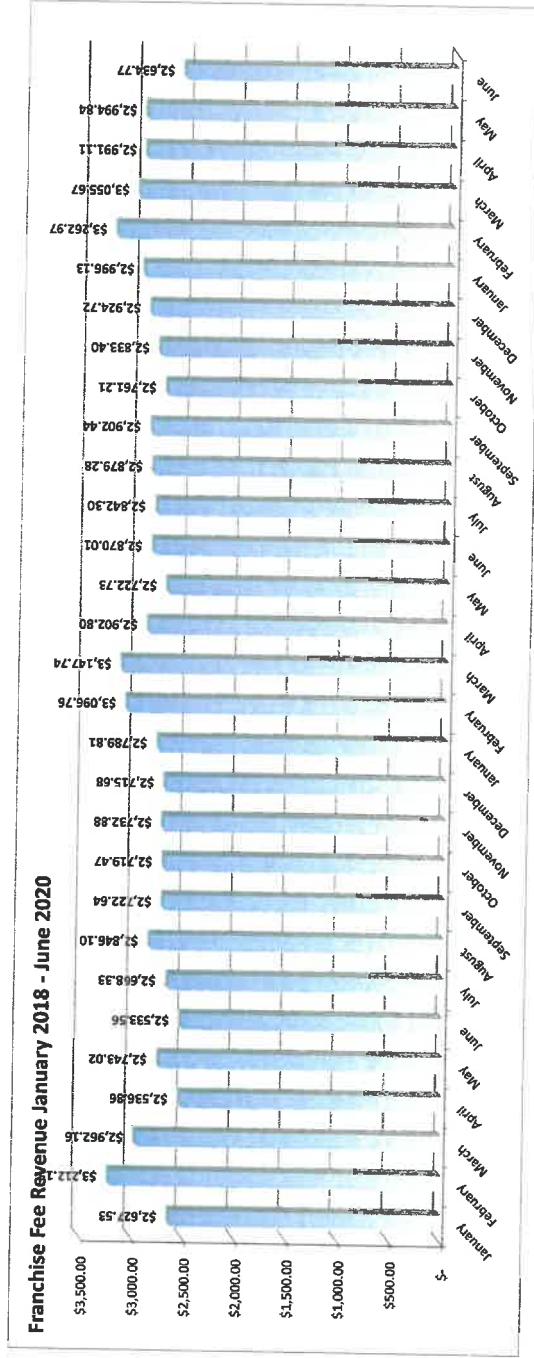
2024 Proposed Franchise Fee Revenue \$ 32,170

2025 Proposed Franchise Fee Revenue \$ 36,000

2026 Proposed Franchise Fee Revenue \$ 39,000

Year	Month	Revenue Collected
2018	January	\$ 2,827.53
	February	\$ 3,212.15
	March	\$ 2,962.16
	April	\$ 2,536.86
	May	\$ 2,743.02
	June	\$ 2,533.56
	July	\$ 2,668.33
	August	\$ 2,846.10
	September	\$ 2,722.64
	October	\$ 2,719.47
	November	\$ 2,732.88
	December	\$ 2,715.88
2019	January	\$ 2,789.81
	February	\$ 3,098.76
	March	\$ 3,147.74
	April	\$ 2,902.80
	May	\$ 2,722.73
	June	\$ 2,870.01
	July	\$ 2,842.30
	August	\$ 2,879.28
	September	\$ 2,902.44
	October	\$ 2,761.21
	November	\$ 2,833.40
	December	\$ 2,924.72
2020	January	\$ 2,986.13
	February	\$ 3,262.97
	March	\$ 3,055.67
	April	\$ 2,991.11
	May	\$ 2,994.84
	June	\$ 2,634.77

2018 Total	\$ 33,020.38
2019 Total	\$ 34,073.20
2020 Jan - June Total	\$ 17,935.49



TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the estimated revenue forecast from your Franchise Fee.

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (yellow cell) By changing this cell, the spreadsheet will automatically update to reflect your estimated revenue for 2021.



- On the second tab: **Residential Bill Impacts**, you can view the impact to an **Average Residential Bill Impact on the second tab by changing cell F21 & F39.**
(You will need this information for your advertisement if you are changing your current fee)
- On the third tab: January 2018 to June 2020 you can see how much revenue your municipality has collected over the last two and a half years.

12.e

LAC STE. ANNE COUNTY



September 24, 2020

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Attn: Kathy Skwarchuk, CAO

Re: Alberta Community Partnership (ACP) Grant – Alberta Beach & Area Regionalization Study

Further to conversations that arose at the September 18, 2020 Intermunicipal Collaboration Framework (Alberta Beach/Lac Ste. Anne County), the County discussed the above noted. Council passed the following resolution at today's regular Council meeting:

that Lac Ste. Anne County Council participate in a Regionalization Study for Alberta Beach & Area and further that the County be a Project Partner in an Alberta Community Partnership (ACP) project with Alberta Beach being the Managing Partner for the grant.

I trust this meets your requirements, however if you need anything further, please forward a request for any additional information. Please keep our office informed of any developments with this initiative.

Stay well

Trista Court
General Manager of Community & Protective Services

c.c. Lac Ste. Anne County Council
Mike Primeau, CAO

12.f

LAC STE. ANNE COUNTY



September 24, 2020

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Attn: Kathy Skwarchuk, CAO

Re: Re-establishment of Ste. Anne Recreational Lake Use Committee

Further to conversations that arose at the September 18, 2020 Intermunicipal Collaboration Framework (Alberta Beach/Lac Ste. Anne County), the County discussed the above noted. I'm pleased to advise that Council approved participation in this initiative and have appointed Reeve Joe Blakeman and Councillor George Vaughan, with Councillor Steve Hoyda being the alternate.

It is our understanding that Alberta Beach will be taking the lead to re-establish this Committee. Please forward any information on upcoming meetings, or requests for information.

We look forward to further discussions and considerations on efficient and advantageous options for recreational lake access, that will benefit all stakeholders.

Should you require anything further at this time, please connect.

Stay well,

A handwritten signature in black ink, appearing to read "Trista Court".

Trista Court

General Manager of Community & Protective Services

c.c. Joe Blakeman, Reeve
George Vaughan, Councillor
Steve Hoyda, Councillor
Mike Primeau, CAO

aboffice@albertabeach.com

From: Chris Kahlo <>
Sent: October 1, 2020 11:42 AM
To: aboffice@albertabeach.com
Subject: Flooding from plugged drainage ditches 5019 57 Street and 5015 - 57 Street
Attachments: Plumber INV0098.pdf

Good morning:

Further to your email below back in May when the flooding issues started this year, I was advised we were waiting for the ground to thaw for the culvert to be changed in front of my properties. The rain continued to happen and Public Works then advised that it was too wet for the culvert to be changed. This plugged culvert/drainage ditch has been an ongoing problem over many years. I have complained many times about it and have been promised every year for at least the last six years from various public works people that it was going to be addressed and rectified. This year they came out on several occasions to pump the water but more often than not, the water was already well up to my house by the time they arrived to do so. As I advised back early in the season, this backed up water from the ditch flooded under my house causing my furnace, which is installed to my floor joists in my crawl space, to fail. I spent the rest of the spring, summer and fall with no heat in the house but prior to winter arriving, I recently had a plumber out to check it and every electrical part had to be replaced, resulting in a bill of over \$1200.00, copy attached. My insurance company will not cover this damage and I feel that I should receive compensation for this as it was no fault of mine that this occurred, it is entirely because of the ditch and culvert still being plugged and backed up.

Because the village is allowing many of my neighbours to build their properties up a foot, and in some cases much more, this issue is going to be ongoing and getting much worse in the spring as snow thaws and if it rains. I am very worried that there will be continued damage to my furnace and house because of it. Water from all their yards will come down the street and alley and accumulate in my yard if the ditch remains plugged. I actually don't understand why people are being allowed to raise their properties so much higher than other properties, I thought there were rules to prevent people from causing issues to neighbouring properties by building their grade up so much higher.

At any rate, this problem is clearly not going to go away. The ground has been dry for quite some time now, and still they have not come to look after the culvert. As the culvert currently exists, it appears it has to go slightly uphill to cross the street to drain into the lake which also could be a major reason why it has never drained properly. Perhaps it should alternatively be dug and installed straight down to the lake to ensure proper water flow. Because of the tight turn at the corner of the property, vehicles and heavy trucks and equipment also typically cut the corner in the front of the property and go into the ditch so burying the culvert would seem to be another good solution to avoid damage to the new culvert once it is in place.

Can you please let me know as soon as possible when the culvert is scheduled to be replaced and advise regarding compensation for my furnace.

Thank you.

*Chris Kahlo
Real Estate Conveyancer for Larry D. Ayers /Office Manager*

LA LAW
Barrister & Solicitor
Larry D. Ayers, BSc.LL.B.

Mailing: P.O. Box 4372, Spruce Grove, AB T7X 3B5
Delivery: 200A – 215 McLeod Avenue, Spruce Grove, Alberta T7X OG2
Phone: 780-962-9500 Ext. #1
Fax: 780-962-9535

PLEASE NOTE: Our office is remaining open during the covid-19 virus outbreak but we are meeting with clients by scheduled appointment only, or by telephone or teleconferencing. We are requesting any funds on real estate transactions be forwarded by direct deposit only. Thank you.

On May 4, 2020, at 12:29 PM, <aboffice@albertabeach.com> <aboffice@albertabeach.com> wrote:

Hi Christine,

Public works is on the way over with some pumps too pump it out. Bruce also said to let you know he has to wait for the ground to thaw before he can change out the culvert.

Alberta Beach Administration
Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
780-924-3181 Fax: 780-924-3313
aboffice@albertabeach.com

This email is intended for the use of the recipient or entity to which it has been addressed. This email may contain information that is privileged confidential, and/or protected by law and is to be held in strict confidence. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute or take action relying on it. Any communication received in error, or subsequent reply should be deleted or destroyed.

From: C Kalo ·
Sent: Monday, May 4, 2020 6:51 AM
To: aboffice@albertabeach.com
Subject: Bad Flood from ditch 5019 57 Street

Since they came a few weeks ago my neighbours and I have been pumping the ditch out as it continues to fill up. It was empty on Saturday. This morning I really need help after all the rain here last nite - here are some pictures of the water - it is up way past my foundation which is even worse than it was last year. My furnace which is mounted to the floor joists under my house has quit and I'm in troublethere is no way our small pump is going to get rid of this fast enough and it's continuing to rain. Please have them call me or come out this am. I am going to have to stay home from work today to try and do something about this. Thanks

<image001.jpg>

<image002.jpg>

<image003.jpg>

On Apr 19, 2020, at 10:53 AM, <aboffice@albertabeach.com> <aboffice@albertabeach.com> wrote:

Thankš, Chris. I will pass along your email to public works.

Alberta Beach Administration
Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
780-924-3181 Fax: 780-924-3313
aboffice@albertabeach.com

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From: C Kalo <_>
Sent: Sunday, April 19, 2020 12:58 AM
To: aboffice@albertabeach.com
Subject: Re: 5019 57 Street

Would you please pass along to the Public Works Department my extreme thanks for them taking it upon themselves to come out on Friday to pump out the excess water in the ditch in front of my house and on the weekend as well. I really appreciate that I didn't have to contact anyone this year about the flooding, that they dealt with it immediately. I truly do appreciate it and I would like them to know that. They have told me in the past that they're going to try to rectify the problem permanently and I understand it can't be done when it's wet or frozen but I really appreciate that they're staying on top of the problem until they can fix it.

Thank you for passing my message along and stay safe !



Handy Andy Plumbing, heating & gasfitting Ltd

Andrew Grisch
GST # 706190527rt0001 gst #
3751-12 st
(780) 863 6871
handyandyphg@gmail.com

INVOICE

INV0098

DATE

Sep 17, 2020

DUE

On Receipt

BALANCE DUE

CAD \$1,242.55

BILL TO

Chris Kahlo

5015 57 st
Alberta beach

DESCRIPTION	RATE	QTY	AMOUNT
Travel fee	\$25.00	2	\$50.00
Dispatch	\$25.00	1	\$25.00
Van charge	\$50.00	1	\$50.00
Labour	\$100.00	3	\$300.00
Material	\$758.38	1	\$758.38
New control board			
New gas smart gas valve			
New capacitor			
New flame roll out			

Will return old flame igniter as it did not need replacement. If not returnable there will be NO extra charge.

SUBTOTAL \$1,183.38

TAX (5%) \$59.17

TOTAL \$1,242.55

BALANCE DUE **CAD \$1,242.55**

BYLAW # 275-20

A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF A BYLAW ENFORCEMENT OFFICER.

WHEREAS, under the Authority of the *Municipal Government Act*, being Chapter M-26 Statutes of Alberta, 2000 and amendments thereto, Council may, by bylaw, authorize an Enforcement Officer to enforce the bylaws established by the Council of Alberta Beach;

WHEREAS, Section 556 of the *Municipal Government Act*, being Chapter M-26 Statutes of Alberta, 2000, and amendments thereto, requires a municipality to adopt a bylaw that establishes disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers.

THEREFORE, the Municipal Council of Alberta Beach, duly assembled, enacts as follows:

1. **TITLE:**
This bylaw may be cited as the Bylaw Enforcement Officer Bylaw.
2. **DEFINITIONS:**
 - a) "Bad Faith" filing the complaint with intentional dishonesty or with intent to mislead;
 - b) "Bylaw" means Bylaws of the municipality;
 - c) "Bylaw Enforcement Officer" means a person appointed to the position of Bylaw Enforcement Officer and has taken the official oath prescribed by the Oaths of Office Act;
 - d) "Chief Administrative Officer" means the Chief Administrative Officer of the municipality or their designate;
 - e) "Council" means Council of the Municipality;
 - f) "Frivolous" a complaint merely to harass or embarrass;
 - g) "Misuse of Power" by a Bylaw Enforcement Officer shall mean any one or more of the following:
 - a) Failure to perform or carry out his duties according to law;
 - b) Failure to carry out the duties and responsibilities given to him within the terms of his appointment as a Bylaw Enforcement Officer;
 - h) "Municipality" means the corporation of Alberta Beach.
 - i) "Vexatious" complaint that has no basis in fact or reason, with its purpose to bother, annoy, and embarrass the Bylaw Enforcement Officer or Employer.
3. **The Powers and Duties of a Bylaw Enforcement Officer:**
The powers and duties of a bylaw enforcement officer are as follows:
 - a) To enforce the municipal bylaws within the boundaries of the municipality;
 - b) To follow the directions of the Chief Administrative Officer and to report to the Chief Administrative Officer as required;
 - c) To respond and investigate complaints related to animal control, untidy \unsightly's, and various other municipal bylaws. To respond and investigate contravention of other bylaws of the Municipality, when specifically directed to by the Chief Administrative Officer.
 - d) To conduct routine patrols;
 - e) To issue notices, tickets or tags;
 - f) To assist in the prosecution of bylaw contravention, including appearances in court to provide evidence,
 - g) To perform all other duties as may from time to time be assigned by the Chief Administrative Officer;
 - h) Take the official oath prescribed by the *Oaths of Office Act* upon being appointed as a Bylaw Enforcement Officer and to carry upon his person at all such times as he\she is acting as a Bylaw Enforcement Officer evidence in writing of his appointment as a Bylaw Enforcement Officer of the Municipality;
4. **Complaints:**
Receipt of Complaint:
 - a) Any complaint concerning the misuse of power of a Bylaw Enforcement Officer shall be dealt with in accordance under the provisions set out in this Part and shall be forwarded directly to the Chief Administrative Officer.
 - b) All complaints shall be in writing and forwarded to the Chief Administrative Officer.
 - c) Upon receipt of any complaint, it shall be immediately forwarded to the Chief Administrative Officer.
 - d) The Chief Administrative Officer shall provide within thirty (30) days and in writing, acknowledging receipt of the complainant's complaint.
 - e) The Chief Administrative Officer shall notify the Bylaw Enforcement Officer involved in the complaint if appropriate. In circumstances where such notification may unduly have a negative impact on an internal investigation or place the complainant in an unfavorable position, the Bylaw Enforcement Officer's notification may be delayed for a period of time

ALBERTA BEACH

BYLAW # 275-20

5. Investigation:

- a) The Chief Administrative Officer or their designate shall investigate the complaint by interviewing, the complainant, any witnesses, the Bylaw Enforcement Officer(s) involved if they so consent, and any other person who may have knowledge relevant to the occurrence and take statements.
- b) The Bylaw Enforcement Officer shall be allowed the opportunity to make a full response to the allegations and investigations. The response shall be in writing and directed to the Chief Administrative Officer.
- c) Upon reviewing the Bylaw Enforcement Officer's response and any other information the Chief Administrative Officer believes appropriate in the circumstances to determine the facts, the Chief Administrative Officer shall either dismiss the complaint as unfounded or as unsubstantiated or find that the Bylaw Enforcement Officer has misused their power.
- d) If the Chief Administrative Officer determines that a misuse of power has occurred, corrective disciplinary procedures shall be commenced.
- e) Upon conclusion of the investigation, the Chief Administrative Officer shall provide notice in writing within five (5) days to the Bylaw Enforcement Officer of the allegations made and the findings of the investigation.
- f) The Chief Administrative Officer may choose not to investigate a complaint if it is the opinion of the Chief Administrative Officer that the complaint falls into one of the noted categories:
 - i. Frivolous: a complaint merely to harass or embarrass;
 - ii. Vexatious: complaint that has no basis in fact or reason, with its purpose to bother, annoy, and embarrass the Bylaw Enforcement Officer or Employer,
 - iii. Bad Faith: filing the complaint with intentional dishonesty or with intent to mislead.

Reasons for not investigating complaints must be explained in written format to the complainant and advise them of the ability to appeal to Council.

- g) The Chief Administrative Officer may resolve complaints informally, arriving at a solution that is satisfactory to the complainant and the Bylaw Enforcement Officer against whom the complaint was directed. Written notice that the complaint has been resolved will be provided to the complainant within five (5) days.

6. Disciplinary Action:

- a) If it has been determined that a misuse of power has been committed by the Bylaw Enforcement Officer, any one of the following measures may be taken by the Chief Administrative Officer:
 - i. a warning;
 - ii. a written reprimand;
 - iii. forfeiture of hours of work accumulated through overtime, not to exceed 10 hours;
 - iv. suspension from duty without pay for a period not to exceed 10 hours of work;
 - v. dismissal
- b) Where the discipline to be imposed on the Bylaw Enforcement Officer is dismissal, the Chief Administrative Officer may warrant the Bylaw Enforcement Officer to resign from the Municipality within the specified by the Chief Administrative Officer instead of being dismissed if, in their opinion and circumstances warrant it.
- c) Where the Bylaw Enforcement Officer is to be dismissed or permitted to resign from the Municipality under section 6(b),
 - i. that action shall be held in abeyance, and
 - ii. the Bylaw Enforcement Officer shall be placed under suspension without pay, until a period of appeal to Council has lapsed or until the appeal has been concluded.
- d) Where a Bylaw Enforcement Officer is found to have misused their powers but on appeal is found that they have not misused their powers, any disciplinary action imposed on the Bylaw Enforcement Officer shall be rescinded and any pay, benefits, or time forfeited or lost because of a suspension shall be returned to the Bylaw Enforcement Officer.
- e) Where requested in writing by the Bylaw Enforcement Officer, the Employer shall provide the Bylaw Enforcement Officer with a copy of the transcript and any document and reports used in the Bylaw Enforcement Officer's hearing.
- f) When a period of three (3) years has elapsed from the day an official warning or reprimand was issued to a Bylaw Enforcement Officer, the official warning shall:
 - i. be removed from the Bylaw Enforcement Officer's file and destroyed, and
 - ii. not be used or referred to in any future proceedings respecting that Bylaw Enforcement Officer.
- g) When a period of five (5) years has elapsed from the day the disciplinary action was imposed on a Bylaw Enforcement Officer, any record of the disciplinary proceedings respecting the discipline or contravention shall:
 - i. be removed from the Bylaw Enforcement Officer's file and destroyed, and
 - ii. not be used or referred to in any future proceedings respecting that Bylaw Enforcement Officer.

ALBERTA BEACH

BYLAW # 275-20

7. Appeal Procedures:

- a) A Bylaw Enforcement Officer may appeal in writing the decision of the Chief Administrative Officer, within thirty (30) days from the day that the final notification is received by the Bylaw Enforcement Officer.
- b) The appeal shall be filed with the Mayor;
- c) Council shall hold a hearing into the appeal within 45 days of the receipt of the appeal by the Mayor.
- c) Council shall give reasonable notice of the hearing to the appellant, to the Chief Administrative Officer, and to such other parties as considered to be affected by the hearing.
- d) Council shall review the complaint, investigation report, and review any other related documents associated with the complaint.
- f) Council, in considering the appeal, may dismiss the appeal; may allow the appeal and impose or vary the discipline, as outlined in section 6.
- g) Within 30 days of concluding the appeal, the Mayor shall send written notice of Council's decision to the Bylaw Enforcement and complainant.
- h) The written notice of decision must include reasons for Council's decision.
- i) Council's decision regarding an appeal is final and conclusive with no further right of appeal to the court.

THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT UPON THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS _____ DAY OF _____, A.D. 2020.

READ A SECOND TIME THIS _____ DAY OF _____, A.D. 2020.

READ A THIRD TIME THIS _____ DAY OF _____, A.D. 2020.

SIGNED BY THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER THIS _____ DAY OF _____, A.D. 2020.

MAYOR, JIM BENEDICT

C.A.O., KATHY SKWARCHUK

File # 2020-000127
John & Riitta Berry
2020/9/16

Chief Administration Officer
Village of Alberta Beach

Located at 4735-48 Street
Lot 3 Block 3 Plan 68HW Alberta Beach

In regard to 545 of the (MGA), R.S.A 2000, c.M-26 or municipal bylaw # 257-18 Untidy & unsightly Premises.

We request a review of written order under section 545 (MGA)

I was out cutting the grass and weeds on the August long weekend and have to believe the rate of growth has slowed considerably.

The wood is not scrap wood its been out there uncover since I purchased the property and now someone says it's unsightly, I would like to have that taken off the order.

I would like to turn the lot into a brown field as I plan on building next year and have had my property surveyed and will be in contact with the development officer on how to proceed.

Would I be able to use a herbicide like Round up or Curtail to get the results I am trying to achieve this would rid any weed issues.

Regards,
John Berry

RECEIVED SEP 18 2020

Order to Remedy Contravention Pursuant to the Municipal Government Act Village of Alberta Beach

Date	Time	File Number							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; font-size: small;">yyy</td> <td style="text-align: center; font-size: small;">mm</td> <td style="text-align: center; font-size: small;">dd</td> </tr> <tr> <td style="text-align: center;">2020</td> <td style="text-align: center;">9</td> <td style="text-align: center;">11</td> </tr> </table>	yyy	mm	dd	2020	9	11	1400	2020-000127	
yyy	mm	dd							
2020	9	11							
Name BERRY, John & Ritta									
Address		City/Town/Village	Province AB						
			Postal Code						
Method of Service:									
<input type="checkbox"/> Delivered Personally <input type="checkbox"/> Posted at Property <input type="checkbox"/> Ordinary Mail <input type="checkbox"/> Left at residence with a person apparently over the age of 18 <input checked="" type="checkbox"/> Registered Mail									

The property located at: 4735-48 st Alberta Beach, in the Province of Alberta.
 Legal land description: Lot: 3 Block: 3 Plan: 68HW

TAKE NOTICE THAT PURSUANT TO:

Section 546 of the Municipal Government Act (MGA), R.S.A. 2000, c. M-26
 Structure/excavation/hole dangerous to public safety or unsightly condition detrimental to the surrounding area.

Section 545 of the Municipal Government Act (MGA), R.S.A. 2000, c. M-26 M or municipal bylaw.
 Municipal Bylaw #257-18 Untidy & Unsightly Premises Summer Village of Alberta Beach :
 You are hereby ordered to remedy the condition of the above property within 14 days, from the date and time the order was issued, by taking the following corrective action(s):
Remove the pile of scrap wood from back of lot. Cut and remove all tall grass and weeds.

Officers Signature	Officers Name	Regimental Number	Phone Number
	D.HEINRICHS	17870	(780) 924-3434

IMPORTANT

1. If the required actions are not completed within the time specified, the Municipality may carry out the work required and charge all costs thereof against the person to whom the order is directed and if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property, and recovered as such
2. Every person who fails to comply with an order under section 545 or 546 of the *Municipal Government Act (MGA), R.S.A. 2000, c. M-26* commits an offence
3. A person to whom an Order under section 545 or 546 MGA is directed may seek a review of the Order by filing an appeal within:
 - fourteen (14) days of service of a section 545 MGA order.
 - seven (7) days of service of a section 546 MGA order.
 See reverse for further details.

This order will remain in effect until **October 31st 20 20**, any further contraventions will be immediately dealt with pursuant to the Municipal Government Act.

See reverse for important information

A person who receives a written order under either section 545 or 546 MGA may, by written notice, request a review of the order, as follows:

- Section 545 MGA- Remedial Order: Pursuant to section 547(1)(a) of the MGA; a written request for review of a written order made under section 545 MGA must be filed within fourteen (14) days of the date the order is received or deemed to have been served.
- Section 546 MGA- Order to Remedy: Pursuant to section 547(1)(b) of the Act; a written request for review of a written order made under section 546 must be filed within seven (7) days of the date the order is received or deemed to have been served.

Requests for review of an Order shall in writing and be directed to the following:

Chief Administration Officer
Village of Alberta Beach 4
935-50th Ave
P.O. Box 278
Alberta Beach, Alberta
TOE-OAO

NON COMPLIANCE IN RELATION TO THIS ORDER

Offences for non-compliance:

Pursuant to section 557(c) of the Municipal Government Act, a person who contravenes or does not comply with an order under section 545 or 546 MGA of the act is guilty of an offence and liable to prosecution.

Pursuant to section 566(1) of the Act a person who is guilty of an offence is liable, (a) To a fine of not more than \$10,000; or, (b) To imprisonment for not more than one year; or, (c) To both fine and imprisonment

Failure to comply with a Section 545 or Section 546 MGA Order may result in additional charges being laid pursuant to the applicable bylaw.

Additional consequences for non-compliance: Pursuant to sections 549 and 550 of the MGA, if a person fails or refuses to comply with an order issued under section 545 or 546 MGA respectively, the Municipality may take whatever action or measures necessary to correct the contravention. Actions or measures taken by the Municipality may be applied as an amount owing to the Municipality by the person who contravened the Bylaw.

Pursuant to sections 553 and 553.1 of the MGA; when a person owes money to a municipality under either section 549 or 550, the municipality may add the amount owing to the tax roll of a parcel of land if the parcel's owner contravened the Bylaw and the contravention occurred on all or part of the parcel.

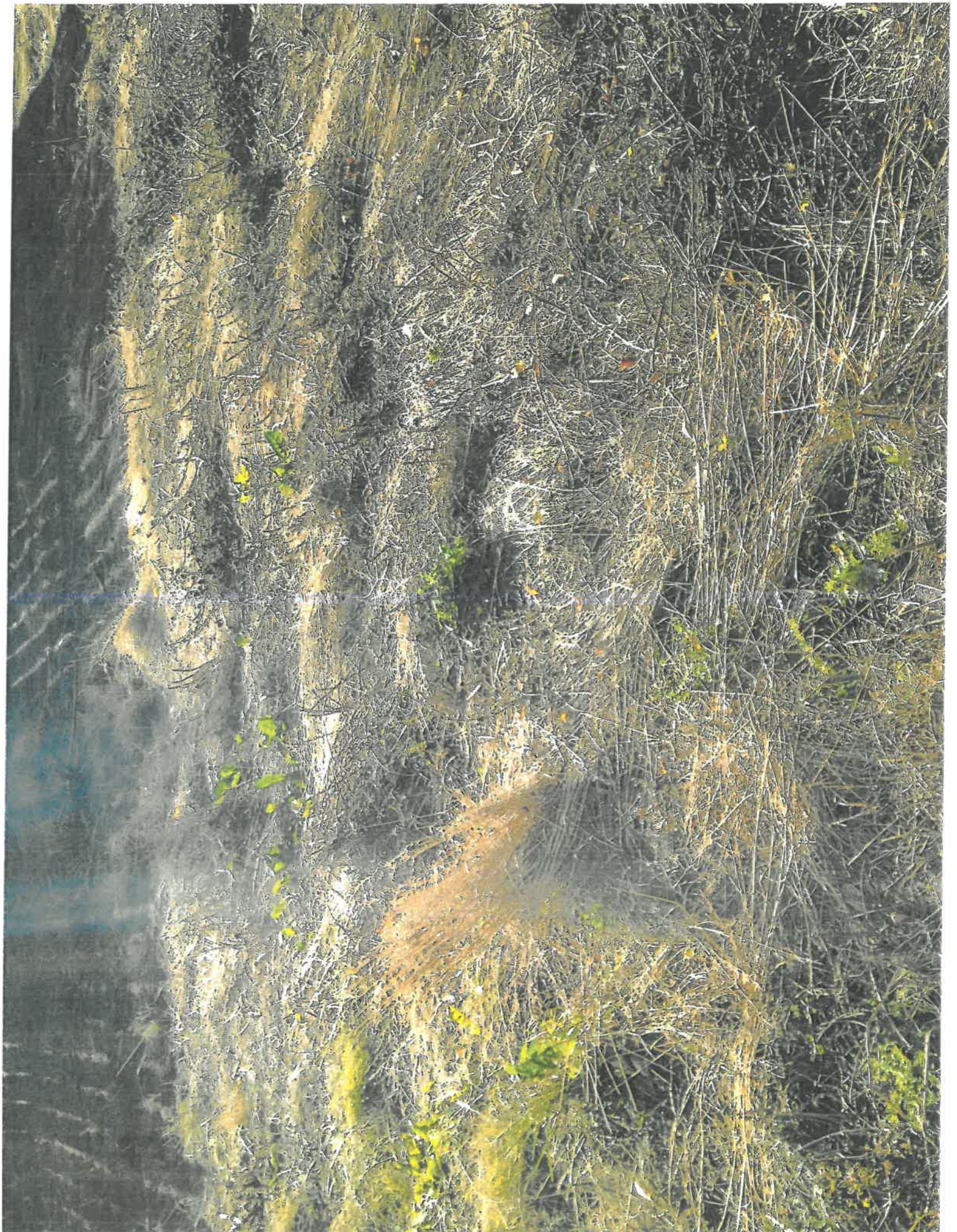
If you fail to comply with the provisions of this order the Municipality will, at its discretion, take action to enforce the order by taking whatever action or measure are necessary to remedy the contravention of the bylaw or to prevent the reoccurrence of the contravention. All expenses and any costs of any such actions or measures will be an amount owing to the Municipality and placed on the tax roll of the property if permitted by section 553 or 553.1 MGA.

Pursuant to section 546.1(1) of the Act a municipality may register a caveat under the Land Titles Act in respect of an order made under section 545 or 546 dealing with a dangerous structure, excavation or hole or unsightly property against the certificate of title for the land that is the subject of the order. Once the property

Additional Information: Nothing contained within this order shall be interpreted as limiting the Municipality from pursuing any other action allowed by a Statute of the Province of Alberta or Bylaw of the Municipality.













**BYLAW #257-18
VILLAGE OF ALBERTA BEACH**

A BYLAW OF THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE PREVENTION, ABATEMENT AND REGULATION OF UNTIDY AND UNSIGHTLY PREMISES.

WHEREAS a Council of the Municipality may, pursuant to Section 7 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and any amendments thereto, pass bylaws respecting untidy and unsightly premises;

NOW THEREFORE the Municipal Council of the Village of Alberta Beach, duly assembled, hereby enacts as follows:

1. **Title**

This Bylaw may be cited as the Untidy and Unsightly Premises Bylaw of Alberta Beach.

2. **Definitions**

- a) "Council" shall mean the Municipal Council of the Village of Alberta Beach duly assembled and acting as such;
- b) "Highway" has the same meaning as defined in the Highway Traffic Act;
- c) "Litter" shall mean any solid or liquid material or product or combination of solid or liquid materials or products including but not limited to:
 - i) any rubbish, refuse, garbage, package, container, bottle, can, manure, human or animal excrement or sewage or the whole or part of an animal carcass; or
 - ii) the whole or part of any article, raw or processed material, construction material, motor vehicle, or other machinery that is disposed of, or in a wrecked, discarded, or abandoned condition;
- d) "Noxious Weed" shall mean a plant that is designated under the Alberta Regulation number 136/80 as revised from time to time as a noxious weed and includes noxious weed seeds;
- e) "Objectionable Items" shall mean:
 - i) any object or chattel which, in the opinion of the Bylaw Enforcement Officer, is unsightly or would tend to adversely affect the amenities of the area; or
 - ii) any excavation, garbage or piling up of materials required during the construction stage unless all necessary safety measures are undertaken, or
 - iii) more than one unlicensed and/or unregistered vehicle on a property at one time without prior written permission of the C.A.O. or the Bylaw Enforcement Officer recognizing extenuating circumstances;
- f) "Owner" shall mean any person who is registered under the Land Titles Act as the owner of the land;
- g) "Peace Officer" shall mean a member of the Royal Canadian Mounted Police, a Bylaw Enforcement Officer, or a Peace Officer as appointed by the Municipality;
- h) "Premises" shall mean the exterior walls and the components of any building or structure and shall include the land, accessory buildings, fences and erections thereon;
- i) "Village" shall mean the Village of Alberta Beach, a municipal corporation of the Province of Alberta, and includes the area contained within the boundaries of the Village of Alberta Beach where the context so requires;
- j) "Unsightly" shall mean the premises that have not been maintained in order to prevent their deterioration due to weather, rot or insect. Not being free from loose, weathered and/or broken materials. Unsightly shall include projects which are left visibly incomplete beyond the initially permitted time period as identified within the approved Development Permit. If no Development Permit is required then any project must be completed within three (3) months of commencement. Unsightly incomplete activities shall include but are not limited to the following:
 - Exterior finishes such as siding not installed;
 - Exteriors left partially completed at the house wrap (i.e. Tyvak) stage;

VILLAGE OF ALBERTA BEACH BYLAW

#257-18

- 2 -

- Fencing not completed and finished; and
- Any other development activities deemed incomplete in the opinion of the Peace Officer.

k) "Untidy" shall mean the land that is not protected by suitable ground cover which prevents erosion of the soil or the devaluation of the neighboring property and shall also include grass, plants and vegetation which is not trimmed.

3. Prohibitions

- a) No person being the owner, agent, lessee or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to be in or remain unsightly.
- b) No person being the owner, agent, lessee, or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to be in or remain untidy.
- c) No person being the owner, agent, lessee, or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to have materials defined as litter on the property causing the property to be unsightly or untidy.
- d) The owner, agent, lessee, or occupier of any land within the Village shall cut the grass, plants and vegetation when grass, plants and vegetation shall reach twenty (20) centimeters (eight (8) inches) or more in height.
- e) The owner, agent, lessee, or occupier of any land within the Village shall cut the grass on the portion of the highway that lies between the boundary of this land and the centre of the highway which abuts or flanks the property of which such person is the owner, agent, lessee, or occupier.
- f) The owner, agent, lessee or occupier may be required to construct a fence, wall, screen or similar structure to prevent the untidy land or unsightly premises from being viewed from any highway or other public place.
- g) No owner, agent, lessee or occupier of any land within the Village shall permit any objectionable items, as defined, on the property.
- h) The owner, agent, lessee, or occupier of any land within the Village shall eradicate prohibited and noxious weeds on the land of which such person is the owner, agent, lessee or occupier.
- i) If a tree or shrub, on private property or otherwise, in any way interferes with or endangers the lines, poles, conduit, pipes, sewers or other works of a Municipal or other public utility, the owner, agent, lessee or occupier of the land on which such tree or shrub stands shall remove or prune the tree or shrub or take such steps as may be deemed necessary to alleviate the interference with or danger to such works.

4. Enforcement

- a) A Peace Officer may, for the purpose of performing his or her duties and exercising his or her powers under this Bylaw, enter at any reasonable hour and inspect the land or premises.
- b) Where any lands or premises in the Village are found to be in contravention of the Bylaw, the Peace Officer shall give notice in writing to a person who is under a duty imposed by this bylaw to prevent such a condition and to remedy the same, and the Peace Officer may direct that this be done in such a manner as he or she deems advisable on or before a day to be named in the notice.
- c) The Peace Officer shall give not less than seven (7) days notice from the date of delivery of the notice for its compliance.
- d) i) A notice to owner given by the Peace Officer under the provisions of this Bylaw shall be in writing and in quadruplicate in Form A as set out in Schedule "A" to this Bylaw.

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- ii) One of the notices shall be served on the person to whom it is addressed, one to the assessed owner, one shall be delivered to the C.A.O. and the fourth shall be retained by the official giving the notice.
- iii) A notice given by the Peace Officer pursuant to any of the provisions of this Bylaw shall be deemed to have been duly given and served on the person to whom it is addressed if:
 - 1) the notice is personally delivered to the person at the home it is addressed; or;
 - 2) the notice is left with a person apparently over the age of sixteen (16) years at the place of abode of the person to whom the notice is addressed; or;
 - 3) the notice is sent by registered mail in a paid cover addressed to the last known postal address of the person to whom the notice is addressed, or as shown on the assessment roll as the case may be; or;
 - 4) posting the notice in a conspicuous place on the land referred to in the notice or on any building or erection thereon when the Peace Officer has reason to believe:
 - a) that the person to whom the notice is addressed is evading service thereof; or;
 - b) for any reason it is improbable that the notice will be received by the person to whom it is addressed within three (3) days of the date of the notice if it is delivered in any of the ways mentioned in this section.
- e) If, after the day designated for the compliance in any notice given pursuant to this Bylaw, the owner fails to remedy the condition stated in the notice, the Peace Officer may serve an ORDER TO REMEDY upon the owner involved in the infraction.
- f) The Order to Remedy shall be in Form B as set out in Schedule "A" to this Bylaw with:
 - i) a description of the land on which the infraction was reported and location;
 - ii) a description of the infraction reported;
 - iii) any such order may require the owner, within a period of time which shall not be less than fifteen (15) days from the date of making of the order, to remedy the untidy or unsightly condition of the premises in the manner set forth in the order;
 - iv) if the owner does not remedy the condition within the period specified within the order, the said person authorized in the order shall remedy the condition to the extent directed in the order;
 - v) where the owner does not remedy the condition and the Village of Alberta Beach incurs costs in remedying the condition, such costs are chargeable to the owner and recoverable as a debt due to the Village. vi) where the owner neglects or refuses to pay the Village of Alberta Beach costs in obtaining compliance with the order, the Village of Alberta Beach may cause these costs to be added to the tax roll as a charge against the lands of the owner in the same manner as taxes and with the same priority as to lien and to payment thereof as is in the case of ordinary Municipal taxes. vii) that the owner may, by written notice, appeal the Order to the Council within fourteen (14) days.
- g) The notice shall be served upon the owner in the same manner as set out in Enforcement Section 4(d).

5. Penalties

- a) i) Any person who contravenes, disobeys, refuses or neglects to obey any provision of this Bylaw by:
 - 1) doing any act or thing which he or she is prohibited from doing herein; or;
 - 2) failing to do any act or thing he or she is required to do herein; is guilty of an offense and is liable on summary conviction to a fine as set out in Schedule "B" of this Bylaw.
- ii) If a person is convicted of an offense under this Bylaw, the court may, in addition to a penalty under subsection (i), order that the convicted person clean up the nuisance, unsightly or untidy premises or land as the court considers appropriate.
- b) i) For any Offence under this Bylaw, the actual amount incurred by Alberta Beach to remedy the condition plus a further amount equal to that amount incurred by

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Alberta Beach to remedy the condition, respecting Alberta Beach's cost to administer, supervise and manage the remedying of the condition and following up to ensure that the condition has been remedied.

- 1) Respecting the administration amount authorized in Sec. 5(b)(i) the actual amount charged shall not exceed a maximum addition of ten thousand (\$10,000) dollars.
- c)
- i) Notwithstanding any other provisions for penalties in this Bylaw, a Peace Officer may, in lieu of issuing a notice in respect to an alleged breach of any prohibition of this bylaw, issue a voluntary penalty ticket and the accused may within seven (7) days of the issuance of such ticket pay the Village of Alberta Beach the same monetary penalty as may be imposed under the provisions of this Bylaw, as outlined in Section 5 (a)(i)(2).
 - ii) By paying such monetary penalty as prescribed in Section 5 (a)(i)(2), an accused shall be deemed to be guilty of the offense for which such penalty was paid.
 - iii) In the event that the prescribed voluntary penalty is not paid within the time allotted herein, a Peace Officer may thereafter issue a notice in respect to the alleged breach for which the voluntary penalty ticket was issued.

This Bylaw repeals Bylaw #205-06, and shall come into full force and effect on the final reading thereof.

READ a first time this 20th day of March, A.D., 2018.

READ a second time this 17th day of April, A.D., 2018.

READ a third time this 17th day of April, A.D., 2018.

SIGNED by the Mayor and C.A.O. this 18th day of April, A.D. 2018.


Mayor, Jim Benedict

(seal)


C.A.O., Kathy Skwarchuk

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SCHEDULE "A"

FORM A

NOTICE TO OWNER

TO:

RE: THOSE PREMISES LOCATED AT LOT BLOCK PLAN
IN THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA

Whereas Bylaw 257-18, Unsightly and Untidy Premises Bylaw of the Village of Alberta Beach provides:

Prohibitions

No person being the owner of any land or premise within the Village of Alberta Beach shall permit the land or premises to be or remain in an untidy or unsightly condition or to permit objectionable items as defined in the Bylaw.

AND WHEREAS the following definitions are provided:

"Objectionable Items" shall mean:

- i) any object or chattel which, in the opinion of the Bylaw Enforcement Officer, is unsightly or would tend to adversely affect the amenities of the area; or
- ii) any excavation, storage or piling up of materials required during the construction stage unless all necessary safety measures are undertaken, or
- iii) more than one unlicensed and/or unregistered vehicle on a property at one time without the prior written permission of the C.A.O. or the Bylaw Enforcement Officer recognizing extenuating circumstances;

"Unsightly" shall mean:

the premises that have not been maintained in order to prevent their deterioration due to weather, rot or insect and not free from loose and broken materials;

"Untidy" shall mean:

the land that is not protected by suitable ground cover which prevents erosion of the soil or the devaluation of neighboring property and shall also include grass, plants and vegetation which is not trimmed;

AND WHEREAS a complaint has been received in respect to the above noted premises;

NOW THEREFORE pursuant to Bylaw 257-18, the Untidy and Unsightly Premises Bylaw of the Village of Alberta Beach, take notice that those premises located at _____ in the Village of Alberta Beach, Alberta, have been found to be Untidy and Unsightly premises in that they:

AND FURTHER TAKE NOTICE that if the said untidy and unsightly condition is not remedied on or before (date) that the matter may be reported to Council requesting an order directing you to do the said work.

DATED at the Village of Alberta Beach, in the Province of Alberta, the _____ day of _____, A.D. _____.

VILLAGE OF ALBERTA BEACH

PER: PEACE OFFICER

VILLAGE OF ALBERTA BEACH BYLAW

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SCHEDULE "A"

FORM B

Village of Alberta Beach Bylaw 257-18
Municipal Government Act, Section 545

ORDER TO REMEDY

TO:

RE: THOSE PREMISES LOCATED AT LOT BLOCK PLAN

IN THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA

WHEREAS there is a contravention of Bylaw 257-18, being a Bylaw for the prevention, abatement and regulation of untidy and unsightly premises, in the Village of Alberta Beach, in the Province of Alberta;

NOW THEREFORE BE IT ORDERED that the owner(s), namely;

_____ of _____

do(es), on or before the _____ day of _____, A.D., remedy the said untidy and unsightly condition of those premises described as:

in the Village of Alberta Beach, in the Province of Alberta by:

IT IS FURTHER ORDERED that if the said condition on the said premises is not remedied in the manner stated above by the said date above established, that the Village may take immediate and necessary actions to remedy the condition in the manner above stated;

AND IT IS FURTHER ORDERED that if the said owner does not remedy the condition and the Village of Alberta Beach incurs costs in remedying the condition, such costs are chargeable to the said Owner and are to be added to the tax roll as a charge against the lands of the said owner, and are deemed to be a tax from the date they are added to the tax roll for the premises.

IF THE CONDITION(S) IS/ARE NOT REMEDIED WITHIN THE SPECIFIED TIME, THE VILLAGE OF ALBERTA BEACH WILL HIRE A CONTRACTOR TO COMPLETE THE WORK. THE LAND OWNER WILL BE RESPONSIBLE FOR PAYMENT OF THE CONTRACTOR'S INVOICE. AN ADDITIONAL ADMINISTRATION FEE (OF 100% OF THE CONTRACTOR'S INVOICE TO A MAXIMUM OF \$10,000) WILL ALSO BE CHARGED TO THE LAND OWNER BY THE VILLAGE OF ALBERTA BEACH.

A person who received a written Order under section 545 of the Municipal Government Act may, with written notice, request that the Village of Alberta Beach Council review this Order to Remedy within 14 days of receiving this order.

VILLAGE OF ALBERTA BEACH
Bylaw Enforcement Officer

Officer (Print Name)

Officer (Signature)

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SCHEDULE "B"

PENALTIES

Sec. 5(a)(i):

For any offence under this Bylaw the following penalties shall apply:

1st Offence

TWO HUNDRED AND FIFTY (\$250.00) DOLLARS

2nd Offence – Within a twelve (12) month period of 1st Offence
FIVE HUNDRED (\$500.00) DOLLARS

3rd (and all subsequent) Offence(s) – Within a twelve (12) month period of 1st Offence
SEVEN HUNDRED AND FIFTY (\$750.00) DOLLARS